

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

February 13, 2017

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

**CALL TO ORDER:** Commissioner Brown.

**INVOCATION:** Reverend Daniel Knight, The Bible Baptist Church, Coffeyville

**PLEDGE OF ALLEGIANCE:** Commissioner McManus.

\*\*\*\*\*

**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner McManus to approve the agenda as amended. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

\*\*\*\*\*

**APPROVAL OF PAYMENT OF INVOICES:**

No invoices to approve.

\*\*\*\*\*

**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner York to approve the minutes of February 6, 2017 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

\*\*\*\*\*

**CANVASS OF VOTES – USD #447 BOND ELECTION:**

The Board of County Commissioners serving as the Board of Canvassers conducted the official Canvass of Votes for the USD #447 Bond Election held February 7, 2017.

There being no changes in the results of the election after the canvass was completed , abstract of votes was approved by the Board.

\*\*\*\*\*

**PUBLIC HEARING MONTGOMERY COUNTY RURAL WATER DISTRICT NO. 9  
ANNEXATION:**

The Chairman of the Board recessed the regular meeting to begin the Public Hearing for Annexation to Montgomery County Rural Water District No. 9 at 9:30 AM.

Those present for the hearing representing the Board were Mr. Carl Gorton and Mr. Mike Edington. Also present was Mr. Monte Mahan, petitioning landowner.

**PUBLIC HEARING – MONTGOMRY COUNTY RURAL WATER DISTRICT NO. 9:**

There being no public input, the following action was taken:

**ACTION:** A motion was made by Commissioner McManus to approve the request for the annexation of land to Montgomery County Rural Water District No. 9 as requested by Mr. and Mrs. Monte Mahan. The legal description is as follows:

*The east half (E/2) of Section 11, Township 30 South, Range 13 East, less the Southeast Quarter of the Southeast Quarter (SE/4 SE/4) of said tract, Wilson County, Kansas.*

*Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

*RES. No. 17-29*

\*\*\*\*\*

**EXECUTIVE SESSION – INTERVIEW FOR EMERGENCY PREPAREDNESS DIRECTOR POSITION:**

**ACTION:** A motion was made by Commissioner McManus to recess to Executive Session at 9:22 AM to return at 9:37 AM with the Board, County Clerk and applicant to conduct interview. Motion was seconded by Commissioner York.

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

Returned to session at 9:37 AM with a motion by Commissioner Brown, seconded by Commissioner York with Commissioner McManus voting yes to extend the interview 10 minutes until 9:47 AM.

Returned to session at 9:47 AM stating no decisions made and no action to be taken.

\*\*\*\*\*

**EXECUTIVE SESSION – INTERVIEW FOR EMERGENCY PREPAREDNESS DIRECTOR POSITION:**

**ACTION:** A motion was made by Commissioner McManus to recess to Executive Session at 10:00 AM to return at 10:15 AM with the Board, County Clerk and applicant to conduct interview. Motion was seconded by Commissioner York.

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

Returned to session at 10:00 AM stating no decisions made and no action to be taken.

\*\*\*\*\*

**PUBLIC WORKS:**

Assistant Public Works Coordinator Jim Wright met with the Board to present the weekly written report. The following items were discussed:

1. Signatures required on Cook, Flatt and Strobel Design Agreement for engineering design and survey on 10<sup>th</sup> Street from Tower Drive to W. Edison St at a cost of \$12,400.00.

**ACTION:** A motion was made by Commissioner McManus to approve the agreement for signatures of the Board with Cook, Flatt and Strobel for Design Agreement for engineering design and survey on 10<sup>th</sup> Street from Tower Drive to West Edison St. at a cost of \$12,400.00. Motion was seconded by Commissioner York.

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

*RES. NO. 17-30*

**PUBLIC WORKS (Continued):**

2. Signatures required on Intergovernmental Cooperation Agreement Between Montgomery County and the City of Tyro. The following action taken:

**ACTION:** *A motion was made by Commissioner McManus to approve for signatures the Intergovernmental Cooperation Agreement between Montgomery County and the City of Tyro. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes*

*Commissioner McManus – Yes*

*Commissioner York- Yes*

*RES. NO. 17-31*

3. Road and Bridge balance sheet for January –
4. Annual Engineering Report that will be sent to KDOT –
5. Information regarding traffic control devices – for information -
6. Public Works purchased two (2) stainless steel spreaders at a cost of \$500 each –
7. Memo regarding purchase of property on Wald Street - Commissioner York asked Mr. Wright to ask the city of Independence for an exemption on hard surface parking lot. Mr. Wright will return with the information at a later meeting –
8. Discussion regarding the use of a prefabricated box culvert on the Sedan Shortcut CR 1900 and CR 4000 - Mr. Wright was asked to obtain bids on the culverts.
9. Schedule for Household Hazardous Waste acceptance was presented.
10. Resolution to establish county road designations for certain public roadways within Montgomery County, Kansas –

**ACTION:** *A motion was made by Commissioner York to adopt the resolution to establish County Road Designations for certain Public Roadways within Montgomery County, Kansas.*

***BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONTGOMERY COUNTY, KANSAS, as follows:***

Any public roadway located within Montgomery County, excluding federal or state highways and those within the corporate limits of any city, will receive a four-digit numerical County Road (CR) designation. In general, the first two digits of the numerical designation will be odd numbers on North/South running roads, and even numbers on East/West running roads. The last two digits will be proportionate, based on the proximate distance of the roadway from the West or South side of the section line in which it is located. The number will be rounded to the nearest “0” or “5”. Any roadway that changes direction for ¼ mile or more will have a numerical designation as assigned by the GIS Department.

The GIS Department is authorized and directed to develop and implement criteria for the establishment and assignment of vanity names for County Roads by July 1, 2017. The criteria shall be subject to approval by the Board of Commissioners. If a vanity name meets the criteria and is, therefore, approved, it will be considered a secondary road name.

*Motion was seconded by Commissioner McManus.*

ADOPTED THIS 13th day of February, 2017.

*ROLL CALL VOTE - Commissioner Brown - Yes*

*Commissioner McManus – Yes*

*Commissioner York- Yes*

*RES. NO. 17-32*

\*\*\*\*\*

**MONTGOMERY COUNTY ACTION COUNCIL -EXECUTIVE SESSION – FINANCIAL MATTERS AND TRADE SECRETS:**

**ACTION:** *A motion was made by Commissioner McManus to recess to Executive Session at 11:00 AM to return at 11:20 AM with the Board and Tom Simpson, representing MCAC to discuss financial matters and trade secrets. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes*

*Commissioner McManus – Yes*

*Commissioner York- Yes*

Returned to session at 11:10 AM stating no decisions made and no action to be taken.

**OTHER COUNTY BUSINESS:**

1. Approval to destroy election records for Motor Voter, Felon, Deceased & Notice of Transfer Reports for 2013 and 2014 - The following action was taken:

**ACTION:** *A motion was made by Commissioner McManus to approve the destruction of election records by the County Election Officer for Motor Voter, Felon, Deceased and Notice of Transfer Reports for the years 2013 and 2014. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

2. Executive Session – Non-elected Personnel –

**ACTION:** *A motion was made by Commissioner McManus to recess to Executive Session at 11:10 AM to return at 11:20 AM to discuss non-elected personnel. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

Returned to session at 11:20 AM with a motion by Commissioner McManus, seconded by Commissioner York with Commissioner Brown voting yes to extend the session until 11:30 AM.

Returned to session at 11:30 AM stating no decisions made and no action to be taken.

3. Register of Deeds Report for January –
4. Executive Session – Financial Matters and Trade Secrets with Tom Simpson, MCAC –

**ACTION:** *A motion was made by Commissioner McManus to recess to Executive Session at 11:47 AM to return at 11:50 AM with the Board and Tom Simpson, Montgomery County Action Council present to discuss financial matters and trade secrets. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

Returned to session at 11:50 AM stating no decisions made and no action to be taken.

5. Mr. Justin Martin appeared before the Board to discuss work on a county road at the Industrial Park in Coffeyville. The road is for drag racing at the Industrial Park in Coffeyville and the work to be done is “estimated at \$15,000”. (Amended February 27, 2017 to read “an undetermined amount”).  
Commissioner York will follow up with Public Works Coordinator Robert Bever.

\*\*\*\*\*

**ADJOURNMENT: 12:15 PM**

**ACTION:** *Motion by Commissioner McManus, seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York- Yes*

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**

---

**FRED BROWN, Chairman**

---

**LARRY McMANUS, Member**

**ATTEST:**

---

**RYAN YORK, Member**

---

**County Clerk**