

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

April 9, 2018

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner McManus.

INVOCATION: Reverend Melvin Simpson, The 1st Church of God in Christ, Coffeyville.

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner Brown to approve the agenda as amended.. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York – Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner Brown to approve invoices in the amount of - \$331,949.12 (Prepays) as presented by the County Clerk's office. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner Brown to approve the minutes of April 2, 2018 as presented by the County Clerk. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

EMERGENCY MANAGEMENT – RICK WHITSON:

Emergency Preparedness Director Rick Whitson met with the Board to request an Executive Session for the purpose of discussing the job status of a non -elected employee with the Board and Mr. Whitson present.

ACTION: *A motion was made by Commissioner Brown to recess to Executive Session at 9:08 AM to return at 9:18 AM with the Board and Rick Whitson present for the purpose of discussion the job status of a non-elected employee. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York – Yes*

Returned to session at 9:17 AM stating no decisions made and no action to be taken.

Mr. Whitson presented a deed for the Havana Fire Department Building for the signature of the Board. Mr. Whitson is deeding this property to the city of Havana. The following action was taken:

ACTION: *A motion was made by Commissioner Brown to authorize the signing of the deed from the Board of County Commissioners as the Governing Body of the Montgomery County Rural Fire District No. 1 transferring ownership of the Havana Fire Department property in the city of Havana to the City of Havana. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

RES. NO. 18-050

MONTGOMERY COUNTY 4-H DIRECTOR KATY TOWNSEND:

Ms Katy Townsend met with the Board to introduce herself as the new Montgomery County 4-H Director replacing Brian Swisher.

The Board thanked her for her services to the county and for visiting the Board meeting.

PUBLIC WORKS:

Public Works Coordinator Robert Bever met with the Board to present the weekly written report. The following items were discussed:

1. Bid results for the 2018 Asphalt Program –

Bettis Asphalt & Construction, Topeka, KS	\$564.00
Heckert Construction, Pittsburg, KS	\$545.00

ACTION: *A motion was made by Commissioner Brown to approve the low bid of \$545.00 per ton for the 2018 Asphalt Program to Heckert Construction, Pittsburg, KS. Debit Road and Bridge Fund. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

RES. NO. 18-051

2. Discussed the truck rollover accident with involving a 2009 Ford Sterling dump truck –
3. Signatures required on Construction Contract with Rubick Construction for culvert replacement on CR 4550 at Pfister Drive. The following action was taken:

ACTION: *A motion was made by Commissioner Brown the Board sign the Construction Contract with Rubick Construction for culvert replacements on County Road 4550 at Pfister Drive. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

RES. NO. 18-052

4. Discussion regarding architectural work at the Coffeyville Health Department. The ADA ramp will cost an estimated \$2,000.00.
5. Commissioner York requested Mr. Bever get bids on pressure washing the outside of the Courthouse –
6. Mr. Bever presented the contract with ServPro for the restoration in the courthouse required by the flooding in January. The following action was taken:

ACTION: *A motion was made by Commissioner York to approve and enter into the contract with ServPro for the restoration of the offices in the Courthouse damaged by the flooding in January. Motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

RES. NO. 18-053

REGISTER OF DEEDS – NEW HIRE:

Register of Deed Marilyn Calhoun requested an Executive Session for non-elected personnel with the Board and Marilyn Calhoun present. The following action was taken:

ACTION: *A motion was made by Commissioner Brown to recess to Executive Session at 9:35 AM to return at 9:45 AM to discuss the job status of a non-elected personnel with the Board and Register of Deeds present. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

Returned to session at 9:43 AM stating no decision made and no action to be taken.

Mrs. Calhoun present Employee Status Changes for three (3) employees for discussion with the Board. One change is a new hire for the department and two employees salary increases. After discussion concerning the budget impact and if the department has the available funds, and Ms. Calhoun stated she will not have the budget funds and will need approximately \$12,000, the following action was taken:

ACTION: *A motion was made by Commissioner York to approve the new hire in the amount of \$16.11 (Clerk II Position) and to table the additional two (2) requests for salary increases until the next regular meeting. Motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

RES. NO. 18-054

COMPUTER DEPARTMENT – JASON CLUBINE:

Computer Department Director Jason Clubine met with the Board to present the Real Vision Software, Inc. Annual Software Support Renewal Fee. The fee is \$4,500.00 and Mr. Clubine explained the use for the scanning programs and the offices using the software. The following action was taken:

ACTION: *A motion was made by Commissioner Brown to approve the Annual Software Renewal Fee of \$4,500.00 with Real Vision Software, Inc., and debit Montgomery County General Capital Outlay Fund. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

RES. NO. 18-055

Mr. Clubine presented a list to the Board of all cell phones used by Montgomery County Departments. He will compare the list being used with any numbers that are no longer in use and they will be deleted from the contract with US Cellular.

OTHER COUNTY BUSINESS:

1. Support Letter to Miami Board of County Commissioner supporting their effort to keep Osawatomie State Hospital Campus in their county. *The following action was taken:*

ACTION: *A motion was made by Commissioner Brown to issue a letter of support to the Miami County Board of County Commissioners supporting their effort to keep Osawatomie State Hospital Campus in their County. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

RES. NO. 18-056

2. Discussed County-Wide Neighborhood Revitalization – No decisions or changes were made at this time.

ADJOURNMENT: 11:12 AM

ACTION: *Motion by Commissioner Brown ,seconded by Commissioner York.*
ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes

BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS

LARRY McMANUS, Chairman

FRED BROWN, Member

RYAN YORK, Member

ATTEST:

County Clerk