

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

February 6, 2017

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Brown.

INVOCATION: Reverend Joe Davolt, The Bible Holiness Church, Independence

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner York to approve the agenda as amended.. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner York to approve invoices in the amount of - \$10.00, \$11,040.00 and \$233,595.31 as presented by the County Clerk's office. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner McManus to approve the minutes of January 30, 2017 as presented by the County Clerk. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

SHERIFF'S DEPARTMENT – LEASE/PURCHASE OF VEHICLES:

Sheriff Robert Dierks, Administrative Assistant Liz Schwatken and Patrol Lt. Nick Wood, met with the Board to discuss purchasing 22 fleet vehicles through a lease/purchase agreement with Community National Bank. The current lease/purchase for vehicles has one payment and the loan will be paid.

The Board asked that bids be sent to banks within the County for interest rates and return to the Board with the compiled rates. No action was taken at this time.

EXECUTIVE SESSION – CONDUCTING INTERVIEWS FOR EMERGENCY MANAGER POSITION:

ACTION: *A motion was made by Commissioner McManus to recess to Executive Session for the purpose of conducting personal interviews at 9:40 AM to return at 10:30 AM with the Board, HR Director and each applicant at scheduled intervals. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

OTHER COUNTY BUSINESS:

1. Approval to Destroy Records as presented by the County Clerk's Office – **Request Approved.**
2. AWOL Request for funding from the County to be increased from \$2,000.00 per year to \$4,000.00 per year. The decision of the Board was to continue the funding at \$2,000.00 per year.
3. Mr. Donnie Collins addressed the Board on possible fines for dumping animals in the County to be enforced and the amount to be \$1,000.00. No action was taken at this time.
4. Discussed a three-year contract with EBMS administration of insurance claims for employee's insurance coverage. The contracts will be sent for their approval.
5. Department Supervisor appointments – The following action was taken:

ACTION: *A motion was made by Commissioner McManus to re-appoint the following Department Directors and Administrators –*

<i>Public Coordinator</i>	<i>Robert Bever</i>
<i>County Health Director</i>	<i>Carolyn Muller</i>
<i>Environmental Health/Zoning Director</i>	<i>Scott Barnhart</i>
<i>Computer Department Director</i>	<i>Jason Clubine</i>

Motion was seconded by Commissioner York.

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

RES. NO. 17-27

6. Current Bid Policy Proposed Amendment by County Counselor - The following action was taken:

ACTION: *A motion was made by Commissioner York to approve and adopt the amendment to the Montgomery County Bid Policy. Effective this date, February 6, 2017.*

Article X:

AWARD TO THE BEST BID / BIDDER PREFERENCE POLICY: As a general rule, if awarded, the County will award contracts to the lowest, responsible, and responsive bidder, taking into consideration conformity with the specifications, terms of delivery and other conditions imposed in the bid-letting documents. The lowest bidder is the bidder who offers to complete the project at the lowest dollar cost. A responsible bidder is a bidder who has the skills, abilities, and integrity to perform the work at the time the County awards the contract. A responsive bidder is a bidder who has complied with all bid-letting form requirements. Preference shall be given to bidders local to Montgomery County whose price is within five percent (5%) of the lowest, responsible, and responsive bid, not to exceed \$10,000, and so long as the quality of goods and/or services to be provided is equal to or better than the lowest, responsible, and responsive bid. For purposes of this bidder preference policy, "local to Montgomery County" means the company's principal place of business has been located within Montgomery County for at least ninety (90) days prior to the bid-letting. For sole proprietorships, it means the proprietor's domicile has been Montgomery County for at least ninety (90) days prior to the bid-letting. Reference to this bidder preference policy shall be included in all bid-lettings.

Motion was seconded by Commissioner McManus.

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

RES. NO. 17-28

ADJOURNMENT: 11:30 AM

ACTION: *Motion by Commissioner Brown, seconded by Commissioner McManus.
ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

FRED BROWN, Chairman

LARRY McMANUS, Member

RYAN YORK, Member

ATTEST:

County Clerk