

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

July 20, 2015

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

**CALL TO ORDER:** Commissioner Brown.

**INVOCATION:** Reverend Doug Mund, The Grace Fellowship Church, Coffeyville

**PLEDGE OF ALLEGIANCE:** Commissioner McManus.

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**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner York to approve the agenda as amended.. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

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**APPROVAL OF PAYMENT OF INVOICES:**

**ACTION:** *A motion was made by Commissioner McManus to approve invoices in the amount of \$1,250.00 (Midwest Plastics payment to State of Kansas), \$220,248.97 and \$1,428.90 as presented by the County Clerk's office. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

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**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner York to approve the minutes of July 20, 2015 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

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**COMMUNITY CORRECTIONS – 2016 BUDGET AND DIRECTOR'S CONTRACT:**

Community Corrections Director Kurtis Simmons met with the Board to present the 2016 Community Corrections budget and Director's Contract.

The 2016 revised budget in the amount of \$309,069.00 includes a 2.5% salary increase for the agency employees. The Director's Contract includes a 2.5% salary increase compared to the 2015 budget year. The following action was taken:

**ACTION:** *A motion was made by Commissioner McManus to approved the 2016 revised budget and the Director's Contract as presented for the Montgomery County Community Corrections Department. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

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**PUBLIC WORKS:**

Public Works Coordinator Robert Bever presented the weekly written report. The following items were discussed:

1. Signature required on Employee Change of Status Report –
2. Water Line replacement – Public Works Coordinator requested all bids be rejected and permission to go out for bids again. The following action was taken:

**ACTION:** *A motion was made by Commissioner McManus to reject all bids received for the water line replacement and authorize the Public Works Coordinator to go out for bids again. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes*

*Commissioner McManus – Yes*

*Commissioner York- Yes*

3. Noxious Weed chemical bids –

**ACTION:** *A motion was made by Commissioner York to accept the low bid for chemicals for the Noxious Weed Department from Van Diest Supply Company, Iola, KS in the amount of \$5,607.90. Debit Noxious Weed Dept. Motion was second by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes*

*Commissioner McManus – Yes*

*Commissioner York- Yes*

*RES. NO. 15-101*

4. Report on work load for previous week from GIS Dept.

**ENVIRONMENTAL HEALTH/ZONING – SERVICE FEES ADJUSTMENT:**

Environmental Health Director Scott Barnhart met with the Board to discuss the proposed service fee adjustment for his department. The new schedule of fees was approved by the Board to be effective August 31, 2015 and the following action was taken:

**ACTION:** *A motion was made by Commissioner York to approve the revised schedule of Environmental Health & Planning /Zoning Permit and Service Related Fees as presented by the Environmental Health Director to be effective August 31, 2015. Fees will be as follows:*

**ZONING:**

1) Application for Conditional Use Permit	\$ 75.00
2) Application for Zoning Amendment (ReZoning)	\$ 150.00
3) Application for Hearing to the Board of Zoning Appeals	\$ 75.00
4) Application for Zoning (land use improvement) Certificate	\$ 75.00
5) Application for Lot/Tract Split	\$ 50.00
6) Application for Variance and/or Special Exception	\$ 75.00

**ENVIRONMENTAL HEALTH:**

1) New Onsite Wastewater Facility Installation	\$ 200.00
2) Existing Onsite Wastewater Facility Inspects &/or Repairs	\$ 150.00
3) Individual Water Well Drilling Permit	\$ 75.00
4) Existing Water Well Inspection	\$ 50.00
5) Individual Water Source Screening	\$ 45.00
6) Wastewater Hauler Licensing (annual)	\$ 75.00
7) Onsite Waste Water System Contractor Licensing (annual)	\$ 75.00

*Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes*

*Commissioner McManus – Yes*

*Commissioner York- Yes*

*RES. NO. 15-100*

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**MONTGOMERY COUNTY 2016 BUDGET – LARRY WRIGHT:**

Mr. Larry Wright, CPA, met with the Board to discuss the 2016 budget and proceed towards the completion of the budget for publication. It was decided by the Board to try and keep the mill levy to as near as the 2015 budget year levy as possible. No final action was taken at this time. Mr. Wright will return to the next meeting for further discussion and changes if necessary.

**EXECUTIVE SESSION CONFERENCE CALL WITH COUNTY COUNSELOR FOR ATTORNEY/CLIENT PRIVILEGE ON CONFIDENTIAL DATA RELATING TO FINANCIAL AFFAIRS:**

**ACTION:** *A motion was made by Commissioner Brown to recess to Executive Session at 11:00 AM to return at 11:40 AM for Attorney/Client Privilege on Confidential Data Relating to Financial Affairs. Those present for the secession are: Board of County Commissioners, County Counselor by telephone; Attorney Jeff Jordan by telephone; County Clerk and Larry Wright, CPA. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

Returned to session at 11:35 AM stating no decisions made and no action to be taken.

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**CORRESPONDENCE:**

1. Amateur Radio Club Field Day Letter.

**OTHER COUNTY BUSINESS:**

1. Executive Session – Non-elected Personnel – HR Director.

**ACTION:** *A motion was made by Commissioner McManus to recess to Executive Session at 9:30 AM to return at 9:40 AM to discuss non-elected personnel with the Board, County Clerk and Human Resources Director present. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

Returned to session at 9:40 AM with a motion by Commissioner McManus, seconded by Commissioner York, with Commissioner Brown voting “yes”, to extend the session until 9:50 AM.

Returned to session at 9:50 AM stating no decisions made and no action to be taken.

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**ADJOURNMENT: 12:05 PM**

**ACTION:** *Motion by Commissioner McManus, seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**

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**FRED BROWN, Chairman**

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**LARRY McMANUS, Member**

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**RYAN YORK, Member**

**ATTEST:**

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**County Clerk**