

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

May 1, 2017

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Brown.

INVOCATION: Reverend Melvin Simpson, The 1st Church of God in Christ, Coffeyville

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner York to approve the agenda as amended.. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York – Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner York to approve invoices in the amount of - \$440,602.03 as presented by the County Clerk's office. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner McManus to approve the minutes of April 24, 2017 as presented by the County Clerk. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes*

SHERIFF'S DEPARTMENT – REQUEST TO POST POSITION FOR SHERIFF'S DEPARTMENT:

Lt. Nick Wood presented a request to replace a deputy that was transferred to the Department of Corrections Staff creating a vacancy in the Sheriff's Department. The request was approved by the Board.

REGISTER OF DEEDS:

Register of Deed Marilyn Calhoun requested an Executive Session to discuss non-elected personnel. The following action was taken:

ACTION: *A motion was made by Commissioner McManus to recess to Executive Session at 9:26 AM to return at 9:31 AM with the Board and Register of Deed present to discuss non-elected personnel. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York – Yes*

Returned to session at 9:31 AM stating no decisions made and no action to be taken.

REGISTER OF DEEDS – (Continued):

Ms. Calhoun requested approval to post a position to fill a vacancy due to a retirement in her office. She would like to hire someone to begin working as soon as possible to train for the open position. The job posting will be posted for two (2) weeks. The request was approved by the Board.

MONTGOMERY COUNTY RURAL FIRE DST. NO. 1 – REQUEST APPROVAL TO PLACE BIDS FOR SCBA 4500 PST BOTTLES AND GUTTERING REPAIRS AT THE DEARING STATION:

MCRF#1 President Darren Felts presented a request to the Board to receive bids for 25 – 30 year SCBA 4500 PST Bottles to be purchased from the MCRF#1 General Fund. The request was approved by the Board.

Mr. Felts also requested approval to receive bids for guttering repairs on the Dearing Station. The request was approved by The Board.

PUBLIC WORKS:

Public Works Coordinator Robert Bever and Assistant Coordinator Jim Wright met with the Board to present the weekly written report. The following items were discussed:

1. Signature required on Employee Change of Status report – New temporary summer labor –
2. Discussion regarding the Olive Street Bridge Letting and update –
 - Discussion regarding the floor in the ladies restroom at the Sheriff's Office. Public Works will be in touch with Crossland's Construction .

OTHER COUNTY BUSINESS:

1. Cereal Malt Beverage License for Caney Valley Speedway –
ACTION: *A motion was made by Commissioner McManus to approve a Cereal Malt Beverage License for Caney Valley Speedway, Caney, KS. Motion was seconded by Commissioner York.*
ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes
RES. NO. 17-76
2. Discussion on County Coroner and Deputy Coroner – The County Clerk was requested to research how many coroner calls per year in 2015 and 2016. This information will be available at the next meeting.
3. Revision to County Handbook and County Policy on hiring –
ACTION: *A motion was made by Commissioner York to all new hires for the county, regardless of the department or job description, be required to submit to a physical examination, drug testing, background check and psychiatric testing before their employment begins. A County Policy & Procedure will be established by the County Counselor and be made a part of the Montgomery County Employee Handbook. Motion was seconded by Commissioner McManus.*
ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes
RES. NO. 17-77
4. Discussion on beginning preparation of the 2018 County Budget. The County Clerk was requested to produce three separate drafts –
 - a. Prepare the 2018 budget with the requested funds by each department head –
 - b. Prepare the 2018 budget based on holding the same budget as for 2017 –
 - c. Prepare the 2018 budget with an across the board 10% cut from the 2017 budget –

ADJOURNMENT: 10:22 AM

ACTION: *Motion by Commissioner McManus, seconded by Commissioner York.*
ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Yes

BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS

FRED BROWN, Chairman

LARRY McMANUS, Member

RYAN YORK, Member

ATTEST:

County Clerk