

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

(Date)

The Board of County Commissioners, two members and the County Clerk present, met in regular session at 9:00 AM. Commissioner Brown absent.

**Commissioner York will serve as Chairman for the meeting.**

**CALL TO ORDER:** Commissioner York.

**INVOCATION:** Reverend Renita Butler, Friends Evangelical Church, Independence.

**PLEDGE OF ALLEGIANCE:** Commissioner McManus.

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**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner McManus to approve the agenda as amended.. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Absent*

*Commissioner McManus – Yes*

*Commissioner York- Yes*

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**APPROVAL OF PAYMENT OF INVOICES:**

**ACTION:** *A motion was made by Commissioner McManus to approve invoices in the amount of \$61,734.20, \$133,433.78 and \$51,536.34 as presented by the County Clerk's office. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Absent*

*Commissioner McManus – Yes*

*Commissioner York- Yes*

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**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner York to approve the minutes of January 11, 2016 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent*

*Commissioner McManus – Yes*

*Commissioner York- Yes*

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**REGISTER OF DEEDS – PURCHASE OF MICRO FILM EQUIPMENT:**

Register of Deeds Marilyn Calhoun requested approval to purchase a ScanPro 1100 Digital Microform Reader, Printer & Scanner in the amount of \$8,112.00 to replace the present machine in the department. The equipment will be paid from the Register of Deeds Technical Equipment Fund. The Board approved the request.

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**MONTGOMERY COUNTY RURAL FIRE #1 – REQUEST TO RECEIVE BIDS:**

MCRF#1 President Darren Felts met with the Board to request approval to obtain bids for a 10 x 12 bay door, guttering at the Sycamore Station and gear for a firefighter at the Tyro Station. Each item will be under \$1,000.00. Mr. Felts was referred to the “official county bid list” only requiring quotes on these items. The Board approved his request and he will obtain quotes for the each item.

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**HUMAN RESOURCES – SERVICE AWARDS:**

Human Resources Director Shawn Wallis provided the list of service award recipients and the awards were presented by Commissioner York and Commissioner McManus. Those receiving awards were:

10 Years – Jason Clubine, Matthew Blumer, Ralph Jones, Larry Markle and Beverly Canaday; 15 Years – Teresa Voth; 20 Years – Angela Wright; 25 Years – Paul Gillman, Jerry Watson, Darla Robertson, and Carolyn Muller; and 35 Years – Nancy Clubine.

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**MONTGOMERY COUNTY ACTION COUNCIL – EXECUTIVE SESSION – FINANCIAL MATTERS AND TRADE SECRETS:**

Montgomery County Action Council Director Aaron Heckman met with the Board to request an Executive Session on Financial Matters and Trade Secrets. The following action was taken:

**ACTION:** *A motion was made by Commissioner York to recess to Executive Session at 9:15 AM to return at 9:30 AM with the Board and Aaron Heckman present to discuss Financial Matters and Trade Secrets. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent  
Commissioner McManus – Yes  
Commissioner York- Yes*

Returned to session at 9:30 AM stating no decisions made and no action to be taken.

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**PUBLIC WORKS:**

Public Works Coordinator Robert Bever and Assistant Public Works Coordinator Jim Wright met with the Board to present the weekly written report. The following items were discussed:

1. End of Year Report for Road and Bridge for 2015 –
2. Signature required on Noxious Weed Eradication Report –
3. Pest Control Bids – Only one (1) bid was received. The bid was from CPR Pest Management, Independence in the amount of \$2,050. The following action was taken:

**ACTION:** *A motion was made by Commissioner McManus to accept and approve the bid for pest control from CPR Pest Management, in the amount of \$2,050.00. Debit Building Maintenance Department. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Absent  
Commissioner McManus – Yes  
Commissioner York- Yes*

*RES. NO. 16-21*

4. Executive Session – Non-elected Personnel –

**ACTION:** *A motion was made by Commissioner McManus to recess to Executive Session at 9:50 AM to return at 10:00 AM with the Board, Robert Bever and Jim Wright present to discuss non-elected personnel. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Absent  
Commissioner McManus – Yes  
Commissioner York- Yes*

Returned to session at 9:55 AM stating no decisions made and no action to be taken.

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**COMPUTER DEPARTMENT – AS400 MAINTENANCE CONTRACT:**

Computer Department Director Jason Clubine presented a quote for maintenance on the AS400 in the amount of \$10,581.26 from Huber and Associates. He told the Board when the county decides to purchase a new system, we can get a prorated refund on the contract. The following action was taken:

**ACTION:** *A motion was made by Commissioner McManus to approve the maintenance agreement on the AS400 System from Huber and Associates in the amount of \$10,581.26. Motion was seconded by Commissioner York. Debit County General Capital Outlay Fund.*

*ROLL CALL VOTE - Commissioner Brown - Absent  
Commissioner McManus – Yes  
Commissioner York- Yes*

*RES. NO. 16-22*

**ENVIRONMENTAL HEALTH/ZONING – CONDITIONAL USE PERMIT:**

Environmental Health/Zoning Administrator Scott Barnhart presented the request to the Board for approval for a Conditional Use Permit for the property located at 1581 South Tenth Street, Independence. The applicant, Mike Gilstrap desires the permit for establishing a transportation service to be located at this address. The Planning Commission approved the application based upon the approval of the Board of County Commissioners. The following action was taken:

**ACTION:** *A motion was made by Commissioner York to approve the Conditional Use Permit, acted upon and approved by the Montgomery County Planning Commission, for Mr. Mike Gilstrap for the property located at 1581 South Tenth Street, Independence, Kansas. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent  
Commissioner McManus – Yes  
Commissioner York- Yes*

*RES. NO. 16-23*

Mr. Barnhart presented candidates for the Montgomery County Planning Commission and Montgomery County Board of Zoning Appeals.

Mr. Marty Reichenberger – Seat 3 for the Third Commissioner’s District – Planning Commission Board  
Mr. Jack Wishall – Member –at-large for the Board of Zoning Appeals  
J. D. McCarthy – Seat assigned to the Third Commissioner District - Board of Zoning Appeals

The following action was taken:

**ACTION:** *A motion was made by Commissioner York to approve the appointments of:*

*Mr. Marty Reichenberger – Seat 3 for the Third Commissioner’s District – Planning Commission Board  
Mr. Jack Wishall – Member –at-large for the Board of Zoning Appeals  
J. D. McCarthy – Seat assigned to the Third Commissioner District - Board of Zoning Appeals*

*Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent  
Commissioner McManus – Yes  
Commissioner York- Yes*

*RES. NO. 16-24*

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**CORRESPONDENCE:**

1. Letter of appreciation and court statistics from Judge F. William Cullins to the Board.

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**OTHER COUNTY BUSINESS:**

1. Register of Deeds report for the month of December, 2015 –
2. Request to amend the 2016 budget for the Sheriff’s office to include the approved amount for the Huber services, replacing the IT employee. The following action was taken:

**ACTION:** *A motion was made by Commissioner York to approve the amendment of the 2016 Sheriff’s budget in the amount of \$33,000.00 for Huber and Associates services. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Absent  
Commissioner McManus – Yes  
Commissioner York- Yes*

*RES. NO. 16-25*

**ADJOURNMENT: 10:25 AM**

**ACTION:** *Motion by Commissioner McManus, seconded by Commissioner York.*  
*ROLL CALL VOTE - Commissioner Brown - Absent*  
*Commissioner McManus – Yes*  
*Commissioner York- Yes*

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**

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**FRED BROWN, Chairman**

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**LARRY McMANUS, Member**

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**RYAN YORK, Member**

**ATTEST:**

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**County Clerk**