

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

December 17, 2018

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner McManus.

INVOCATION: Reverend Doug Mund, The Grace Fellowship Church, Coffeyville

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner York to approve the agenda as presented. The motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner Brown to approve invoices in the amount of \$12,765.00 and \$523,346.30 as presented by the County Clerk's office. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner Brown to approve the minutes of December 10, 2018 as presented by the County Clerk. The motion was seconded by Commissioner York..*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

Recessed at 9:14 AM to a Public Hearing for a CDBG Micro-Loan in the amount of \$25,000.00 applied for by Mr. Robert Box for a brewery in Independence City.

The Public Hearing was called to order at 9:15 AM.

Those present for the hearing were the Board of County Commissioners, County Clerk, MCAC Director Trisha Purdon and Mr. Robert Box. Mr. A. Ray Fowler was in attendance for the Public Hearing.

Ms. Purdon presented information on the new business and the \$25,000.00 loan will be at 3% interest rate for a period of seven (7) years. The inventory will be used as collateral for the \$25,000.00 loan.

From the public Mr. Fowler questioned if the loan is being paid from levied taxes. The funds are being loaned through a CDBG Grant and the funds are available through that grant but not directly from levied funds within the county.

The meeting ended at 9:30 AM and any action to be taken as been scheduled for January 7th, 2019.

Returned to session at 9:32 AM:

PUBLIC WORKS:

Assistant Coordinator Jim Wright met with the Board to present an Employee Change of Status for termination.

2018 GENERAL ELECTION TIE VOTES FOR TOWNSHIP CLERKS:

Ties for Cherry and Independence Townships Clerk's positions were broken by the drawing of names by the Board of County Commissioners.

Cherry Township Penny Lumley
Independence Township Sandra Lewis

The new Clerks will be notified by the County Election Office.

COUNTY APPRAISER DIANA CARTER – EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL AND EXECUTIVE SESSION FOR ATTORNEY CLIENT PRIVILEGE:

ACTION: *A motion was made by Commissioner McManus to recess to Executive Session at 10:00 AM to return at 10:10 AM to discuss Job Status of Non-Elected Personnel with the Board and County Appraiser Diana Carter present. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

Returned to session at 10:10 AM stating no decisions made.

Ms. Carter discussed the reorganization of the department and duties assigned to each employee. She requested an increase to \$16.00 per hour for Andrew Long being promoted to Director of Field Operations. The following action was taken:

ACTION: *A motion was made by Commissioner Brown to approve the increase to \$16.00 per hour for the promotion for Andrew Long to Director of Field Operations effective December 26, 2018. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

RES. NO. 18-132

The request was made by Ms. Carter for approval to hire as a full-time employee Anne Miller as GIS Supervisor at an hourly wage of \$30.00 per hour. She would be transferred from contractual to full-time employee. The following action was taken:

ACTION: *A motion was made by Commissioner York to approve the hiring of Anne Miller as a full time GIS Supervisor in the County Appraiser's Office at an hourly wage of \$30.00 effective December 26, 2018 with no probation increase at the end of six months employment. Motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York - Yes*

RES. NO. 18-133

EXECUTIVE SESSION – ATTORNEY CLIENT PRIVILEGE:

ACTION: *A motion was made by Commissioner Brown to recess to Executive Session at 10:50 AM to return at 11:10 AM for Attorney Client Privilege with the Board, County Appraiser, County Counselor Paul Kritz and County Clerk present. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner York – Yes*

Returned to session at 10:10 AM stating no decisions made and no action to be taken

OTHER COUNTY BUSINESS:

1. Cereal Malt Beverage License – Two Squirrels, Elk City –

ACTION: *A motion was made by Commissioner York to approve the issuance of a Cereal Malt Beverage License to Two Squirrels, Elk City, KS for 2019. Motion was seconded by Commissioner Brown.*

ROLL CALL VOTE - Commissioner McManus - Yes

Commissioner Brown – Yes

Commissioner York - Yes

RES. NO. 18-134

2. Occupational License for Independence Country Club -

ACTION: *A motion was made by Commissioner York to approve the renewal of Occupational License for Independence Country Club, Independence, KS for the years 2019 and 2020. Motion was seconded by Commissioner Brown.*

ROLL CALL VOTE - Commissioner McManus - Yes

Commissioner Brown – Yes

Commissioner York - Yes

RES. NO. 18-135

3. The County Clerk discussed a problem with payment to be made to Mr. Jake Ratzcliff based on action taken after a fence viewing. Mr. Ratzcliff paid for the fence and has not been reimbursed for expenses assigned to the adjoining landowner Mr. Arlan Hare. The information will be sent to the County Counselor for action to be taken for the reimbursement owed Mr. Ratzcliff.

ADJOURNMENT: 11:20 AM

ACTION: *Motion by Commissioner York seconded by Commissioner McManus.*

ROLL CALL VOTE - Commissioner McManus - Yes

Commissioner Brown – Yes

Commissioner York - Yes

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

LARRY McMANUS, Chairman

FRED BROWN, Member

RYAN YORK, Member

ATTEST:

County Clerk