

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

March 5, 2018

The Board of County Commissioners, two members and the County Clerk present, met in regular session at 9:00 AM. Commissioner York arrived at 9:20 AM.

**CALL TO ORDER:** Commissioner McManus.

**INVOCATION:** Mr. Donnie Collier

**PLEDGE OF ALLEGIANCE:** Commissioner McManus.

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**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner Brown to approve the agenda as amended.. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent*

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**APPROVAL OF PAYMENT OF INVOICES:**

**ACTION:** *A motion was made by Commissioner Brown to approve invoices in the amount of - \$254,980.36 as presented by the County Clerk's office. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Absent*

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**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner Brown to approve the minutes of February 12, 2018 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Absent*

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**CORRESPONDENCE:** Letter to Board of County Commissioners from Judge Cullins thanking them for their support and providing information on the operations and work done in 2017.

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**ENVIRONMENTAL HEALTH/ZONING – REAPPOINTMENT OF PLANNING COMMISSION:**

A letter was sent to the Board from Planning and Zoning Administrator Scott Barnhart requesting the appointment of Mr. Ron Goins, 2270 Valley High Drive, Independence, Mr. Joe Tucker, 4471 CR 4500, Independence and Mr. Rick Kiister, 209 Pine Street, Cherryvale to the Montgomery County Board of Zoning Appeals. The following action was taken:

**ACTION:** *A motion was made by Commissioner Brown to approve the request to the appointments of Mr. Ron Goins, 2270 Valley High Drive, Mr. Joe Tucker, 4471 CR 4500, Independence and Mr. RickKiister, 209 Pine Street, Cherryvale to the Montgomery County Board of Zoning Appeals. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent*

RES. NO. 18-020

**COMPUTER DEPARTMENT – UPGRADE ON TELEPHONES:**

Computer Department Director Jason Clubine met with the Board to request approval to purchase two (2) Toshiba IP 20 Button 1 gig Phones with power supply at a cost of \$428.00 each. He provided information on the phones and the ability to move the phones to different locations when a temporary phone is needed without adding an additional connection. The phones will be in the Computer Department and be placed when and where needed. The following action was taken:

**ACTION:** *A motion was made by Commissioner Brown to approve the request for the purchase of two (2) Toshiba IP 20 Button 1 gig Phones from Kansas Communication Services, Inc. in the amount of \$456.00 each to be debited from the County General Capital Outlay Fund. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent*

*RES. NO. 18-021*

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**MONTGOMERY COUNTY COLLABORATION PARTNERSHIP (MCCP):**

Representatives from Montgomery County Collaboration Partnership (MCCP) met with the Board and presented information (Partnership Overview) on their group. Those present were Cherryvale City Administrator Brooke Carroll, Caney City Administrator Fred Gress and Independence City Assistant City Manager Kelly Passeur.

The information given by the group included their accomplishments and Looking Ahead and other topics of interest. The Board thanked them for the information and attendance at the meeting.

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**CITY OF CHERRYVALE – DISCUSSION ON COUNTY GENERATOR:**

City Administrator Brooke Carroll discussed the generator the city has from the county . The City of Cherryvale has found it will be necessary to do repairs on the generator which will cost a considerable sum of money. There has been no official action on the part of the county on if the generator is to be donated to Cherryvale or if they will be wanting it returned to the county at any time.

As a result of the discussion the following action was taken:

**ACTION:** *A motion was made by Commissioner York to donate a generator to the City of Cherryvale. Motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent*

*RES. NO. 18-022*

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**PUBLIC WORKS:**

Public Works Coordinator Robert Bever and Assistant Coordinator met with the Board to present the weekly written report. The following items were discussed:

1. Bid requests were sent for bulk deicing salt to three companies and only one bid was returned. The bid was from Central Salt, Lyons, KS with a bid of \$64.22 per ton delivered. The following action was taken:

**ACTION:** *A motion was made by Commissioner York to accept the bid from Central Salt, Lyons, KS for bulk deicing in the amount of \$64.22 per ton delivered. Debit Road and Bridge Fund.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent*

*RES. NO. 18-023*

2. Petition for a road viewing on County Road 5600. Road viewing was set for March 26<sup>th</sup> at 9:30 AM.
3. Discussed selling used lights from the Courthouse for \$5.00 each. Approved by the Board.
4. Road and Bridge Balance Sheet for January 2018 -

**PUBLIC WORKS (Continued):**

5. Elevator Service Contract Bids:

MEI Total Elevator Solutions, Kansas City, KS	\$800.00
ThyssenKrupp, Wichita, KS	\$1,350.00
Interstate Elevator, Topeka, KS	\$1,521.45

**ACTION:** A motion was made by Commissioner York to accept the low bid from MEI Total Elevator Solutions, Kansas City, KS in the amount of \$800.00 for the 2018 Elevator Service Contract for Montgomery County. Debit Building Maintenance Fund. Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent

RES. NO. 18-024

6. Guardrail Extension Bids (Department of Corrections):

Iron Works, Independence, KS	\$29,325.00
Volz Welding, Independence, KS	\$21,700.00

**ACTION:** A motion was made by Commissioner York to accept the low bid from Volz Welding in the amount of \$21,700 for the extension of guardrails in the Department of Corrections. Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent

RES. NO. 18-024

**ACTION:** A motion was made by Commissioner York to rescind the motion to accept the low bid from Volz Welding in the amount of \$21,700 for the extension of guardrails in the Department of Corrections due to the funding not being available in the Sheriff's and Department of Corrections budgets.

Motion died for lack of a second.

**ACTION:** A motion was made by Commissioner Brown to accept the low bid from Volz Welding in the amount of \$21,700.00 for the extension of guardrails in the Department of Corrections . Debit Montgomery County Capital Outlay Fund. Motion was seconded by Commissioner York.

ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent

RES. NO. 18-025

7. Discussion on road at Coffeyville City(known as Ridge Road CR 1450 of the Southern Hills Estates Subdivision) being used by the city and has been gated by the city. It is not designated as a county road. There are no road records. Public Works requested to come back to the Board of County Commissioner designating this as a road and accept the road as on the plat It will only be maintained with gravel.

This will settle the right-of-way for the City of Coffeyville. The following action was taken:

**ACTION:** A motion was made by Commissioner York to authorize the Public Works Department return to the Board to designate a road at Coffeyville City being used by the city and has been gated by the city, as a road and accept the road as on the plat. Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent

RES. NO. 18-026

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**COUNTY APPRAISER – DEPARTMENT UPDATE REPORT:**

County Appraiser Dee Carter present an update to the Board. They were given information on date and schedule valuations will be mailed from the office, and reported on the meeting in Coffeyville last week

with the Coffeyville College, USD #445, City of Coffeyville, Montgomery County and State Representatives Kelly and Proel and Senator Dan Goddard.

Ms. Carter requested approval for access away from the office to the computer system . This will allow her to work from home when necessary. The request was approved.

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**MONTGOMERY COUNTY SHERIFF’S DEPT. – SALARY ADJUSTMENT FOR SERT TEAM:**

Sheriff Robert Dierks and Administrative Assistant Liz Schwatken met with the Board to present the Sert Team wage increase proposal. The following action was taken:

**ACTION:** *A motion was made by Commissioner Brown to approve effective March 5, 2018 the new Sert Team Wage Schedule as presented by the Sheriff’s Department. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent*

*RES. NO. 18-025*

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**EBMS INSURANCE 2018/2019 PLAN – MICAH BOULANGER:**

Micah Boulanger presented the 2018/2019 EBMS Employee Health Insurance Plan to the Board. He also presented proposed changes for discussion before the Plan is finalized. Changes discussed were as follows:

1. Renalogic – End Stage Renal Disease Management for a new vendor –
2. Lower the out-of-pocket spending for employees from \$750 to \$500 at our Preferred Providers and raise the out-of-pocket to Aetna Providers from \$1,500 to \$2,000-
3. Use Quest Diagnostics for lab services with a lab card provided and will be paid 100% -
4. Prescriptions – Convert from an open formulary to a closed formulary through PBM Navitus making prescription costs of \$10, \$30, \$50, and \$75.
5. Spousal Surcharge of \$100 per month if spouse is eligible for coverage through their own employer –
6. Offer medical equipment through Durable Medical Equipment vendor paid at 100% -
7. Smoking Cessation – Employee and/or Spouse using tobacco and participating in Montgomery County Health Plan will pay an additional \$50 per person using tobacco on their plan, not to exceed \$100.00 as a surcharge per month.

**ACTION:** *A motion was made by Commissioner York to contract for the 2018/2019 year with EBMS Health Insurance for the Montgomery County Employees with the following changes to the present Plan:*

1. Renalogic – End Stage Renal Disease Management for a new vendor –
2. Use Quest Diagnostics for lab services with a lab card provided and will be paid 100% -
3. Prescriptions – Convert from an open formulary to a closed formulary through PBM Navitus making prescription costs of \$10, \$30, \$50, and \$75 -
4. Spousal Surcharge of \$100 per month if spouse is eligible for coverage through their own employer and is being covered under the Montgomery County Health Plan –
5. Offer medical equipment through Durable Medical Equipment vendor paid at 100% -
6. Smoking Cessation – Employee and/or any dependent using tobacco and participating in Montgomery County Health Plan will pay an additional \$50 per person using tobacco on their plan, not to exceed \$100.00 as a surcharge per month.

Motion was seconded by Commissioner Brown.

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent*

*RES. NO. 18-026*

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**OTHER COUNTY BUSINESS:**

1. Occupational License, Coffeyville Country Club –

**ACTION:** A motion was made by Commissioner York to approve the issuance of an Occupational License to the Coffeyville Country Club. Motion was seconded by Commissioner Brown.

OLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent

RES. NO. 18-027

2. After Prom Support –

**ACTION:** A motion was made by Commissioner York to approve the After Prom support to the following school districts in Montgomery County:

Elk Valley High School	\$100.00
Independence High School	\$250.00
Coffeyville High School	\$250.00
Caney High School	\$250.00
Cherryvale High School	\$250.00
Fredonia High School	\$ 50.00
Neodesha High School	\$ 50.00

Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent

RES. NO. 18-028

3. County Attorney – Copier Bid -

Corporate Business	\$10,247.75
Digital Connections	\$8,964.00
Copy Products	\$3,795.00
Copy Products	\$3,995.00
Century Business Tech	\$8,048.19
Lakeland Office	\$10,300.00

**ACTION:** A motion was made by Commissioner Brown to accept the bid from Digital Connections in the amount of \$8,964.00 for a copier for the County Attorney's office. Debit Montgomery County General Capital Outlay Fund. Motion was seconded by Commissioner York.

ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent

RES. NO. 18-029

4. Executive Session – Non-elected personnel –

**ACTION:** A motion was made by Commissioner York to recess to Executive Session at 11:35 AM to return at 11:45 AM with the Board and County Clerk present to discuss non-elected personnel. Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent

Returned to session at 11:45 stating no decisions made and no action to be taken.

5. After discussion regarding the GIS and Mapping Department, the following action was taken:

**ACTION:** A motion was made by Commissioner York to place the GIS and Mapping under the supervision of the County Appraiser effective March 5, 2018. Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent

RES. NO. 18-030

**ADJOURNMENT: 12:00 Noon**

**ACTION:** *Motion by Commissioner York seconded by Commissioner Brown.*  
*ROLL CALL VOTE - Commissioner McManus - Yes*  
*Commissioner Brown – Yes*  
*Commissioner York - Yes*

**BOARD OF COUNTY COMMISSIONERS**  
**MONTGOMERY COUNTY, KANSAS**

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**LARRY McMANUS, Chairman**

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**FRED BROWN, Member**

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**RYAN YORK, Member**

**ATTEST:**

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**County Clerk**