BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES

June 1, 2020

The Board of County Commissioners, three members and the County Clerk present, met in work session at 8:00 AM.

The Work Session ended at 8:55 AM and the Chairman opened regular session at 9:00 AM.

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner McManus.

INVOCATION: Commissioner Brown.

PLEDGE OF ALLEGIANCE: Commissioner McManus.

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AGENDA APPROVAL:

ACTION: A motion was made by Commissioner Bever to approve the agenda as presented. The motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown - Yes
Commissioner Bever - Yes

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APPROVAL OF PAYMENT OF INVOICES:

ACTION: A motion was made by Commissioner Brown to approve invoices in the amount of $204,073.16 and $12,045.18 as presented by the County Clerk’s office. The motion was seconded by Commissioner Bever.

ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown - Yes
Commissioner Bever - Yes

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APPROVAL OF MINUTES:

ACTION: A motion was made by Commissioner Brown to approve the minutes of May 20, 2020 and Special Meeting minutes of May 28, 2020 as presented by the County Clerk. The motion was seconded by Commissioner Bever.

ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown - Yes
Commissioner Bever - Yes

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COUNTY APPRAISER – “REMODEL” DEFINATION BY THE LEGISLATURE:

County Appraiser Diana Carter met with the Board to present information regarding how remodeling, painting, and normal upkeep of residences affects values. She explained the difference in “new construction”, remodeling and the normal upkeep differs in the way values are used for budgeting and taxes within the county.

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PUBLIC WORKS:

Public Works Coordinator Jim Wright and Assistant Coordinator Brandon Beurskens met with the Board to present the weekly written report. The following items were discussed:

1. Mr. Beurskens presented information regarding the turn lane project at Tucker Corner (County Road 3900 and 3400). The project will be starting two weeks from today and a detour will be used. The estimated days of construction is 65 working days.
2. Discussed Bridge 42.1 located on County Road 2300 South of County Road 5800. The bridge is shut down at the present time due to water damage. A request was made to the Board for the approval of the right-of-way for Olivers at $5,889 and Schwatkens at $5,090. The following action was taken:

   ACTION: A motion was made by Commissioner Bever to approve the request for right-of-way in the amount of Oliver’s portion $5,889.00 and Schwatkens’ portion $5,090. for work to be done on Bridge 42.1 located on CR 2300 South of County Road 5800. Motion was seconded by Commissioner Brown.
   ROLL CALL VOTE - Commissioner McManus - Yes
   Commissioner Brown - Yes
   Commissioner Bever - Yes

RES. NO. 20-076

3. Noxious Weed Chemical Bid –

   Sims Fertilizer & Chemical, Osborne, KS $15,117.00
   Nutrien Solutions, Castle Rock, CO $15,836.88
   Van Diest Supply, Lindsborg, KS $15,926.88

   ACTION: A motion was made by Commissioner Bever to approve the low bid for chemicals for the Noxious Weed Department from Sims Fertilizer & Chemical, Osborne, KS in the amount of $15,117.00. Motion was seconded by Commissioner Brown.
   ROLL CALL VOTE - Commissioner McManus - Yes
   Commissioner Brown - Yes
   Commissioner Bever - Yes

RES. NO. 20-077

4. Requested permission to fill vacant positions (2) for bookkeeper and an equipment operator. The Board approved the request.

5. Requested Journal Entry to reimburse the County Building Fund for electrical work at the Courthouse and to debit the County General Operating Fund for the payment to Howard’s Electric, Independence in the amount of $9,215.97. The following action was taken:

   ACTION: A motion was made by Commissioner Bever to authorize the County Clerk to reimburse the County Building Fund for electrical work at the Courthouse and to debit the County General Operating Fund for the payment to Howard’s Electric, Independence in the amount of $9,215.97. Motion was seconded by Commissioner Brown.
   ROLL CALL VOTE - Commissioner McManus - Yes
   Commissioner Brown - Yes
   Commissioner Bever - Yes

RES. NO. 20-078
6. Montgomery County Procurement Policy Revision -
   After discussion regarding the procedure for procurement according to the range allowed for
   purchase and the guidelines to follow according to the total cost, it was decided to increase the
   policy for purchasing on some but not all of the ranges. The following action was taken:

   **ACTION:** A motion was made by Commissioner Bever to make the following adjustments to the present purchase costs listed in the Montgomery County Procurement Policy:

   **SECTION III – A.**
   - $0-999.99 to $2,999.00
   - $2,999.00 to $4,999.00
   - $5,000.00 to $9,999.00

   All purchases $10,000.00 plus must follow the current guidelines with no changes made and must be solicited by advertising by published notice as specified in paragraph 5 of the current policy.

   Motion was seconded by Commissioner Brown.

   **ROLL CALL VOTE - Commissioner McManus - Yes**
   **Commissioner Brown – Yes**
   **Commissioner Bever - Yes**

   RES. NO. 20-079

7. Jeff Phelps Building & Grounds Manager presented an estimate for the lights to be installed at the Coffeyville Tag Office and the cost will be $6,500.00.

8. Mr. Phelps also discussed the replacement of the ice machine located in the Sheriff's Office and also used by the Department of Corrections. The cost of the replacement machine is $3,865.00 and requested it be purchased from the General Capital Outlay Funds. Also present was Liz Schwatken, Sheriff's Administrative Assistant. The following action was taken:

   **ACTION:** A motion was made by Commissioner McManus to approve the purchase of a new ice machine located in the Sheriff’s Department and also used by the Department of Corrections in the amount of $3,865.00. Debit General Capital Outlay Funds. Motion was seconded by Commissioner Brown.

   **ROLL CALL VOTE - Commissioner McManus - Yes**
   **Commissioner Brown – Yes**
   **Commissioner Bever - Yes**

   RES. NO. 20-080

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MONTGOMERY COUNTY ACTION COUNCIL – EXTENSION OF TIME LIMIT ON PROSPERITI BUILDERS LLC INDUCEMENT AGREEMENT:

Montgomery County Action Council Administrative Assistant Kathy Thompson met with the Board to request extending the current Inducement Agreement between Montgomery County and Prosperiti Builders LLC for a period of 30 days due to the COVID-19 and shutdown of banking facilities. The following action was taken:

   **ACTION:** A motion was made by Commissioner Bever to a 30-day extension to the inducement agreement between Montgomery County and Prosperiti Builders LLC effective the date of this action taken. Motion was seconded by Commissioner Brown.

   **ROLL CALL VOTE - Commissioner McManus - Absent**
   **Commissioner Brown – Yes**
   **Commissioner Bever - Yes**

   RES. NO. 20-081

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OTHER COUNTY BUSINESS:

1. County Health Director Carolyn Muller will have the Independence office closed during the month of June due to the some changes with WIC and the staff from Independence will be working at the Coffeyville Office during this period of time.
OTHER COUNTY BUSINESS (Continued):

2. Mr. Max Williams met with the Board to inquire as to why the County is not buying John Deere road graders. He will also visit with Public Works regarding the bidding process on the graders.

3. A Tourism Tax payment was sent to City of Coffeyville for the first quarter payment from the State of Kansas and the check was returned to the County and told by the City of Coffeyville to send it to the Coffeyville Chamber of Commerce. The following action has been taken to authorize the County Clerk to reissue the check to the City of Coffeyville or Coffeyville Chamber of Commerce and mail the check to the Coffeyville Chamber of Commerce:

ACTION: A motion was made by Commissioner Bever to authorize the County Clerk to reissue the check making it payable to the City of Coffeyville or Coffeyville Chamber of Commerce and mail the check to the Coffeyville Chamber of Commerce for payment of the first quarter of 2020 Tourism Guest Tax. The original check being mailed to the City of Coffeyville and returned to the County Clerk by Coffeyville City. Motion was seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner McManus - Yes
Commissioner Brown – Yes
Commissioner Bever - Yes

RES. NO. 20-082

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ADJOURNMENT: 10:15 AM

ACTION: Motion by Commissioner Bever, seconded by Commissioner Brown.

ROLL CALL VOTE - Commissioner McManus - Absent
Commissioner Brown – Yes
Commissioner Bever - Yes
RESOLUTION NO. 20-076

DATED at Independence, Montgomery County, Kansas this 1st day of June, 2020.

WHEREAS: A motion was made by Commissioner Bever to approve the request for right-of-way in the amount of Oliver’s portion $5,889.00 and Schwaken’s portion $5,090, for work to be done on Bridge 42.1 located on CR 2300 South of County Road 5800.

Motion was seconded by Commissioner Brown.

ROLL CALL VOTE – Commissioner McManus- Yes
Commissioner Brown – Yes
Commissioner Bever– Yes

BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS

Larry McManus, Chairman
Fred Brown, Member
Robert Bever, Member

Charlotte Scott Schmidt, County Clerk
RESOLUTION NO. 20-077

DATED at Independence, Montgomery County, Kansas this 1st day of June, 2020.

WHEREAS: A motion was made by Commissioner Bever to approve the low bid for chemicals for the Noxious Weed Department from Sims Fertilizer & Chemical, Osborne, KS in the amount of $15,117.00.

Motion was seconded by Commissioner Brown.

ROLL CALL VOTE – Commissioner McManus- Yes
Commissioner Brown – Yes
Commissioner Bever- Yes

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Motion was seconded by Commissioner Brown.

ROLL CALL VOTE – Commissioner McManus- Yes
Commissioner Brown – Yes
Commissioner Bever – Yes

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SECTION III – A. $0-999.99 to $2,999.00
B. $2,999.00 to $4,999.00
C. $5,000.00 to $9,999.00

All purchases $10,000.00 Plus must follow the current guidelines with no changes made and must be solicited by advertising by published notice as specified in paragraph 5 of the current policy.

Motion was seconded by Commissioner Brown.

ROLL CALL VOTE – Commissioner McManus- Yes
Commissioner Brown – Yes
Commissioner Bever – Yes

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Motion was seconded by Commissioner Brown.

ROLL CALL VOTE – Commissioner McManus- Yes
Commissioner Brown – Yes
Commissioner Bever – Yes

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WHEREAS: A motion was made by Commissioner Bever to a 30-day extension to the inducement agreement between Montgomery County and Prosperiti Builders LLC effective the date of this action taken.

Motion was seconded by Commissioner Brown.

ROLL CALL VOTE – Commissioner McManus– Absent
Commissioner Brown – Yes
Commissioner Bever– Yes

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RESOLUTION NO. 20-082

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WHEREAS: A motion was made by Commissioner Bever to authorize the County Clerk to reissue the check making it payable to the City of Coffeyville or Coffeyville Chamber of Commerce and mail the check to the Coffeyville Chamber of Commerce for payment of the first quarter of 2020 Tourism Guest Tax. The original check being mailed to the City of Coffeyville and returned to the County Clerk by Coffeyville City.

Motion was seconded by Commissioner Brown.

ROLL CALL VOTE – Commissioner McManus- Yes
Commissioner Brown – Yes
Commissioner Bever – Yes

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