

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

May 20, 2024

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

**CALL TO ORDER:** Commissioner Cordray

**INVOCATION:** Commissioner Bever.

**PLEDGE OF ALLEGIANCE:** Commissioner McManus.

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**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner McManus to approve the agenda as presented. The motion was seconded by Commissioner Bever..*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

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**APPROVAL OF PAYMENT OF INVOICES:**

**ACTION:** *A motion was made by Commissioner Bever to approve invoices in the amount of \$170,345.00 American Rescue Plan for Montgomery County as presented by the County Clerk's Office. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

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**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner Bever to approve the minutes of May 6, 2024 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

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**FOUR COUNTY MENTAL HEALTH – 2024 BUDGET INFORMATION:**

Gregory Hennen, Executive Director of Four County Mental Health Center met with the Board to present information on their services, costs for each service type and the budget request for 2025. After discuss and some questions the Board discussed with Mr. Hennen, they thanked him for the report. No action was taken at this time.

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**BUILDING MAINTENANCE – HOT WATER HEATERS FIR DEPARTMENT OF  
CORRECTIONS & INFORMATION ON COURT ROOM REMODELING IN COFFEYVILLE:**

Building Maintenance Supervisor Jeff Phelps provided information on renovations and remodeling to the District Court at Coffeyville City Hall. They addressed several issues on what will be needed and discussed working together with the City of Coffeyville. Commissioner Cordray will continue working with the City and possibly finding a grant to help with the expenses.

**BUILDING MAINTENANCE (Continued):**

Mr. Phelps presented a quote from Vaughn Mechanical for four (4) Domestic Hot Water Heaters for the department of Corrections at a total cost of \$30,829.00. The following action was taken:

**ACTION:** *A motion was made by Commissioner McManus to approve the purchase of four (4) new Domestic Hot Water Heaters for the Department of Corrections from Vaughn Mechanical, Kansas City, MO at a total cost of \$30,829.00 to be debited from General Capital Outlay Fund. Motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

RES. NO. 24-070

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**EXECUTIVE SESSION – NON-ELECTED PERSONNEL (KSA 75-4319 b1):**

**ACTION:** *A motion was made by Commissioner Cordray to recess to Executive Session at 9:50 AM to return at 10:10 AM with the Board and HR Director Ben Brubaker present to discuss non-elected personnel (KSA 75-4319 b1). Motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

Returned to session at 10:10 AM with a motion by Commissioner Cordray, seconded by Commissioner Bever with Commissioner McManus voting yes to extend the session until 10:20 AM. Returned to session at 10:15 AM stating no decisions made and no action to be taken.

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**LETTER TO BOARD FROM HR DIRECTOR BEN BRUBAKER:**

Commissioner Cordray, Chairman of the Board, read a letter presented to the Board by Human Resources Director Ben Brubaker of his resignation of employment with Montgomery County as of June 5, 2024. The resignation was accepted and he was congratulated on his new position.

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**EXECUTIVE SESSION – NON-ELECTED PERSONNEL (KSA 75-4319 b1):**

**ACTION:** *A motion was made by Commissioner Cordray to recess to Executive Session at 10:20 AM to return at 10:32 AM with the Board present. Motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

Returned to session at 10:27 AM stating no decisions were made and no action to be taken.

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Recessed at 10:30AM to return at 10:40 AM.

**FINANCIAL OFFICER – BUDGET REVIEWS FOR 2025:**

Financial Officer Fred Gress met with the Board to present several 2025 budget for review. The budgets reviewed at this meeting were Computer Department, Direct Election, Indirect Election and budgets for County Service Programs.

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**COMPUTER DEPARTMENT- FIREWALLS:**

Computer Director Jason Clubine presented a request to the Board for five (5) firewalls. The firewalls would each have three (3) years maintenance provided. The following action was taken:

**ACTION:** *A motion was made by Commissioner Bever to approve five (5) Sonic Walls having a three (3) year maintenance contract, to be purchased from Insight at a total cost of \$26,050.00. Debit Capital Improvements. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

RES. NO. 24-071

**COMPUTER DEPARTMENT – (Continued):**

Mr. Clubine provided information to the Board and the County postage machine being updated and told of the possibility of the current sorting machine could be connected to sort, fold and send the envelope straight to the postage machine for the correct postage. The Board asked him to return to the next meeting with more information and the size of envelopes it will accept.

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**OTHER COUNTY BUSINESS:**

1. Agreement with Komtek for Revenue Neutral Mailings –

**ACTION:** A motion was made by Commissioner Bever to approve the proposal for the statement printing and mail processing for the Revenue Neural Rate information sheet required to be mailed on all parcels at a cost of \$.66 per statement for an estimated cost of \$17,953.40 with the cost to be reimbursed by the State of Kansas to the County. Motion was seconded by Commissioner McManus.

ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes

RES. NO. 24-072

2. Discussed the SEK-CAP transportation proposal for funding.
- 3.

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**ADJOURNMENT: 1:15 PM**

**ACTION:** Motion by Commissioner Bever, seconded by Commissioner McManus..

ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**



*Mike Cordray*  
MIKE CORDRAY, Chairman

*Larry McManus*  
LARRY McMANUS, Member

*Robert Bever*  
ROBERT BEVER, Member

ATTEST:

*Charlotte Schmidt*  
County Clerk

**RESOLUTION NO. 24-070**

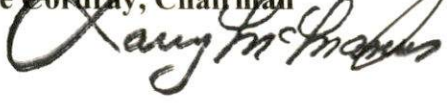
**DATED** at Independence, Montgomery County, Kansas this 20<sup>th</sup> day of May, 2024.


**WHEREAS:** *A motion was made by Commissioner McManus to approve the purchase of four (4) new Domestic Hot Water Heaters for the Department of Corrections from Vaughan Mechanical, Kansas City, MO at a total cost of \$30,829.00 to be debited from General Capital Outlay Fund.*

*Motion was seconded by Commissioner Bever.*

ROLL CALL VOTE – Commissioner Bever – Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes

  
\_\_\_\_\_  
Mike Cordray, Chairman

  
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Larry McManus, Member

  
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Robert Bever, Member



**ATTEST:**

  
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Charlotte Schmidt, County Clerk

**RESOLUTION NO. 24-071**

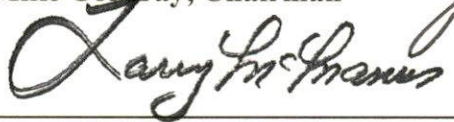
**DATED** at Independence, Montgomery County, Kansas this 20<sup>th</sup> day of May, 2024.


**WHEREAS:** *A motion was made by Commissioner Bever to approve five (5) Sonic Walls having a three (3) year maintenance contract , to be purchased from Insight at a total cost of \$26,050.00. Debit Capital Improvements.*

*Motion was seconded by Commissioner McManus*

*ROLL CALL VOTE – Commissioner Bever – Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

  
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Mike Cordray, Chairman

  
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Larry McManus, Member

  
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Robert Bever, Member



**ATTEST:**

  
\_\_\_\_\_  
Charlotte Schmidt, County Clerk

**RESOLUTION NO. 24-072**

**DATED** at Independence, Montgomery County, Kansas this 20<sup>th</sup> day of May, 2024.

**WHEREAS:** *A motion was made by Commissioner Bever to approve the proposal for the statement printing and mail processing for the Revenue Neural Rate information sheet required to be mailed on all parcels at a cost of \$.66 per statement for an estimated cost of \$17,953.40 with the cost to be reimbursed by the State of Kansas to the County.*

*Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Bever – Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

  
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Mike Cordray, Chairman

  
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Larry McManus, Member

  
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Robert Bever, Member



**ATTEST:**

  
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Charlotte Schmidt, County Clerk

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

May 23, 2024

The Board of County Commissioners, three members and the County Clerk present, met in special executive session at 9:00 AM.

**ACTION:** *A motion was made by Commissioner Cordray to recess into Executive Session at 1:30 PM to 4:30 PM for the purpose of conducting interviews (KSA 75-4319 b1). Motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray - Yes*

Returned to session at 4:20 PM stating no decisions made and no action to be taken.


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**ADJOURNMENT: 4:20 PM**

**ACTION:** *Motion by Commissioner Bever, seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray - Yes*

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**

  
MIKE CORDRAY, Chairman

LARRY McMANUS, Member

  
ROBERT BEVER, Member



ATTEST:

  
County Clerk