

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

November 30, 2015

The Board of County Commissioners, two members and the County Clerk present, met in regular session at 9:00 AM. Commissioner Brown was absent.

Commissioner McManus will serve as Acting Chairman in the absence of the Chairman.

CALL TO ORDER: Commissioner McManus.

INVOCATION: Commissioner McManus.

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner York to approve the agenda as amended.. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent
Commissioner McManus – Yes
Commissioner York- Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner York to approve invoices in the amount of - \$307,315.90 and \$1,500.00 as presented by the County Clerk's office. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent
Commissioner McManus – Yes
Commissioner York- Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner York to approve the minutes of November 23, 2015 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent
Commissioner McManus – Yes
Commissioner York- Yes*

MONTGOMERY COUNTY TREASURER – NANCY CLUBINE – AUTO TAG OFFICE:

County Treasurer Nancy Clubine met with the Board and requested an Executive Session to discuss non-elected personnel. The following action was taken:

ACTION: *A motion was made by Commissioner McManus to recess to Executive Session at 9:05 AM to return at 9:15 AM to discuss non-elected personnel with the Board and County Treasurer present. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Absent
Commissioner McManus – Yes
Commissioner York- Yes*

Returned to session at 9:12 AM stating no decisions made and no action to be taken.

Ms. Clubine made the request for one of the Motor Vehicle employees to be a county employee and paid through county funds. She advised the Board she will be forced to layoff one of the employees in the Motor Vehicle Office. The request for one of the MV employees to be paid from county funds was tabled until all three commissioners are present at the next meeting.

MONTGOMERY COUNTY RURAL FIRE #1 – TRUCK DAMAGE SETTLEMENT:

Montgomery County Rural Fire #1 President Darren Felts gave a report on the settlement on a truck returned to Command Fire Apparatus, Lancaster, PA. The company said the truck was damaged when they received it back from MCRF#1. It was returned due to the pumper truck having mechanical problems and was told to return it to Command Fire but when the truck was received in Pennsylvania, the company told the fire department it had been damaged after received by the fire department.

County Counselor Paul Kritz was contacted and he advised the fire board it would be best to settle on a 50/50 split between the fire department and Command Fire Apparatus. Since the fire department had placed a \$4,100 deposit on the truck, they will be refunded \$2,311.42 of this deposit as settlement. The following action was taken:

ACTION: *A motion was made by Commissioner York to approve the settlement between Montgomery County Rural Fire and Command Fire Apparatus, Lancaster, PA in the amount of \$1,788.53 to be deducted from the \$4,100.00 down payment (deposit) paid to Command Fire. A refund check of \$2,311.42 will be refunded to Montgomery County Rural Fire #1 by Command Fire Apparatus. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent
Commissioner McManus – Yes
Commissioner York- Yes*

RES. NO. 15-166

COUNTY ATTORNEY – COPIER BID RECOMMENDATION:

County Attorney employee Lisa Schwenker met with the Board to present bids for two (2) copiers for the County Attorney’s office. Bids were as follows:

Corporate Business Systems, Joplin, MO	\$10,247.75	(2 copiers)
Digital Connections, Coffeyville, KS	\$ 8,964.00	(2 copiers)
Copy Products, Iola, KS	\$ 3,795.00	(1 copier)
Copy Products, Iola KS	\$ 3,995.00	(1 copier)
Century Midwest Office System, Chanute, KS	\$ 8,048.00	(2 copiers)
Lakeland Office, Joplin, MO	\$10,300.00	(2 copiers)

County Attorney recommends purchasing two (2) copiers from Copy Products, Iola, KS: one (1) copier at the price of \$3,795.00 and one (1) copier at the price of \$3,995.00 for a total cost of \$7,790.00. The following action was taken:

ACTION: *A motion was made by Commissioner York to approve the purchase of two (2) copiers for the County Attorney’s office from Copy Products, Iola, KS in the amount of \$3,795.00 for one (1) and \$3995.00 for one (1) for a total cost of \$7,790.00 to be debited from County General Capital Outlay. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Brown – Absent
Commissioner McManus – Yes
Commissioner York- Yes*

RES. NO. 15-167

HUMAN RESOURCES – EXECUTIVE SESSION – NON-ELECTED PERSONNEL:

ACTION: *A motion was made by Commissioner McManus to recess to Executive Session at 10:30 AM to return at 10:40 AM to discuss non-elected personnel with the Board, Human Resources Director and County Clerk present. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Absent
Commissioner McManus – Yes
Commissioner York- Yes*

Returned to session at 10:40 AM stating no decisions made and no action to be taken.

OTHER COUNTY BUSINESS:

1. Cereal Mal Beverage License – Kelly Mart, Elk City –

ACTION: *A motion was made by Commissioner York to approve the issuance of a Cereal Malt Beverage license to Kelly Mart, Elk City, KS. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent
Commissioner McManus – Yes
Commissioner York- Yes*

2. First Call, Chanute, KS contract for autopsy transportation –

ACTION: *A motion was made by Commissioner McManus to approve a three-year contract with First Call, Chanute, KS for autopsy transportation with no rate increase for 2016 or 2017 and a \$10.00 per trip increase for the year 2018. The present fee is \$300.00 one way or \$650.00 round-trip. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Absent
Commissioner McManus – Yes
Commissioner York- Yes*

RES. NO. 15-168

3. Human Resources Director Shawn Wallis requested permission to purchase service awards in the amount of \$520.00. Request was approved for payment from the County General Operating Department.
4. Letter of support for Connections at Four County Mental Health was approved and signed by the Commissioner McManus as Acting Chairman.
5. Contract agreement for “fly-over” for the County Appraiser’s Department was approved by the City of Coffeyville with a signed agreement. The agreement was also approved and signed by the Board of County Commissioner.
6. Mr. Paul Clifton met with the Board again on emergency lights and equipment on his personal vehicle being denied by the County. No action was taken to change the decision of the Board.

ADJOURNMENT: 10:50 AM

ACTION: *Motion by Commissioner McManus, seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Absent
Commissioner McManus – Yes
Commissioner York- Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

FRED BROWN, Chairman

LARRY McMANUS, Member

RYAN YORK, Member

ATTEST:

County Clerk