

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

January 26, 2014

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Brown.

INVOCATION: Commissioner Brown.

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner McManus to approve the agenda as amended.. The motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York- Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner York to approve invoices in the amount of \$27,056.12, \$1,200.00, \$286,605.28 and \$26,316.43 as presented by the County Clerk's office. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner McManus to approve the minutes of January 12, 2015 as presented by the County Clerk. The motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

COMPUTER DEPARTMENT – AS 400 MAINTENANCE RENEWAL:

Computer Department Director Jason Clubine met with the Board to present the AS 400 Maintenance Renewal due February 1, 2015. The cost of the renewal for one year is \$9,786.15.

Mr. Clubine presented quotes from October 2013 for a new Power 7 Hardware – iSeries, Tapes and UPS, Power 7 Software, Maintenance Upgrade and Installation Services in the amount of \$44,734.96.

Commissioner York asked if Huber & Associates, Jefferson City, MO is the only quote received. No other quotes were available but Mr. Clubine will contact IBM for other vendors and quotes if others are available. He also question current backup of all data, if it is automatically a function or if it is done manually. Currently the backup is manually performed.

If the County renews the current maintenance agreement with Huber & Associates, if the new equipment is purchased it will be with a three (3) year free maintenance and the maintenance agreement paid for 2015 would be prorated with a refund to the County. Commissioner York asked Mr. Clubine to get the proration for 2015 in writing from Huber.

Due to the maintenance contract expiring before the next regular meeting the following action was taken:

ACTION: *A motion was made by Commissioner York to approve the expenditure of \$9,786.15 for the renewal of the AS 400 Maintenance Agreement effective February 1, 2015 for a period of one (1) year with Huber & Associates, Jefferson City, MO. Debit County General Operating Fund. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

RES. NO. 15-14

Mr. Clubine will return to the Board at the next meeting with information on the new system.

COUNTY APPRAISER – ANGELA WRIGHT & ELAINE EASLEY:

County Appraiser Angela Wright and Elaine Easley met with the Board. Ms. Wright requested an Executive Session to discuss non-elected personnel. The following action was taken:

ACTION: *A motion was made by Commissioner McManus to recess to Executive Session at 9:18 AM to return at 9:33 AM to discuss non-elected personnel with the County Appraiser and Elaine Easley present. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

Returned to session at 9:33 AM with a motion by Commissioner Brown and seconded by Commissioner McManus to extend the Executive Session until 9:45 AM with the County Appraiser and Elaine Easley.

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

Returned to session at 9:45 AM stating no decisions, to be discussed. After meeting with the County Appraiser the Board is extending the probation period for the position for six (6) months from this date. The following action was taken:

ACTION: *A motion was made by Commissioner York to extend the probation period for the County Appraiser for six (6) months from this date (January 26, 2015 until July 26, 2015). Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

RES. NO 15-15

SHERIFF’S DEPARTMENT AND DEPARTMENT OF CORRECTIONS:

Detective Nick Wood and Sheriff’s Administrative Assistant Liz Schwatken met with the Board to discuss replacing the existing computer firewall for the Independence and Coffeyville Sheriff offices and the Department of corrections. Department of Corrections will share the cost 50% with the Sheriff’s Department. The following action was taken:

ACTION: *A motion was made by Commissioner McManus to approve the replacing of the existing firewalls for the Montgomery County Sheriff’s Office in Independence and Coffeyville and the Department of Corrections by Huber & Associates, Jefferson City, MO in the amount of \$3,241.92 to be debited from Montgomery County Sheriff’s Budget (50% of cost) and Department of Corrections (50% of cost). Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

RES. NO. 15-16

Ms. Schwatken also presented a shared leave request within the department and was approved by the Board, Department of Justice Equitable Sharing Report for the signature of the Chairman and an Employee Status Change for DOC for an employee resigning.

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MONTGOMERY COUNTY PLANNING AND ZONING – REAPPOINTMENT OF PLANNING COMMISSION MEMBERS:

Montgomery County Planning/Zoning Administrator Scott Barnhart presented information on the appointment/reappointment of county planning board members. The terms for Mr. Ron Goins, Mr. Joe Tucker and Mr. Rick Kiister have recently expired. The following action was taken:

ACTION: *A motion was made by Commissioner York to reappoint Mr. Ron Goins, Mr. Joe Tucker and Mr. Rick Kiister to the Montgomery County Planning Board effective this date. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

RES. NO. 15-17

**Recessed at 9:55 AM.
Returned at 10:00 AM.**

PUBLIC HEARING – SEWER DISTRICT NO. 2:

The Chairman recessed the regular meeting to enter into the Public Hearing at 10:00 AM for Sewer District No. 2.

Representing Sewer District No. 2 was Mr. Vince Thompson, Sewer District No. 2 Advisory Board Member and present for the hearing also was Mr. Kenneth Weaver, member of the Advisory Board.

The hearing was to hear any public input on a proposed increase in sewer rates to \$11.87 per month per meter as a minimum charge plus a per unit charge per 1,000 gallons of water of \$9.17 to take effect March 1, 2015. There being no public input, the hearing was concluded at 10:15 AM.

Action was taken by the Board following the hearing as follows:

ACTION: *A motion was made by Commissioner McManus to approve the proposed rate increase for Montgomery County Sewer District No. 2. The rate increase shall be \$11.87 per month per meter as a minimum charge plus a per unit charge per 1,000 gallons of water of \$9.17 to take effect March 1st, 2015. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

RES. NO. 15-18

PUBLIC WORKS:

Public Works Coordinator Robert Bever presented the weekly written report. The following items were discussed:

1. Road and Bridge final Rock Report for 2014 –
2. Sold 1985 Hilbilt Dump Trailer for \$15,500 and a Rotoditcher for \$4,500 on Purple Wave –
3. 2014 Year in Review report for Public Works –
4. Discussion on 3rd Floor in Coffeyville Courthouse –
5. GIS report on work load –
6. Quotes on folding tables (13 tables and 1 cart) –

Hugo's, Independence, KS	\$1,189.40
Service Office, Coffeyville, KS	\$1,463.88
McCarty's, Parsons, KS	\$1,644.72

ACTION: *A motion was made by Commissioner McManus to purchase 13 folding tables and 1 cart from Hugo's, Independence, KS in the amount of \$1,189.40. Motion was seconded by Commissioner York.*

ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes

RES. NO. 15-19

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MONTGOMERY COUNTY ACTION COUNCIL – AARON HECKMAN:

Mr. Aaron Heckman, Montgomery County Action Director, requested an Executive Session for the reason of Confidential data relating to financial affairs or trade secrets. The following action was taken:

ACTION: A motion was made by Commissioner York to recess to Executive Session at 10:56 AM to return at 11:06 AM with the Board and Aaron Heckman for the reason of Confidential data relating to financial affairs or trade secrets. Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes

Returned to session at 11:06 AM with a motion by Commissioner Brown and seconded by Commissioner McManus to extend the session until 11:11 AM.

ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes

Returned to session at 11:11 AM stating no decisions made and no action required.

Mr. Heckman reported on the job fair and discussed the Kansas Rural Opportunity Zones program with the Board. On the Kansas Rural Opportunity Zone program there have been 18 applications, 4 approved and 10 pending. Payments will be due in October and will be invoiced to the county by the State of Kansas.

COUNTY COUNSELOR – EXECUTIVE SESSION – ATTORNEY/CLIENT PRIVILEGE:

County Counselor Paul Kritz requested an Executive Session with the Board. The following action was taken:

ACTION: A motion was made by Commissioner McManus to recess to Executive Session at 11:22 AM to return at 11:37 AM with the Board and County Counselor Paul Kritz present for Attorney/Client Privilege. Motion was seconded by Commissioner York.

ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes

Returned to session at 11:37 AM with a motion by Commissioner Brown and seconded by Commissioner McManus to extend the session until 11:47 AM.

ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes

Returned to session at 11:47 AM stating no decisions made and no action required.

ENCOMPASS HR SOLUTIONS – INSURANCE UPDATE – MICAH BOULANGER:

Mr. Micah Boulanger, representing Encompass HR Solutions presented an update on the Montgomery County Employee Insurance Plan. A review of the number and cost of the claims was provided to the Board and discussed the Wellness Program now being conducted for the employees. Mr. Boulanger stated he was very pleased with the response to the weight-loss portion of the program and presented information proposal for Wellness Incentives for 2015. Mr. Shawn Wallis, HR Director, was also present.

OTHER COUNTY BUSINESS:

1. Juvenile Corrections Advisory Board Appointment –

ACTION: *A motion was made by Commissioner McManus to appoint Judge F. William Cullins as the judiciary representative to Juvenile Corrections Advisory Board. The term will expire on June 30, 2015. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

RES. NO. 15-20

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ADJOURNMENT: 12:40 PM

ACTION: *Motion by Commissioner McManus, seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

FRED BROWN, Chairman

LARRY McMANUS, Member

RYAN YORK, Member

ATTEST:

County Clerk