

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

June 3, 2024

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

**CALL TO ORDER:** Commissioner Cordray

**INVOCATION:** Reverend Daniel Knight, Bible Baptist Church, Coffeyville

**PLEDGE OF ALLEGIANCE:** Commissioner McManus.

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**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner Bever to approve the agenda as presented. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

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**APPROVAL OF PAYMENT OF INVOICES:**

**ACTION:** *A motion was made by Commissioner Bever to approve invoices in the amount of \$142,504.28 and \$2,500.00 American Rescue Plan for Montgomery County Action Council as presented by the County Clerk's Office. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

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**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner Bever to approve the minutes of May 28, 2024 as presented by the County Clerk. The motion was seconded by Commissioner McManus..*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

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**EXECUTIVE SESSION:**

**ACTION:** *A motion was made by Commissioner Cordray to recess at 9:05 AM to return at 9:20 AM to Executive Session with the Board HR Director Ben Brubaker and Ashley Hand present to discuss non-elected personnel KSA 75-4319 (b1). Motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

Returned to session at 9:20 AM.

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**APPOINTMENT OF MONTGOMERY COUNTY ADMINISTRATOR:**

**ACTION:** *A motion was made by Commissioner Cordray to approve the Employment Agreement between Montgomery County Board of County Commissioner for the employment of Jonathan Booe as Montgomery County Administrator effective commencing July 8, 2024 and ending as of December 31, 2025 and authorize the Chairman to sign the Agreement on behalf of Montgomery County. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

RES. NO. 24-080

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**COMMUNITY CORRECTIONS – AMEND FY 2025 BUDGET:**

Community Corrections Director Dennis Webb presented the information on the FY 2025 Community Corrections Adult Service for an amendment to the budget for the Board’s review. The following action was taken:

**ACTION:** *A motion was made by Commissioner Bever to approve the amended FY 2025 Community Corrections Adult Service budget and to authorize the Chairman to sign the required documents. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

RES. NO. 24-081

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**INDEPENDENCE CITY’S COMPREHENSIVE PLAN - CONCERNED CITIZENS:**

Ms. Cynthia Ross and Ms. Penny Lumley met with the Board to express concerns regarding the extension of Zoning and Annexation as shown in the recent City Comprehensive Plan approved by Independence City. Ms. Ross and Ms. Lumley submitted questions to the Board on authority of the City and authority of the County. Concern was expressed by each of the residents.

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**MONTGOMERY COUNTY SOIL CONSERVATION – 2025 BUDGET:**

Mr. Levi Clubine, District Representative for Soil Conservation Office and Ms. Elizabeth Eisle representing the financial department for the Conservation Office, met with the Board to present an increase in funding received each year by Montgomery County be increased from \$25,500.00 to \$65,000.00. The request is being made for more field technicians to assist in their projects. No action was taken at this time.

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**COUNTY APPRAISER - DESTRUCTION OF RECORDS:**

County Appraiser Melody Kikkert presented the request for approval to destroy the Personal Property Assessment Forms from 2020 – 2024 and Oil/Gas Assessment Forms. These documents have been scanned. The following action was taken:

**ACTION:** *A motion was made by Commissioner Cordray to approve the request by the County Appraiser for approval for the destruction of Personal Property Assessment for and Oil/Gas Assessment Forms from 2020 – 2024. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes*

RES. NO. 24-082

**OTHER COUNTY BUSINESS:**

1. Neighborhood Revitalization –

**ACTION:** A motion was made by Commissioner McManus to approve the application for the Neighborhood Revitalization Plan for 2885 CR 4525, Coffeyville. Motion was seconded by Commissioner Bever.

ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes

RES. NO. 24-083

2. Occupation License – Sassy’s Bar & Grill, Sycamore –

**ACTION:** A motion was made by Commissioner Bever to approve and renew the Occupational License for Sassy’s Bar & Grill, Sycamore, KS. Motion was seconded by Commissioner Cordray.

ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes

RES. NO. 24-084

3. SEK-AREA AGENCY ON AGING = MONTGOMERY COUNTY COUNCIL ON AGING:

**ACTION:** A motion was made by Commissioner Bever to appoint Mary Fitzpatrick as a representative to the SEK-Area Agency on Aging to fill the vacancy of one of the two representatives for Montgomery County and to serve as a Montgomery County Council on Aging Advisory Board to fill their vacancy. Motion was seconded by Commissioner Cordray.

ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Yes  
Commissioner Cordray- Yes

RES. NO. 24-085

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**Recessed at 10:10 AM- Returned at 10:15 AM.**

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**2025 BUDGET REVIEWS:**

Financial Officer Fred Gress reviewed budgets with the Department Supervisors for Public Works Dept. Special Bridge, Noxious Weed and Household Hazardous Waste 2025 budgets.

Recessed for Lunch at 12:02 PM and returned at 1:00 PM to continue work on 2025 budgets. The afternoon budgets reviewed were Sheriff’s Department, Department of Corrections and discussion on the County Attorney’s budget . No action at this time.

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**ADJOURNMENT: 2:45 PM.**

**ACTION:** Motion by Commissioner Bever, seconded by Commissioner McManus.

ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes



**ATTEST:**

Charlotte Schmidt  
County Clerk

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**

Mike Cordray  
MIKE CORDRAY, Chairman

LARRY McMANUS, Member  
Robert Bever  
ROBERT BEVER, Member

**RESOLUTION NO. 24-080**

**DATED** at Independence, Montgomery County, Kansas this 3<sup>rd</sup> day of June, 2024.


**WHEREAS:** *A motion was made by Commissioner Cordray to approve the Employment Agreement between Montgomery County Board of County Commissioner for the employment of Jonathan Booe as Montgomery County Administrator effective commencing July 8, 2024 and ending as of December 31, 2025 and authorize the Chairman to sign the Agreement on behalf of Montgomery County.*

*Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Bever – Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

  
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Mike Cordray, Chairman

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Larry McManus, Member

  
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Robert Bever, Member



**ATTEST:**

  
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Charlotte Schmidt, County Clerk

**RESOLUTION NO. 24-081**

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**WHEREAS:** *A motion was made by Commissioner Bever to approve the amended FY 2025 Community Corrections Adult Service budget and to authorize the Chairman to sign the required documents.*

*Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Bever – Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

  
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Mike Cordray, Chairman

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Larry McManus, Member

  
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Robert Bever, Member

**ATTEST:**

  
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Charlotte Schmidt, County Clerk



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*Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Bever – Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

  
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Mike Cordray, Chairman

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Larry McManus, Member



  
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Robert Bever, Member

**ATTEST:**

  
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Charlotte Schmidt, County Clerk

**RESOLUTION NO. 24-083**

**DATED** at Independence, Montgomery County, Kansas this 3<sup>rd</sup> day of June, 2024.

**WHEREAS:** *A motion was made by Commissioner McManus to approve the application for the Neighborhood Revitalization Plan for 2885 CR 4525, Coffeyville.*

*Motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE – Commissioner Bever – Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

  
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**Mike Cordray, Chairman**

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**Larry McManus, Member**

  
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**Robert Bever, Member**



**ATTEST:**

  
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**Charlotte Schmidt, County Clerk**

**RESOLUTION NO. 24-084**

**DATED** at Independence, Montgomery County, Kansas this 3<sup>rd</sup> day of June, 2024.

**WHEREAS:** *A motion was made by Commissioner Bever to approve and renew the Occupational License for Sassy's Bar & Grill, Sycamore, KS.*

*Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE – Commissioner Bever – Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

  
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**Mike Cordray, Chairman**

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**Larry McManus, Member**

  
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**Robert Bever, Member**



**ATTEST:**

  
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**Charlotte Schmidt, County Clerk**



**RESOLUTION NO. 24-085**

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**WHEREAS:** *A motion was made by Commissioner Bever to appoint Mary Fitzpatrick as a representative to the SEK-Area Agency on Aging to fill the vacancy of one of the two representatives for Montgomery County and to serve as a Montgomery County Council on Aging Advisory Board to fill their vacancy.*

*Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE – Commissioner Bever – Yes  
Commissioner McManus – Yes  
Commissioner Cordray- Yes*

  
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Mike Cordray, Chairman

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Larry McManus, Member

  
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Robert Bever, Member



**ATTEST:**

  
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Charlotte Schmidt, County Clerk