

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

October 30, 2017

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

**CALL TO ORDER:** Commissioner Brown.

**INVOCATION:** Commissioner Brown.

**PLEDGE OF ALLEGIANCE:** Commissioner McManus.

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**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner McManus to approve the agenda as amended.. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York - Yes*

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**APPROVAL OF PAYMENT OF INVOICES:**

No invoices to be approved.

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**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner York to approve the minutes of October 23, 2017 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York - Yes*

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**NEWKIRK DENNIS AND BUCKLES INSURANCE – MAURA SOMORA AND ADAM GILL:**

The Insurance Review from proposals for the Public Entity Insurance Program was presented to the Board by Ms. Maura Somora and Adam Gill. The proposal received from Berkshire Hathaway included a decrease of \$3,300 from 2016 proposal. The following action was taken:

**ACTION:** *A motion was made by Commissioner McManus to approve the insurance renewal with Berkshire Hathaway for the Public Entity Program insurance for 2017/2018 in the amount of \$494,608.00. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York - Yes*

*RES. NO. 17-138*

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**BRIDGE CLOSURE HEARING – BRIDGE #312:**

The Chairman recessed the regular meeting at 9:30 AM for the Bridge Closure Public Hearing. There being no public comment the following action was taken:

**ACTION:** *A motion was made by Commissioner Brown that the Board of Montgomery County Commissioners, in accordance with KSA: 68-102 and 68-104, are approving the vacation of a County Bridge with the description as follows:*

*A, bridge, previously used for road purposes, and described as Bridge #312 in the County Records with a National Bridge Inventory number – NBI #630993206700, located on County Road 5600 Mile 13, which is between County Roads 3375 and 3725. General location of said bridge is approximately 1126' east of the southwest corner of Section 26/northwest corner of Section 35, and approximately 25' north of the section line between said sections, all in Township 31, Range 15 Montgomery County, Kansas.*

*The above described bridge to be removed and the road from the west and east to remain open are subject to easements for the right of ingress and egress, reconstruction and maintenance of all existing utilities and appurtenances thereto.*

*Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York - Yes*

*RES. NO. 17-139*

The Chairman concluded the Public Hearing at 9:40 AM and returned to regular session.

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**PUBLIC WORKS:**

Public Works Coordinator Robert Bever and Assistant Coordinator Jim Wright met with the Board to present the weekly written report. The following items were discussed:

- Requested permission to solicit bids for chemicals for the Noxious Weed Department. Request was approved.
- Present the Montgomery County Snow Plan for 2017-2018.

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**OTHER COUNTY BUSINESS:**

1. Commercial Real Estate Contract for the property at 601 S. Walnut & 606 S. Union Streets in Coffeyville to be used for the Montgomery County Health Department. The contract is for property owned by the City of Coffeyville for the purchase price of \$30,000.00. The following action was taken:

**ACTION:** *A motion was made by Commissioner McManus to authorize the Chairman of the Board to sign the Commercial Real Estate Contract for the purchase of the property located at 602 S. Walnut and 606 S. Union from the City of Coffeyville in the amount of \$30,000.00. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York - Yes*

*RES. NO. 17-140*

2. Cereal Malt Beverage License for American Legion Post #138, Caney, KS –

**ACTION:** *A motion was made by Commissioner McManus to approve the issuance of a Cereal Malt Beverage License to the American Legion Post #138, Caney, KS. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York - Yes*

*RES. NO. 17-141*

**OTHER COUNTY BUSINESS (Continued):**

**3. Amendment to Montgomery County Resolution No. 17-77 –**

**ACTION:** A motion was made by Commissioner York to remove the requirement for psychiatric testing from Montgomery County Resolution No. 17-77 for the requirements of all new hires for county positions. This amendment will be entered into the Montgomery County Employee Handbook. Motion was seconded by Commissioner McManus.

ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York - Yes

RES. NO. 17-142

**4. Elected Officials and Department Head Salary Increases –**

**ACTION:** A motion was made by Commissioner York to authorize the annual salary for each Elected Official and Department Head as follows effective December 26, 2017:

County Clerk Position	\$65,000.00
County Treasurer Position	\$65,000.00
Register of Deeds Position	\$47,000.00
Sheriff's Position	\$75,000.00
Emergency Preparedness Position	\$45,000.00
Computer Dept. Director	\$58,000.00
Environmental Health/Zoning Director	\$55,000.00
Public Works Coordinator Position	\$75,000.00
County Health Director	\$65,000.00

Motion was seconded by Commissioner McManus.

ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York - Yes

RES. NO. 17-143

**5. Employee Status Changes for County Attorney's Department –**

**ACTION:** A motion was made by Commissioner York to approve the Employee Status Changes for the annual salaries as presented by the County Attorney effective December 26, 2017 as follows:

County Attorney	\$95,000.00
Assistant County Attorney	\$82,500.00
Assistant County Attorney	\$60,000.0

Motion was seconded by Commissioner McManus.

ROLL CALL VOTE - Commissioner Brown - Yes  
Commissioner McManus – Yes  
Commissioner York - Yes

RES. NO. 17-144

**6. Salary Increase of 3.5% -**

**ACTION:** A motion was made by Commissioner York to authorize an increase of 3.5% per hour, effective December 26, 2017 for every full-time employee, part-time employee working in a department for the County operating under a county mill levy and covered under the official Montgomery County Employee Handbook excluding Elected Officials and Department Heads covered under Montgomery County Resolution No. 17-143. Motion was seconded by Commissioner McManus.

ROLL CALL VOTE – Commissioner Brown – Yes  
Commissioner McManus – Yes  
Commissioner York – Yes

RES. NO. 17-145

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**ADJOURNMENT: 10:30 AM**

**ACTION:** *Motion by Commissioner York seconded by Commissioner McManus.*  
*ROLL CALL VOTE - Commissioner Brown - Yes*  
*Commissioner McManus – Yes*  
*Commissioner York - Yes*

**BOARD OF COUNTY COMMISSIONERS**  
**MONTGOMERY COUNTY, KANSAS**

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**FRED BROWN, Chairman**

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**LARRY McMANUS, Member**

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**RYAN YORK, Member**

**ATTEST:**

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**County Clerk**