

## **PUBLIC INFORMATION NEWS RELEASE**

The Montgomery County Clerk's office would like to notify all citizens of Montgomery County, our staff will be available to assist in processing the Homestead Claim and Property Tax for Low Income Seniors claims starting on Friday January 15, 2016. The Deadline for processing the returns will be Friday April 15, 2016.

**Homestead: Renting does not qualify for the Homestead refund. You must be a homeowner and pay the property taxes to qualify.**

**Food Sales Tax Credit You must file a Federal Income tax return before calculating the food sales tax credit. If you do not file a federal income tax return then you do not qualify for the food sales tax credit.**

The Clerk's Office will be available to assist applicants on the following days and times:

Monday's	2:00 PM thru 4:00 PM
Tuesday's thru Friday's	9:00 AM thru 11:00 AM 2:00 PM thru 4:00 PM

Below is the information that you will need to bring with you:

SRS	Food Stamp payments for all of 2015 Cash Assistant payments for all of 2015
Social Security (1099)	Disability date letter (if receiving disability payments) Income letter for all of 2015 1099 (Interest and Income)
Children	Birthdates Social Security numbers
Homeowners	Statement for 2015 Property Taxes
Income	All income for any household member over the age of 18 2015 Tax papers – (tax preparer)

We will not be able to process these claims unless all necessary paperwork is brought in at the time of preparing your claim.

If you have any questions, you can contact the County Clerk's office at (620) 330-1200