

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

January 8, 2018

The Board of County Commissioners, two members and the County Clerk present, met in regular session at 9:00 AM. Commissioner York was absent.

CALL TO ORDER: Commissioner Brown.

INVOCATION: Reverend Joe Davolt, The Bible Holiness Church, Independence

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner McManus to approve the agenda as amended.. The motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner McManus to approve invoices in the amount of \$320,731.43 and \$111,544.86 as presented by the County Clerk's office. The motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner McManus to approve the minutes of December 18, 2017 as presented by the County Clerk. The motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent*

MONTGOMERY COUNTY HEALTH – CAROLYN MULLER:

County Health Director Carolyn Muller met with the Board to request approval for the following:

1. Three bids were received for door locks for the County Health Building (new) in Coffeyville – Maintenance Supervisor Jeff Phelps requested the bid from D&A Electric in the amount of \$4,455 be accepted . Request was approved
2. Approval to close the County Health Office on Thursday, January 18th for training - Request was approved.

MONTGOMERY COUNTY ATTORNEY – LARRY MARKLE – HEATING PROBLEM:

County Attorney Larry Markle met with the Board to discuss the concern of the heating problem in the building where Family and Children Services are located. There has been no heat during the very cold weather.

Mr. Benny Wright, a local realtor, appeared at the meeting with Mr. Markle. They discussed the building at 311 E. Main being for sale. The building is 4000 square feet and we are presently occupying approximately 3800 square feet.

No action was taken at this time.

PUBLIC WORKS (FLOOD REPORT):

Public Works Coordinator Robert Bever and ServicePro representative Kevin Green met with the Board for an update on the flooding situation.

Mr. Green reported 290,000 cubic feet is affected by the water. He advised the Board some local vendors have been utilized on the project including for the asbestos inspection.

They will be working every day and bringing in trucks and more equipment. Robert Bever and Jeff Phelps will be working closely with Service Pro.

PUBLIC WORKS:

Public Works Coordinator Robert Bever and Assistant Coordinator Jim Wright met with the Board and presented the weekly written report. The following items were discussed:

1. 2017 End of year report for the Public Works Department –
2. Replaced a motor on a hot water heater at the Department of Corrections. Cost for the motor was \$2,049 from Lee’s Cooling & Heating –
3. Requested permission to solicit quotes for a service contract for elevators at the Judicial Center and Courthouse – Request was approved.
4. Requested permission to solicit quotes for a service contract for pest control services at the Judicial Center and Courthouse – Request was approved.
5. Requested permission to solicit quotes for a new A/C unit for the Environmental Health/Zoning Office. – Request was approved.
6. Approved a “check valve “ for Noxious Weed Department –
7. Requested Leonard Caflish to provide AB&C modes written performance specs and to be paid from Building Maintenance. The estimated cost is \$600 to \$1000 – Request approved.

REORGANIZATION:

The reorganization of the Board for the year 2018 began at 10:00 AM.

1. The first item on the agenda was the appointment of the Chairman of the Board.

**ACTION: ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent**

RES. NO. 18-001

REORGANIZATION (Continued):

2. Holiday Schedule for 2018.

WHEREAS: A motion was made by Commissioner McManus that the following holidays be adopted for 2018. Motion was seconded by Commissioner Brown.

Martin Luther King’s Birthday	(Monday)	January 15, 2018
President’s Day	(Monday)	February 19, 2018
Good Friday	(Friday)	March 30, 2018
Memorial Day	(Monday)	May 28, 2018
Independence Day	(Wednesday)	July 4, 2018
Labor Day	(Monday)	September 3, 2018
Columbus Day	(Monday)	October 8, 2018
Veteran’s Day	(Observed on Monday)	November 12, 2018
Thanksgiving Day	(Thursday)	November 22, 2018
Day after Thanksgiving	(Friday)	November 23, 2018
Christmas Eve	(Monday)	December 24, 2018
Christmas Day	(Tuesday)	December 25, 2018
New Years Day	(Tuesday)	January 1, 2019

*The County offices will close at noon on December 31, 2018 for auditing case purposes.

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent*

RES. NO. 18-002

3. GAAP WAIVER FOR 2018 –

WHEREAS: Montgomery County, Kansas, has determined that the financial statements and financial reports for the year ended 2018 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of County Commissioners or the members of the general public of Montgomery County and

WHEREAS: There are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2018.

NOW, THEREFORE BE IT RESOLVED: A motion was made by Commissioner McManus to approve the *waiver of GAAP (Governmental Accounting Procedures)* for Montgomery County for the year 2018. Motion was seconded by Commissioner Brown.

BE IT FURTHER RESOLVED: that the Board of County Commissioners shall cause the financial statements and financial reports of Montgomery County to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent*

RES. NO. 18-003

4. INVOCATION SCHEDULE:

ACTION: A motion was made by Commissioner McManus to approve the *Invocation Schedule* for 2018. Motion was seconded by Commissioner Brown.

*ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent*

RES. NO. 18-004

REORGANIZATION (Continued):

5. COUNTY NEWSPAPER:

ACTION: A motion was made by Commissioner McManus to appoint the Coffeyville Journal as the Official County Newspaper for Montgomery County for the year 2018. Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent

RES. NO. 18-005

6. COUNTY CORONER, COUNTY COUNSELOR AND COUNTY IN-HOUSE AUDITOR:

ACTION: A motion was made by Commissioner McManus to appoint the following:

County Coroner – Dr. James Christenson, Deputy Coroner Darrin Hamlin and Deputy Coroner Rick Whitson.

County Counselor – Attorney Paul Kritz

County In-House Auditor – Mr. Laverne Strecker

The motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent

RES. NO. 18-006

7. APPOINTMENTS TO AGENCY BOARDS:

ACTION: A motion was made by Commissioner McManus for the following appointments –

SEK Regional Planning Board	Commissioner McManus
Montgomery County Solid Waste	Commissioner York
Juvenile Detention Board in Girard, Kansas	Commissioner McManus
LEPC	Commissioner Brown
RCND	Commissioner York
Council on Aging	Commissioner McManus
Montgomery County Economic Development Committee	All Three Board Members

Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent

RES. NO. 18-007

APPRAISER DIANNA CARTER:

Ms. Dianna Carter, Acting County Appraiser, met with the Board to give an update on the status of the work being done in the office. She answered many questions from the Board and outlined some of the work to be done and the requirement dates to be met.

OTHER COUNTY BUSINESS:

1. Flood Lease Buyout Lease for 1024 S. Penn Ave., Independence approved by the Board.
2. Division of Juvenile Services 2018 Quarterly Budget Adjustment Report for signature.
3. Register of Deeds Report for December.
4. Executive Session – Non-Elected Personnel –
ACTION: *A motion was made by Commissioner McManus to recess to Executive Session at 10:10 AM to return at 10:20 AM to discuss non-elected personnel with the Board, County Clerk and Emergency Preparedness Director present. Motion was seconded by Commissioner Brown.*
ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent

Returned to session at 10:20 AM stating no decisions made and no action to be taken.

ADJOURNMENT: 10:35 AM

ACTION: *Motion by Commissioner Brown, seconded by Commissioner McManus.*

ROLL CALL VOTE - Commissioner Brown - Yes
Commissioner McManus – Yes
Commissioner York - Absent

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

FRED BROWN, Chairman

LARRY McMANUS, Member

RYAN YORK, Member

ATTEST:

County Clerk