

MONTGOMERY COUNTY EMERGENCY OPERATIONS PLAN

MG EOP
[November 2023]



**MONTGOMERY COUNTY OFFICE OF EMERGENCY MANAGEMENT
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This document contains information pertaining to the deployment, mobilization, and operations of the Montgomery County Office of Emergency Management (MG OEM) in response to emergencies. It is exempt from public disclosure under Kansas state law. However, MG OEM may choose to make this document available to the public, solely at the Director's discretion.

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I. INTRODUCTION

FOREWORD

General: The Montgomery County's Local Emergency Operations Plan (EOP or MG EOP) is written in consideration of the relevant hazards identified in the 2018-2019 Montgomery County Multi-Jurisdictional Hazard Mitigation Plan and its predecessor the 2013 Hazard Mitigation Plan. It is written to address the four phases of emergency management: **Prevention & Mitigation – Preparedness – Response – Recovery**. The purpose of the Plan is to define, to the extent appropriate, the policies, roles and responsibilities for a local integrated management system within the constraints of existing resources and operational capabilities. The overall goal of this EOP and the County's emergency management efforts is the preservation of life and property.

Emergency Planning Process: Emergency management in Montgomery County is a collaborative process between Montgomery County and the cities and agencies that have disaster responsibilities within or affecting the County and its residents. The responsibility for emergency management and emergency operations planning is given to Montgomery County in accordance with KSA 48-299.

However, all cities are encouraged to develop emergency operations plans of their own. Such plans shall reference and be consistent with the provisions of this Plan. The Montgomery County Office of Emergency Management (**OEM**) will provide planning assistance to any agency within Montgomery County, Kansas. Cities having plans recognized by the County shall conduct operations within their own jurisdiction pursuant to those plans. Emergency operations in cities not having such plans and in the unincorporated areas of Montgomery County, as well as all emergency support activities by the agencies of Montgomery County government, shall be conducted in accordance with the provisions and policies contained in this Plan.

Emergency Operations Plan: The Montgomery County Emergency Operations Plan (MG EOP or EOP) contains the Basic Plan (aka Base Plan in the www.KansasPlanner.com system) and Functional Annexes. The Basic Plan is a broad conceptual framework describing policy and approach to emergency operations for use by local officials. Annexes provide specific information and direction for managers. Emergency Operations Guides are not a part of this Plan. They should, however, be developed to support the annexes and contain technical and detailed operational information for operating departments and individuals to allow them to carry out assigned roles and responsibilities.

Disclaimer

Every effort has been made to make the response provisions of this plan consistent with the normal, non-emergency functions of agencies and departments. However, this plan is a guide for emergency operations in a disaster or major emergency, not for day-to-day operations. All agencies and individuals involved in emergency operations should understand that events may take place which would make it improper and inadvisable to proceed in a manner that would jeopardize lives and property simply to implement this Plan or a specific emergency operations guide. Individuals and agencies having responsibilities established in this plan must have freedom to augment its provisions to deal with an emergency or disaster event using resources that are available and actions that are possible within the limits of the situation.

A. General

Presidential Homeland Security Directives 5 and 8, enacted in 2004, require the State and Local governments to adopt the fundamental principles, language and operational concepts

embedded in the **National Incident Management System (NIMS)** and the **National Response Framework (NRF)** as a condition for receiving certain categories of federal support for Emergency Management. To meet these requirements, the Montgomery County Office of Emergency Management created this Emergency Operations Plan **EOP** and the Adjutant General's Office, Kansas Division of Emergency Management - KDEM officially adopted it on 1 Sep 2023.

The revised Montgomery County Office of Emergency Management EOP is the product of a detailed and focused planning process that 1) fully incorporates the NIMS concepts, principles, practice and language 2) capitalizes on the lessons learned from recent disasters, 3) incorporates plans, programs and policies that have emerged since the last revision of the EOP. The EOP establishes a framework through which the County may prepare for; respond to; recover from; and mitigate to prevent the impacts of a wide variety of disasters that could adversely affect the health, safety and or general welfare of County residents and emergency workers of the Montgomery County Office of Emergency Management. The EOP provides guidance to Montgomery County officials, and also establishes procedures, organization and responsibilities, which will prevent, minimize and/or relieve personnel hardship and property damage associated with disasters or the imminent threat thereof. This plan also provides for an integrated and coordinated county, municipal, state and federal response.

The EOP is operation oriented and addresses communication and warning systems; rapid deployment and pre-deployment resources; evacuation and shelter operations; post disaster response and recovery activities. The **EOP** clearly defines responsibilities of county, municipal, volunteer and other organizations through an Incident Management System/Emergency Support Function approach to planning and operations.

The EOP describes the basic strategies, assumptions and mechanics through which Montgomery County will mobilize resources and conduct activities to guide and support County Emergency Management efforts through prevention, preparedness, response, recovery and mitigation. To facilitate inter-government operations, the EOP adopts a functional approach that groups the type of assistance to be provided under each Emergency Support Function (**ESF**). Each ESF is headed by a primary agency, which has been selected based on its authorities, resources and capabilities in the functional area. In addition, other agencies with similar capabilities have been given support assignments to appropriate ESF(s).

The ESF(s) serve as the primary operational mechanism through which County assistance is managed. Command staff and other General staff have been assigned to support the ESF(s). County assistance will be provided to impacted communities within the County under the overall authority of the Montgomery County Office of Emergency Management - OEM, on behalf of the Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

In an effort to ensure that the revised EOP was strictly aligned with the State and National preparedness guidance, the Adjutant General's Office, Kansas Division of Emergency Management - KDEM and National Department of Homeland Security publications listed below were consulted and closely followed:

- The National Preparedness Guidelines (Sep 2007)
- National Preparedness Goal (Sep 2015)
- National Response Framework (Oct 2019)

- FEMA NIMCAST User's Guide
- National Planning Scenarios (2005)
- Target Capabilities List (Sep 2007)
- NFPA 1660- Standard for Emergency, Continuity & Crisis Management (effective 2024)

B. Purpose

The purpose of the Montgomery County Office of Emergency Management - Emergency Operations Plan is to establish a framework for government, non-profit organizations and residents to address **prevention, preparation, response, recovery and mitigation** of the effects of emergencies and disasters.

C. Scope

This EOP identifies when and under what conditions the application or activation of this plan is necessary. The plan establishes fundamental policies, strategies, and assumptions for a County-wide program guided by the principles of the **National Incident Management System**. This EOP provides the following benefits to the Montgomery County Office of Emergency Management:

- Creating a plan which addresses all hazards, all phases of emergency management, all impacts, and extending an opportunity to partner with all stakeholders.
- The EOP establishes a Concept of Operations spanning the direction and control of an emergency from initial monitoring through post disaster response, recovery and mitigation.
- The EOP defines inter-agency and inter-government coordination mechanisms to facilitate delivery of immediate response and recovery assistance.
- The EOP assigns specific functions to appropriate County and municipal agencies and organizations as well as outlines methods to coordinate with the private sector, volunteer organizations, citizens and state and federal counterparts.
- The EOP identifies actions that County response and recovery organizations will take in coordination with municipal, state and federal counterparts as appropriate, regardless of the magnitude of the disaster.

D. Methodology

The Montgomery County Office of Emergency Management EOP was developed as a team effort consisting of the following agencies and organizations:

Federal

Department of Homeland Security - DHS
 Federal Emergency Management Agency - FEMA
 U.S. Environmental Protection Agency - EPA
 US Army Corps of Engineers - USACE

State

Adjutant General's Office, Kansas Civil Air Patrol
Adjutant General's Office, Kansas Civil Support Team
Adjutant General's Office, Kansas Division of Emergency Management - KDEM
Adjutant General's Office, Kansas National Guard
Adjutant General's Office, Office of Emergency Communications/Emergency Communications Section
Adjutant General's Office, Office of Public Affairs
Coffeyville Community College
Independence Community College
Kansas Association of Local Health Departments - KALHD
Kansas Attorney General's Office
Kansas Board of Emergency Medical Services
Kansas Bureau of Investigation
Kansas Commission on Disability Concerns
Kansas Corporation Commission
Kansas Department for Aging and Disability Services
Kansas Department for Children and Families
Kansas Department of Agriculture
Kansas Department of Agriculture, Division of Water Resources
Kansas Department of Commerce
Kansas Department of Corrections
Kansas Department of Education
Kansas Department of Health and Environment
Kansas Department of Health and Environment, Division of Environment
Kansas Department of Insurance
Kansas Department of Labor
Kansas Department of Transportation
Kansas Department of Veterans Affairs
Kansas Department of Wildlife, Parks and Tourism
Kansas Division of Emergency Management - KDEM
Kansas Forestry Service
Kansas Geological Society
Kansas Governor's Office
Kansas Highway Patrol - KHP
Kansas Housing Resources Corporation
Kansas Human Rights Commission
Kansas State Fire Marshal's Office
Kansas Water Office
KS State Historic Preservation Office
K-State Wildcat District Extension Office

County

Community Access Center
Montgomery Co Environmental and Zoning
Montgomery County Appraisers Office
Montgomery County Clerk
Montgomery County Coroner
Montgomery County GIS Department
Montgomery County Health Department

Montgomery County IT Department
Montgomery County Office of Emergency Management - OEM
Montgomery County Public Information Officer
Montgomery County Public Works
Montgomery County Rural Fire District #1
Montgomery County Sheriff's Office
Montgomery County Treasurer

City

Caney Fire Department
Caney Police Department
Cherryvale Fire Department
Cherryvale Police Department
City of Caney
City of Cherryvale
City of Coffeyville
City of Independence
Coffeyville Fire Department
Coffeyville Municipal Light & Power
Coffeyville Police Department
Coffeyville Public Works
Coffeyville Water & Wastewater
Elk City/Louisburg Township Fire Department
Independence Fire\EMS Department
Independence Police Dept
Independence Public Works
Independence Water & Wastewater

Private Sector

AT & T
Atmos Energy
CRMC Coffeyville Regional Medical Center & EMS
CVR - Coffeyville Resources Fire Department
EVERGY
Four County Mental Health
Kansas Gas Service
Kansas Rural Electric Cooperative Association
Labette Health Independence
Magellan Pipeline
TKI - Tessengerlo Kerley Inc.
WATCO Railroad (aka SKOL Railway)

Non-Profit

American Red Cross
Caney Valley Electric Coop
Community Animal Response Team (KSART/CART) - volunteers
Kansas Emergency Management Association - KEMA
Kansas Fire Chiefs Association
Kansas Funeral Directors Association
Kansas Pipeline Association
National Association of Search and Rescue - NASAR

State Animal Response Team (SART)
The Salvation Army

Other

Kansas Assessment Team
Kansas Incident Support Program- SE Team
Kansas Task Force Four - TF4
Montgomery County Action Council
SEK Regional Haz Mat Team 13 (Coffeyville Fire Dept)
USD #436
USD #445
USD #446
USD #447

Each agency was consulted to determine their particular emergency roles and responsibilities. Each agency has agreed with the responsibilities assigned to them in the Montgomery County Office of Emergency Management EOP. Agency concurrence signatures are maintained with the Montgomery County Office of Emergency Management - OEM. The EOP's concepts were developed by the Montgomery County Office of Emergency Management - OEM, in coordination with the agencies and organizations involved in emergency management activities. Each agency and organization involved is expected to have its own procedures to implement the concept of operations.

Each of the listed agencies will designate one or more planning personnel as liaisons to OEM. Each of the above agencies will then receive "Viewer Access" to the Montgomery County Office of Emergency Management EOP via the Bold Planning Solutions Planning System, at www.KansasPlanner.com.

In addition:

- The Montgomery County Office of Emergency Management EOP is adopted by the Adjutant General's Office, Kansas Division of Emergency Management - KDEM by resolution, which serves as the promulgation letter for the EOP. A copy of the signed promulgation can be found in the file archive of this plan.
- A Record of Changes Log is used to record all published changes as those holding copies of the EOP receive them. The holder of the copy is responsible for making the appropriate changes and updating the Log.
- A master copy of the EOP, with a master Record of Changes Log, is maintained in the Montgomery County Office of Emergency Management - OEM.

1. Planning Process

The process used by the Montgomery County Office of Emergency Management has been designed to ensure that all stakeholders have an opportunity to participate in the development of the EOP and that it is based on the best information available. To this end, the planning process is based on the following planning principles:

- Planning should be community-based, representing the whole community and their needs
- Planning should include participation from all stakeholders in the community
- Planning uses a logical and analytical problem-solving process to help address the complexity and uncertainty inherent in potential hazards
- Planning considers all hazards and threats
- Planning should be flexible enough to address both traditional and catastrophic incidents
- Time, uncertainty, risk and experience influence planning
- Effective plans tell those with operational responsibilities what to do and why to do it
- Planning is fundamentally a process to manage risk
- Planning is one of the key components of the preparedness cycle of planning, organizing, training, equipping, exercising, evaluating, and taking corrective actions

2. Implementation of NIMS

The Montgomery County Office of Emergency Management EOP implements NIMS by:

- Using ICS and the multi-agency coordination system to manage and support all incidents
- Integrating all response agencies and entities into a single, seamless system
- Establishing a public information plan (ESF-15)
- Identifying and characterizing resources according to established standards and types
- Requiring the need for all personnel to be trained properly for the job they perform
- Ensuring interoperability, accessibility and redundancy of communications

II. SITUATION

This section of the plan summarizes the hazards that could affect Montgomery County, its residents and the Office of Emergency Management. The hazards and risk analysis addresses the major hazards to which the County is vulnerable; provides a summary of the County's vulnerable population; outlines the assumptions used in the planning process; and defines disaster magnitude classifications that can trigger county response under the NIMS. A comprehensive hazard and risk assessment is contained in the Montgomery County Office of Emergency Management mitigation plan. The plan is kept under separate cover and can be accessed by contacting the Office of Emergency Management.

A. Hazard Analysis

Hazard and Vulnerability Assessment Summary

Montgomery County is vulnerable to a wide range of hazards that threaten its communities, businesses and environment. To determine the hazards that pose the greatest threat, the Office of Emergency Management has prepared a Hazard Identification and Vulnerability Assessment. The major findings are summarized below. The assessment was developed from historical data, and specifically examines:

1. Probability (frequency) of event
2. Magnitude of event
3. Expected warning time before event
4. Expected duration of event

For emergency management planning purposes, the critical analysis that must be undertaken is an assessment of the consequences of each hazard, including potential area of impact, population exposed and impacted, duration of the hazard, and potential economic consequences. Three levels of risk have been identified: High, Moderate and Low.

High - High probability of occurrence; at least 50 percent or more of population at risk from hazard; significant to catastrophic physical impacts to buildings and infrastructure; major loss or potential loss of functionality to all essential facilities (hospital, police, fire, EOC and shelters).

Moderate - Less than 50 percent of population at risk from hazard; moderate physical impacts to buildings and infrastructure; moderate potential for loss of functionality to essential facilities.

Low - Low probability of occurrence or low threat to population; minor physical impacts.

The hazards and vulnerability assessments for Montgomery County are contained in the Southeast Region Multi-Jurisdictional Hazard Mitigation Plan, attached.

Hazard Profile Summary for Emergency Operations Plan						
Hazard	Probability	Magnitude Severity	Warning Time	Duration	CPRI	Planning Significance
Tornado	3.5	3.5	4	2	3.425	High
Winter Storm	4	2.5	2	3	3.15	High
Flood	3.5	3	2	3	3.075	High
Pandemic Event	3.5	3	1	4	3.025	High
Utility/Infrastructure Failure	3	2	4	3	2.85	Moderate
Windstorm	3.5	2	3	2	2.825	Moderate
Hailstorm	4	1.5	3	1	2.8	Moderate
Terrorism, Agri-terrorism, and Civil Disorder	1	4	4	4	2.65	Moderate
Drought	3	2.5	1	4	2.65	Moderate
Wildfire	3	1.5	4	2	2.6	Moderate
Extreme Temperatures	2.5	2	1	3	2.175	Moderate
Agricultural Infestation	2	2	1	4	2.05	Moderate

Lightning	2.5	1	3	1	1.975	Low
Dam and Levee Failure	1.5	2.5	2	2.5	1.975	Low
Major Disease Outbreak	1	3	1	4	1.9	Low
Land Subsidence	2	1	2	4	1.9	Low
Hazardous Materials	1	2	4	2	1.85	Low
Civil Disorder	1	2	4	1	1.75	Low
Radiological	1	1	4	4	1.75	Low
Soil Erosion and Dust	2	1	1	4	1.75	Low
Terrorism, Agri-terrorism	1	2	4	1	1.75	Low
Fog	2	1	2	1	1.6	Low
Expansive Soils	1.5	1	1	4	1.525	Low
Landslide	1	1.5	3.5	1	1.525	Low
Earthquake	1	1.5	3.5	1	1.525	Low

B. Disaster Magnitude Class

This is an all-hazards Emergency Operations Plan (EOP) and addresses minor, major and catastrophic disasters. These levels of disaster are defined as:

Catastrophic Disaster: A disaster that will require massive State and Federal assistance, including immediate military involvement. Federal assistance will involve response as well as recovery assets.

Major Disaster: A disaster that will likely exceed local capability and require a broad range of State and Federal assistance. The Federal Emergency Management Agency (FEMA) will be notified, and potential Federal assistance will be predominantly recovery oriented.

Minor Disaster: A disaster that will likely be within the response capability of local government and will result in only a minimal need for State or Federal assistance.

C. Capability Assessment

Currently capability assessments are performed regionally in Kansas. The capability assessment is performed through the Regional Homeland Security Council with wide input accepted from key stakeholders. The results of the capability assessment guide future investments in planning, training, exercising and resources. The regional capability assessment is available under separate cover and is attached to the file archive in the Bold Planning Solutions Super System.

D. Economic Profile

According to the Montgomery County Action Council (July 2023 actioncouncil.com) there were 18818 persons employed within Montgomery County. These jobs included: manufacturing 4912 jobs, Health care/Social Assistance 3140, retail trade 1933, educational services 1724 and accommodation/food services 1278. The Kansas Department of Labor reports 14,654 persons employed as of May 2023, and an unemployment rate of 3.1%. This Plan acknowledges these agencies used differing data collection methods. Table 2.4 lists selected population characteristics for Montgomery County and incorporated cities from the 2020 U.S. Census.

<https://data.census.gov/>

City or CDP area	Population
Montgomery Co	31486
Caney	1788
Cherryvale	2192
Coffeyville	8826
Dearing	382
Havana	84
Independence	8548
Liberty	99
Sycamore	70
Tyro	177

The Montgomery Co Action Council reports that there are 1659 businesses in Montgomery County. This includes- Manufacturing 83 businesses employing 4912, Health care & Social Assistance 152 entities employing 3140, Retail & Trade 252 businesses employing 1933, Education 44 entities employing 1724 and Accommodation/Food services 97 businesses employing 1115 people. <http://www.actioncouncil.com/>

Montgomery County is located in southeast Kansas with an area of 643.5 square miles of which 6 square miles is water. The County is primary drained by the Elk and Verdigris Rivers. Bodies of water include Elk City Lake, Havana Lake, Liberty Lakes, and Montgomery Co State Fishing Lake. Highways in Montgomery County include U.S. Route 75, U.S. Route 160, U.S. Route 166, U.S. Route 169, U.S. Route 400. Coffeyville and Independence Municipal Airports provide air locations in and out of the County. There are no regularly scheduled airline services in the county.

Montgomery County is divided into 12 townships and is in the Coffeyville Micropolitan Statistical Area. Population is 31486 (2020 U.S. Census) equating to 49.4 persons/mile². There are 9 incorporated and 9 unincorporated communities of which Coffeyville and Independence are the largest incorporated cities. The County seat is in the City of Independence.

E. Spatial Profile

Montgomery County is located in southeast Kansas with an area of 643.5 square miles of which 6 square miles is water. The County is primary drained by the Elk and Verdigris Rivers. Bodies of water include Elk City Lake, Havana Lake, Liberty Lakes, and State Lake. Highways in Montgomery County include U.S. Route 75, U.S. Route 160, U.S. Route 166, U.S. Route 169, U.S. Route 400. Montgomery County is divided into 12 townships and is located in the Coffeyville Micropolitan Statistical Area. Population is 31486 (2020 U.S. Census) equating to 49.4 persons/mile². There are 9 incorporated and 9 unincorporated communities of which Coffeyville and Independence are the largest incorporated cities. The County seat is in the City of Independence.

Montgomery County has a diverse array of soils from moderately permeable to very slow permeability. Generally, the permeability of the soils is related to the clay content. Several taxonomic classes of soils exist in the county. Of those, montmorillonite is the most expansive.

Montmorillonite soils shrink appreciably when dry and swell when wet due to a mineral with a 2:1 expanding crystal structure. The shrinking and swelling has great implications for waste disposal and water infrastructure as well as other underground utility infrastructure. The soils in Montgomery County with some portion of their matrix being classified as highly expansive due to montmorillonite comprise approximately 27% of the total acreage, about 115,000 acres. Additional soils classified as moderately high, but not of a montmorillonite classification make up an additional 15.1 percent of the total acreage, approximately 66,800 acres (Montgomery County Soil Survey).

F. Vulnerabilities

Vulnerabilities have been identified for the Montgomery County Office of Emergency Management Emergency Operations Plan. Please refer to the Southeast Regional Hazard Mitigation Plan. It is included in the file archive and is not distributed to the general public.

1. Critical Facilities

Coffeyville Airport (FAA Identifier CFV)

N. Highway 169 Industrial Park
Coffeyville, KS 67337 Comments: 5868 x 100 ft. / asphalt runway

Coffeyville City Hall

102 W. 7th
KS 67337

Coffeyville Community College

1504 W. 8th
Coffeyville, KS 67337

Coffeyville Police Department

1206 West 11th Street
Coffeyville KS 67337

Coffeyville Regional Medical Center - CRMC

1400 West 4th Street
Coffeyville, KS 67337

Community Elementary School (Coffeyville)

102 S. Cline
Coffeyville, KS 67337

CVR Energy (refinery)

400 N. Linden
Coffeyville, KS 67337 Comments: Security Control 620-252-4200

Eisenhower Elementary School

501 Spruce Street
Independence, KS 67301

Field Kindley HS/Roosevelt Middle School

1110 W. 8th
Coffeyville, KS 67337

Independence City Hall - Police Dept

120 N 6th St
Independence, KS 67301

Independence Comm College - West Campus

2615 W. Main St
Independence, KS 67301

Independence Community College – Main Campus

1057 W. College Ave
Independence, KS 67301

Independence Middle School

300 W. Locust
Independence, KS 67301

Independence Municipal Airport (FAA Identifier IPD)

Rt. 1 Box 233
Independence, KS 67301

Independence Senior High School

1301 N. 10th
Independence, KS 67301

Jefferson Elementary School

2101 N 13th
Independence, KS 67301

Emergency Operations Center

aka Montgomery Co Judicial Center / Montgomery Co Sheriffs Dept

300 E. Main
Independence, KS 67301 Comments: This facility is the County Emergency Operations Center during a disaster.

Montgomery County Courthouse

217 E. Myrtle
Independence, KS 67301 Located next door to the Montgomery EOC

National Guard Facility

2669 Pearl Schmid Drive
Coffeyville, KS 67337

Tri-City Airport (FAA Identifier PPF)

#163 24000 Road
Cherryvale, KS 67335
Comments: 5000 x 75 ft. / concrete Located in Labette County, near east border of Montgomery County. No scheduled passenger or cargo service.

Staging Area - US Army Reserve Bldg.

620 W Oak St
Independence, KS 67301

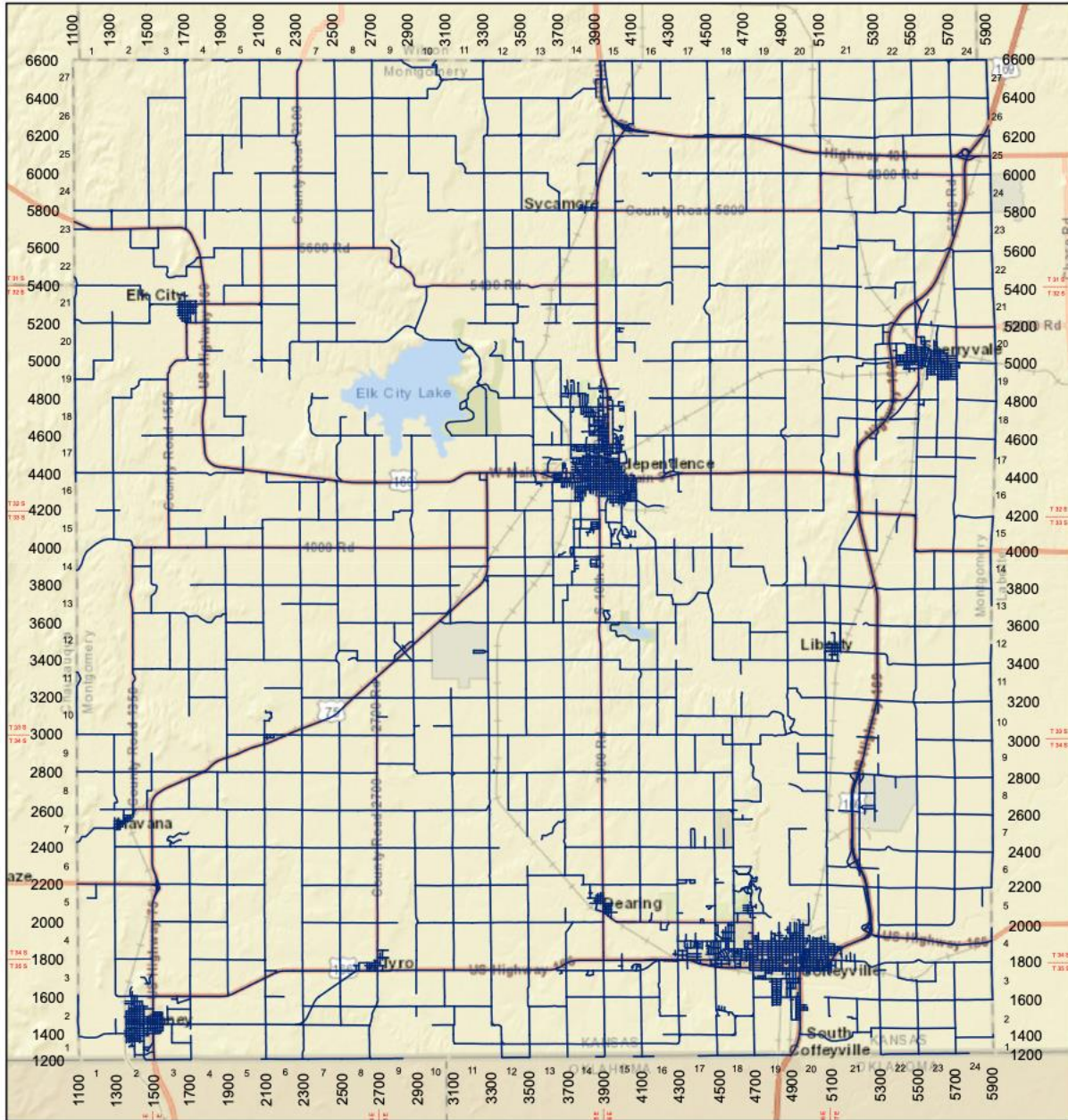
Staging Area - Walter Johnson Park

701 Hargis
Coffeyville, KS 67337

2. Population Demographics - The County has a population of 31486 according to the 2020 U.S. Census, or 49.4 persons/mile². Most of the population is located in the areas of

Coffeyville/Dearing, Independence, and Cherryvale. The number of households in the County was estimated to be 12793 (2020 Census).

Montgomery County, KS



The primary language of County residents is English, with Spanish as a secondary language. In addition, there is a small community that speaks Guatemalan. A list of translators for Spanish, Acateco, Quanjobal and for American Sign Language is in the File Archive of this Plan under ESF 6.

3. Vulnerable Needs

The Montgomery County Office of Emergency Management recognizes considerations must be made to reasonably accommodate populations with access and functional needs during emergencies. These populations include those with physical disabilities, language barriers, economic hardship and other possible factors. The Montgomery County Office of Emergency Management is engaged in a number of activities which aim to improve response plans and operations to accommodate the needs of these populations during an emergency event. ESF Annexes within this plan outline or identify guidance to better assist and support all populations including those with access and functional needs. The Montgomery County Office of Emergency Management recognizes at times the best support for such needs is to request assistance from regional and/or state partners. Specifically the following will be addressed in this EOP:

- Identification of Access & Functional Needs populations: HHS emPOWER system, CDC Social Vulnerability Index, partnerships with local NGOs and non-profits.
- Notification: ESF 2
- Evacuation and Transportation: ESF 1
- Sheltering: ESF 6
- First aid and medical care: ESF 8
- Temporary lodging and housing: ESF 6
- Transition back to the community: ESF 14
- Recovery: ESF 14

G. Public Safety

The following is a list of public safety agencies within or near Montgomery County. They include law enforcement, emergency management and communication and dispatching centers. Refer to ESF 13 Attachment - Public Safety Contacts.

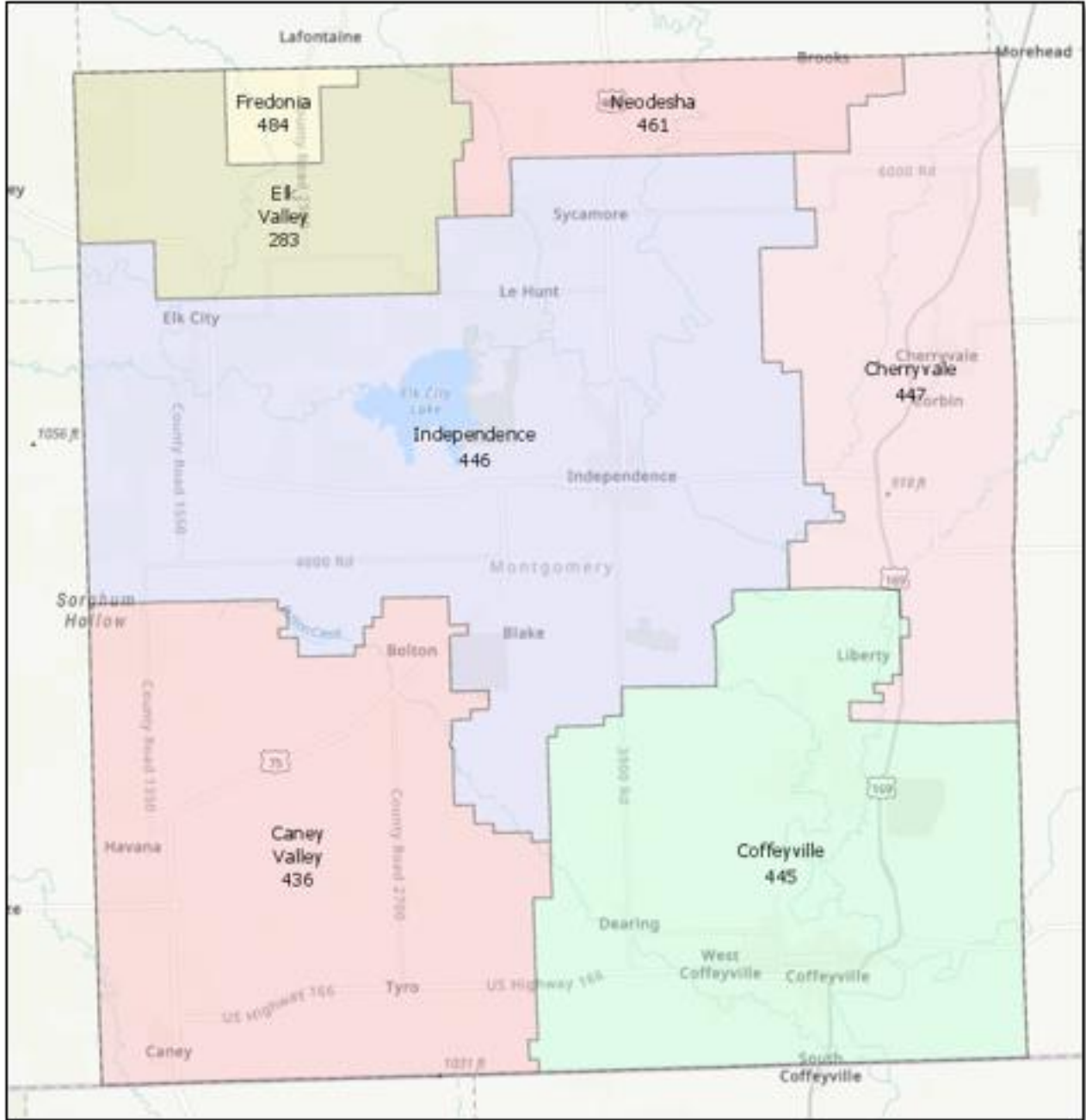
Name of Agency	Area Served	Description of Agency
Montgomery County Sheriff Department	Montgomery County	Law Enforcement
Coffeyville Police Department	City of Coffeyville	Law Enforcement
Independence Police Department	City of Independence	Law Enforcement
Cherryvale Police Department	City of Cherryvale	Law Enforcement
Caney Police Department	City of Caney	Law Enforcement
Kansas Highway Patrol	State of Kansas	Law Enforcement
Kansas National Guard	State of Kansas	Military Support

Kansas Department of Wildlife & Parks	Montgomery County	Wildlife Law Enforcement
Joint Terrorism Task Force	SE Kansas Region	DHS

H. Education

Unified School District 436 (**USD 436**) covers the southwestern portion of the County and serves the communities of Caney, Havana, Tyro and Wayside. Unified School District 445 (USD 445) covers the southeastern portion of the County and serves the communities of Coffeyville, Dearing and Liberty. **USD 446** covers the central and western portions of Montgomery County and includes schools serving the communities of Elk City, Independence, Jefferson, and Sycamore. **USD 447** covers the northeastern portion of Montgomery County and includes schools serving the City of Cherryvale. District boundaries do not follow County boundaries. therefore Districts 484, 283, and 461 serve small numbers of Montgomery County residents, and those Districts are included in the corresponding Wilson County KS Emergency Operations Plan. **Coffeyville Community College** and **Independence Community College** are 2 year academic institutions within the County.

Figure 2.2- USD Boundaries



I. Culture, Arts and Humanities

The following is a list of culture, art and humanity agencies located within Montgomery County.

Name of Agency	Area Served	Description of Agency
Independence Public Museum	Montgomery County	Museum
Riverside Park	Independence, KS	Public Park

Coffeyville Community Theater	Montgomery County	Arts
William Inge Theater	Montgomery County	Arts
Pfister Park	Coffeyville, KS	Public Park

J. Planning Assumptions

The preparation of the EOP was guided by several assumptions that address a range of issues that potentially impact response and recovery capabilities and the concept of operations. These assumptions include:

- Incidents are best managed at the lowest possible geographic, organizational and jurisdictional level.
- A disaster may occur with little or no warning, and may escalate more rapidly than the ability of local government to effectively respond.
- Achieving and maintaining effective citizen and community preparedness reduces the immediate demands on response organizations. This level of preparedness requires continued public awareness and education programs to ensure citizens will take appropriate advance actions to reduce their vulnerability, especially during the initial days (first 72 to 96 hours) after disaster impact.
- Disasters may involve multiple jurisdictions simultaneously impacting the County.
- Disasters will require significant information sharing across jurisdictions and between the public/private sector.
- Montgomery County Office of Emergency Management will utilize available resources fully before requesting state and/or federal assistance.
- **Resource requests for Montgomery County, for municipalities, and for agencies in Montgomery County, must be routed through the Director of the Montgomery County Office of Emergency Management (OEM) or their designee.** This done for reasons of coordination (to build a common operating picture for Incident Command & elected leadership) and also to comply with federal reimbursement guidelines and accepted emergency management practice. Expenses for resources not requested through the County are not reimbursable and are the sole responsibility of the entity that requested them.
- Mutual Aid Agreements will be implemented in those instances when locally available resources are depleted or need augmentation.
- The County will coordinate all public information activities during an emergency, via the County Clerk/PIO.
- Disasters may attract a sizeable influx of spontaneous volunteers and donations.

- Widespread damage to commercial telecommunications facilities may occur and the ability of governmental response and emergency response agencies to communicate may be impaired.
- Homes, public buildings, and other critical facilities and equipment may be destroyed or severely damaged.
- Debris may make streets and highways impassable, seriously impeding the movement of emergency supplies and resources.
- Public utilities may be damaged and may be either fully or partially inoperable.
- Many County emergency personnel may be victims of the emergency, preventing them from performing their assigned emergency duties.
- Numerous separate hazardous conditions and other emergencies could result from the major event, further complicating the response efforts.
- People may be forced from their homes by a disaster, and large numbers of people may be killed or injured.
- Many victims may be in life-threatening situations requiring immediate rescue and medical care.
- There may be shortages of a wide variety of supplies necessary for emergency survival.
- Hospitals, nursing homes, pharmacies and other health/medical facilities may be severely damaged or destroyed; and the number of victims requiring medical attention may overwhelm those that do remain in operation.
- Normal food processing and distribution capabilities may be severely damaged or destroyed.
- Damage to fixed facilities that generate, produce, use, store or dispose of hazardous materials could result in the release of hazardous materials into the environment.
- Near-total disruption of energy sources and prolonged electric power failures may occur.
- Initially, emergency response will focus on lifesaving activities. County officials will work toward restoring order and control in the disaster area.
- In major and catastrophic disasters the Montgomery County EOC located at 300 E. Main St, Independence KS 67301, will become the central point and control for County response and recovery activities.
- The Montgomery County EOC will be activated and staffed with agencies organized into specific ESFs. The coordinating agency for each support function is responsible for coordinating the planning and response activities for all the agencies of the function.
- The County will coordinate with State and Federal personnel to expedite recovery.

- Damage assessments will be conducted as soon as weather or the situation permits.
- The County will work to reduce its vulnerability and risk to hazards through proactive mitigation actions and activities.
- All levels of government share the responsibility for working together in mitigating, preparing for, responding to, and recovering from disasters. The emergency plans and procedures referred to in the Montgomery County Office of Emergency Management EOP have been maintained by those organizations having responsibility, are in coordination with the EOP, and are exercised on a regular basis.
- Those individuals and organizations with responsibilities identified in the EOP (or in plans that support of the EOP) are sufficiently trained and prepared to perform their respective responsibilities.
- Utilities - Natural Gas
 - Most natural gas provided to homes and individual commercial customers is supplied of a 'retail' basis by ATMOS Energy.
 - Most gas infrastructure is underground, natural gas is produced and shipped through the County, and large underground geologic formations are used as 'storage areas' by industrial shippers. This makes the natural gas system somewhat more resilient than electrical, diesel, or gasoline supply systems and infrastructure.
- Utilities - Electrical
 - Electricity is delivered by private cooperative companies (Twin Valley Coop, Radiant Electric Coop, Caney Valley Coop), the City of Coffeyville, and EVERGY. Coffeyville operates 2 generating facilities meeting some of the city's needs. EVERGY and the coops purchase power from the Southwest Power Pool.
 - The distribution infrastructure is mostly of above-ground transmission wires, transformer stations, and overhead 'service drops' to individual buildings. As such, it is susceptible to ice storms, tornadoes, straight line winds, and flooding events.
 - The majority of health care facilities in the County are Medicaid participants, and as such are required by the federal government (under the Medicaid 'CMS Final Rule 2017') to have installed and functioning emergency generators. This is monitored and inspected by the Office of the State Fire Marshal.
- Utilities - Water
 - Potable water is drawn from the Caney River and the Verdigris River, and processed in facilities in Coffeyville, Caney, and Independence. Rural areas are served by rural water authorities, which purchase water from the municipal sources.

- Given this infrastructure and also past local history, potable water supply is vulnerable to flooding, drought hazmat or other contamination of the river system, and age of infrastructure components.

K. Pets and Service Animals

This plan considers the needs of individuals relying on service animals. The Americans with Disabilities Act (ADA) protects the rights of all individuals with disabilities and requires that State and local governments comply with Title II of the ADA in the emergency and disaster-related programs, services, and activities they provide. The sheltering and protection of companion animals are the primary responsibility of their owners. When owners are unable to provide for the care and needs of their household pets and service animals, the local jurisdictions will provide assistance as outlined in the Pets Evacuation and Transportation Standards Act of 2006 (PETS) and FEMA DAP 9523.19. The Pets Evacuation and Transportation Standards Act of 2006 requires that local governments plan for sheltering and care of household pets and service animals during emergencies where shelters are established. Montgomery County Office of Emergency Management has included pet sheltering as part of ESF 6: Mass Sheltering Annex. The following is specifically addressed in ESF 6:

- Pre-event planning
- Animal sheltering operations
- Animal registration and return
- Coordination with human shelters

Estimating sheltering needs for the pets of County residents is an inexact process. The base assumptions are 1) The US Census estimates the 2017 population at 32,556 and the 2020 population at 31,486. 2) The County ESF 6 plans are based on a displaced population of 5% (1574 displaced persons). 3) The American Veterinary Medical Association (AVMA - avma.org) provides a pet ownership calculator. Given a displaced/evacuated population of 1628 persons this calculator yields the following expected number of pets. The County has significant ranching and farming areas. The estimated number of displaced horses from is expected to be higher, so for planning purposes, the estimated number of horses will be 50.

Type	Estimated <u>evacuated</u> pet population
Dogs	222
Cats	387
Birds	43
Horses	26, increased to 50 for planning

A list of Human and Animal shelters with contact information is maintained in the ESF 8 section of the File Archive. This is developed primarily from the American Red Cross list of local shelters, but American Red Cross is able to form agreements and/or memorandum of understanding for other facilities as well. A list of veterinarians and contact info in the area is maintained in the ESF 8 section of the File Archive.

FEMA Disaster Assistance Policy 9523.19 - The Policy identifies the expenses related to state and local governments' emergency pet evacuation and sheltering activities that are eligible for reimbursement following a major disaster declaration under Category B, Emergency Protective Measures, and provisions of the Public Assistance Program. The terms household pet, service animal, and congregate household pet shelters are defined. The policy details eligible reimbursements related to shelter facilities, supplies and commodities, eligible labor, equipment, emergency veterinary services, transportation, shelter safety and security, cleaning and restoration, and the removal and disposal of animal carcasses.

III. ROLES AND RESPONSIBILITIES

A. Federal Government

The federal government is responsible for:

- Preventing terrorist attacks within the United States through the Department of Homeland Security; reducing the vulnerability of the nation to terrorism, natural disasters, and other emergencies; and minimizing the damage and assisting in the recovery from emergencies.
- Providing emergency response on federally owned or controlled property, such as military installations and federal prisons.
- Providing federal assistance as directed by the President of the United States under the coordination of the United States Department of Homeland Security, Federal Emergency Management Agency and in accordance with National Response Framework.
- Identifying and coordinating provision of assistance under other federal statutory authorities.
- Providing assistance to the State and local governments for response to and recovery from a commercial radiological incident consistent with guidelines as established in the current Federal Radiological Emergency Response Plan and the National Response Framework.
- Managing and resolving all issues pertaining to a mass influx of illegal aliens.
- Providing repatriation assistance to U.S. citizens (including noncombatants of the U.S. Department of Defense) evacuated from overseas areas. The U.S. Department of Health and Human Services (DHHS), in coordination with other designated federal departments and agencies, is responsible for providing such assistance.

B. State Government

As a State's Chief Executive, the Governor is responsible for the public safety and welfare of the people of Kansas. The Governor:

- Is responsible for coordinating State resources to address the full spectrum of actions to prevent, prepare for, respond to, and recover from incidents in an all-hazards context to include terrorism, natural disasters, accidents, and other contingencies.

- Has power to make, amend, and rescind orders and regulations under a Governor's emergency declaration.
- Provides leadership and plays a key role in communicating to the public and in helping people, businesses, and organizations cope with the consequences of any type of declared emergency within Kansas.
- Encourages participation in mutual aid and implements authorities for the State to enter into mutual aid agreements with other States, tribes, and territories to facilitate resource-sharing.
- Is the Commander-in-Chief of State military forces (National Guard when in State Active Duty or Title 32 Status and the authorized State militias).
- Requests Federal assistance when it becomes clear that State or tribal capabilities will be insufficient or have been exceeded or exhausted.

The Adjutant General's Office, Kansas Division of Emergency Management - KDEM is responsible for implementing all policy decisions relating to emergency management. These decisions are then relayed to the tasked state agencies. Those emergencies relating to local matters will be coordinated with local emergency management coordinators.

C. County Government

County governments are responsible for:

- Maintaining an emergency management program at the county level involving all government, private and volunteer organizations which have responsibilities in the comprehensive emergency management system within the county.
- Coordinating the emergency management needs of all municipalities within the county and working to establish intra-county Mutual Aid Agreements to render emergency assistance.
- Implementing a broad-based public awareness, education and information program designed to reach all citizens of the county, including those needing special media formats, who are non-English speaking (including persons who do not use English as their first language), and those with hearing impairment or loss.
- Coordinating mutual aid activities within Montgomery County and the Montgomery County Office of Emergency Management to ensure the provision of supplemental emergency aid and assistance.
- Maintaining an emergency management program that is designed to avoid, reduce and mitigate the effects of hazards through the enforcement of policies, standards and regulations.
- Maintaining cost and expenditure reports associated with disasters, including resources mobilized as a result of Mutual Aid Agreements.
- Coordinating public information activities during disasters.

- Developing and maintaining systems to coordinate the provision of shelters and mass care to those displaced by disasters.

The Montgomery County Office of Emergency Management and the other departments of Montgomery County Government have specific responsibilities during disasters and/or during EOC activations. The everyday organizational structure of Montgomery County and the Montgomery County Office of Emergency Management remains in effect during disaster situations. However, certain functions of various departments may be modified or suspended to meet the needs of the disaster situation.

Emergency Contracts

The Montgomery County Board of Commissioners (BOCC) and the Montgomery County Clerk or their designee are authorized to enter into emergency contracts of all scopes, according to the regular County Resolutions, Laws, guidance and KSAs pertaining to the operation of County Government. This is including but not limited to debris removal, telecommunication, health care services, feeding/mass sheltering operations and other emergency management functions; especially in the response phase. The most recent County Purchase Policy and associated guidance are contained in the file archive. The regular County Process for bids and procurement is Montgomery County Resolution 17-28 (dated 6 Feb 2017, updated June 2020 and contained in the file archive). Services and contracts related to life safety of residents, responders, and the public will be given priority.

The OEM Director will inform the BOCC and the County Clerk as soon as possible of contracts they have initiated or entered in to, usually within 48 hours. This procedure is intended to be used only during declared disasters, and intended to be used for immediate needs of

- life safety and/or
- property protection and/or
- restoration of vital Community Lifelines

FEMA defines **Community Lifelines** as "The most fundamental services in the community that, when stabilized, enable all other aspects of society to function. A lifeline enables the continuous operation of critical government and business functions and is essential to human health and safety or economic security." <https://www.fema.gov/emergency-managers/practitioners/lifelines>

Payment for these contracts shall be the responsibility of Montgomery County, through its departments and agencies, to include the Montgomery County Office of the Treasurer and the Office of the Montgomery County Clerk.

D. Municipal Government

Cities are responsible for ensuring the safety and well-being of their citizens, as well as providing initial response, within city capabilities, in the case of emergency/disaster events. At a minimum, cities should establish emergency response policies and procedures for their jurisdiction. Specific responsibilities of cities include:

- Appoint and support a qualified person to serve as the City Emergency Management Liaison. This position serves as the primary emergency management point of contact between the City and the County and actively participates in the emergency management system.
- Coordinate and integrate emergency management activities of the city with county emergency management through all phases of emergency management (**prevention & mitigation, preparedness, response, and recovery**).
- Provide Montgomery County Office of Emergency Management - OEM with current copies of the city EOP (or EOGs/SOPs), emergency contact information, and lists of critical resources.
- Ensure incident management activities will be initiated and conducted using the concepts and principles identified by the National Incident Management System (NIMS).
- Ensure all responders have the appropriate level of NIMS and hazardous materials training.
- Train damage assessment teams (for cities desiring to field their own teams) and coordinate efforts with Montgomery County Office of Emergency Management's overall damage assessment process.
- Ensure that Montgomery County Office of Emergency Management - OEM is kept informed of situations that require (or may potentially require) countywide coordination and/or the activation of the County EOC at the Montgomery County EOC.
- Ensure that, during a disaster, response activities (including requests for assistance and public information efforts) are coordinated with Montgomery County Office of Emergency Management and that situation reports, damage assessments, and requests for County, State and/or Federal assistance are channeled through Montgomery County Office of Emergency Management.

E. Special Districts

Special districts (such as Soil and Water Conservation, Water Management, Mosquito Control, Fire and Rescue, and School) are responsible for establishing liaisons with Montgomery County Office of Emergency Management and its organizations to support emergency management capabilities within Kansas. Special districts that involve inter-jurisdictional authority can provide resources and services to support other functionally related systems in times of disaster.

F. Private Sector

It is encouraged that members of the Private Sector:

- Coordinate with government agencies to ensure a broad and comprehensive coverage of assistance during emergencies.
- Provide and coordinate relief not provided by government on a complimentary and supplementary basis.

- Certain organizations are required by existing law and regulation to bear the cost of planning and response to incidents, regardless of cause.
- Unless the response role is inherently governmental (e.g., law enforcement, etc.), private-sector organizations are encouraged to develop and maintain capabilities to respond to and manage a complete spectrum of incidents and emergencies.
- Develop Mutual Aid Agreements and Memorandums of Understanding for actions performed during emergencies.

G. Non-Government and Volunteer Organizations

- Coordinate with government agencies to ensure a broad and comprehensive coverage of assistance and relief during emergencies.
- Provide and coordinate relief not provided by government on a complementary and supplementary basis.
- Develop Mutual Aid Agreements and Memorandums of Understanding of duties and areas of responsibilities to be performed during an emergency.

H. Hospitals, Nursing Facilities and Assisted Living Facilities

These facilities are responsible for the safety and well-being of visitors and tenants to their facilities. They have a state mandate to maintain an emergency operations plan. In addition, those medical providers who accept Medicaid payment must comply with the Centers for Medicaid Service (CMS) 2017 'Final Rule' on preparedness.

Hospital facilities in Montgomery County are Coffeyville Regional Medical Center, and Labette Health - Independence Clinic.

Assisted Living Facilities

CREDO SENIOR LIVING	2120 N 13TH ST	INDEPENDENCE	620-331-1400
GRAN VILLA – West 8th	2904 W 8TH	COFFEYVILLE	620-251-0214
GRAN VILLA - Tyler	106 TYLER	COFFEYVILLE	620-251-0214

Residential Healthcare Facilities

ASBURY VILLAGE	3800 ASBURY DR	COFFEYVILLE	620-251-6270
EAGLE ESTATES INC	1354 TAYLOR RD	INDEPENDENCE	620-331-1662
GRAN VILLAS Independence	621 S. 2ND ST	INDEPENDENCE	620-331-2260
GUEST HOME ESTATES	400 S. MCGEE ST	CANEY	620-879-5199

Nursing Facilities

CHERRYVALE NURSING/REHAB CTR	1001 W. MAIN ST	CHERRYVALE	620-336-2102
COFFEYVILLE REGIONAL MEDICAL CENTER SNF	1400 W. 4TH	COFFEYVILLE	620-252-1100
MEDICAL LODGES COFFEYVILLE on Midland	2921 WEST 1ST ST	COFFEYVILLE	620-251-5190
MEDICAL LODGES INDEPENDENCE	1000 MULBERRY	INDEPENDENCE	620-331-8789

I. School Districts

School districts are responsible for the safety and well-being of students, staff & visitors to their facilities. Emergency plans should be developed taking into account those hazards to which schools might reasonably be exposed. The districts are encouraged to be proactive in developing and implementing these plans.

The Office of Emergency Management is available to assist school districts and private schools in the planning process, and can assist faculty/staff in pursuing emergency planning training from federal sources such as FEMA.

J. Legal Affairs Officer

The Kansas Attorney General's Office Legal Affairs Officer is responsible for providing legal advice and guidance to emergency management and the Adjutant General's Office, Kansas Division of Emergency Management - KDEM all emergency management issues and concerns. The staffing of this position is the responsibility of the Kansas Attorney General's Office. Kansas Attorney General's Office Legal Affairs Officers are responsible for supporting requests about actions that require a legal opinion regarding jurisdictional policy and authority by ordinances, statutes and under state and federal laws (e.g., evacuations, quarantines, etc.).

The Montgomery County Board of Commissioners may choose to supplement this resource with other legal counsel, at the Board's discretion.

K. Emergency Support Functions (ESFs)

Emergency Support Functions (ESFs) provide the structure for coordinating Federal interagency support for a Federal response to an incident. They are a way to group functions that provide federal support to states and federal-to-federal support, both for [Stafford Act](#) declared disasters and emergencies and for non-Stafford Act incidents. They are explained in more detail in the National Response Framework.

ESF Coordinating Agency

The ESF coordinator is the agency/organization with coordination responsibilities for the assigned Emergency Support Function throughout the preparedness, response, and recovery phases of incident management. Responsibilities of the ESF coordinator include:

- Coordination before, during, and after an incident, including pre-incident planning and coordination.
- Maintaining ongoing contact with ESF primary and support agencies.
- Conducting periodic ESF meetings and conference calls.
- Coordinating efforts with corresponding private-sector organizations.
- Coordinating ESF activities relating to catastrophic incident planning and critical infrastructure preparedness, as appropriate.

- Managing mission assignments and coordinating with primary and support agencies, as well as appropriate State officials, operations centers, and agencies.
- Ensuring financial and property accountability for ESF activities.

ESF Primary Agencies

An agency designated as an ESF primary agency is chosen on the basis of its authorities, resources, and/or capabilities. When an ESF is activated in response to an incident, the primary agency is responsible for:

- Supporting the ESF coordinator and coordinating closely with the other primary and support agencies.
- Providing staff for the operations at fixed and field facilities.
- Notifying and requesting assistance from support agencies.
- Working with appropriate private-sector organizations to maximize use of all available resources.
- Support and keep other ESFs and organizational elements informed of ESF operational priorities and activities.
- Conducting situational and periodic readiness assessments.
- Executing contracts and procuring goods and services as needed.
- Participate in planning for short- and long-term incident management and recovery operations.
- Maintaining trained personnel to support interagency emergency response and support teams.
- Identifying new equipment or capabilities required to prevent or respond to new or emerging threats and hazards, or to improve the ability to address existing threats.

ESF Support Agencies

Support agencies are those entities with specific capabilities or resources that support the primary agency in executing the responsibilities of the ESF. When an ESF is activated, support agencies are responsible for:

- Conducting operations, when requested by the EOC consistent with their own authority and resources.
- Participate in planning for short- and long-term incident management and recovery operations and the development of supporting operational plans, SOPs, checklists, or other job aids, in concert with existing first-responder standards.
- Assisting in situational assessments.
- Furnishing available personnel, equipment, or other resource support as requested by the EOC.

- Providing input to periodic readiness assessments.
- Maintaining trained personnel to support interagency emergency response and support teams.
- Identifying new equipment or capabilities required to prevent or respond to new or emerging threats and hazards, or to improve the ability to address existing threats.

L. Citizen Involvement

The public is responsible for preparing for disasters just as the various levels of government do. Specifically, individual, family, and/or business plans need to be developed and maintained to ensure the appropriate level of preparedness. Strong partnerships with citizen groups and organizations provide support for incident management prevention, preparedness, response, recovery, and mitigation. Vulnerable needs population citizens are encouraged to register their information with the Montgomery County Office of Emergency Management - OEM or their city government, for disaster planning and response purposes. This can be done by calling 620 330-1260 during business hours or emailing rwhitson@mgcountyks.org .

Montgomery Co OEM collaborates with the public. The Director attends 20-25 speaking engagements/public meetings (such as Rotary Club & Independence 1st Friday) per year and encourages community and individual preparedness. In addition, the Director uses social media to communicate both routine/non-emergent messaging to the public, and also hazardous weather and similar updates.

IV. METHOD OF OPERATIONS

Montgomery County uses the Incident Command System, the National Incident Management System, and best practices from the profession of Emergency Management. OEM utilizes guidance and recommendations from KDEM and KEMA as appropriate to this jurisdiction. OEM operates under the principle of solving an emergency or disaster situation utilizing local resources where possible.

A. General

Montgomery County Office of Emergency Management uses the nearest appropriate responder concept (likely to be a county, municipal, state or nationally available resource) when responding to any threat, event, or disaster. In most situations, Montgomery County Office of Emergency Management, local, municipal and county agencies will be the first and primary responders, and will be required to exceed their abilities or deplete their resources before requesting state assistance. Under some rare circumstances state or federal agencies may have the primary jurisdiction for the overall response effort. However Montgomery County Office of Emergency Management resources and agencies will likely provide the first response for all incidents impacting the jurisdictions.

1. Non-Disaster Daily Operations

Day to day operations of the Montgomery County Office of Emergency Management, absent of a declaration of State or Local Disaster Emergency is under the authority of the local governing body, which is the Montgomery County Board of Commissioners or BOCC. A proactive day-to-day disaster planning process is in place using the LEPC. The Local Emergency Planning Council

- coordinates training resources and opportunities to increase preparedness.
- coordinates regional hazardous materials emergency plans that detail the facilities that use, produce, or store hazardous substances that are present in the jurisdiction.
- mitigation planning and preparedness planning such as this base plan and it's emergency support functions are done cooperatively via the LEPC.
- the execution of mitigation projects and funding application is typically handled by the Director, and progress and result reported to the LEPC and BOCC.

LEPC serves as the repository for regional reports filed under Title III of the Emergency Planning and Community Right-To-Know Act of 1986 (EPCRA). LEPC directs regional Title III implementation activities and performs associated outreach functions to increase awareness and understanding of and compliance with the EPCRA program.

It is the responsibility of the governments of Montgomery County and its communities to protect life and property from the effects of hazardous events. This Plan is based on the concept that emergency functions of responding agencies will generally parallel their normal, day-to-day functions. To the extent possible, the same personnel and material resources will be employed in both cases. Day-to-day functions that do not contribute directly to the emergency operation may be suspended for the duration of any emergency. Efforts that would normally be required of those functions will be re-directed to accomplish the emergency task assigned.

This plan provides assistance in day-to-day operations by providing each agency their responsibilities during an emergency. This allows agencies to construct programs, strategies and methods which allow their day-to-day responsibilities to compliment emergency operations.

2. Emergency Operations

In accordance with KSA 48-932, the Chairman of the Montgomery Board of Commissioners (BOCC) may declare a state of local disaster emergency within Montgomery County, Kansas. Such declaration shall be based on the judgment that a state of local disaster emergency is necessary to deal with a current or imminent emergency/disaster situation. In the event of a rapid onset disaster, the OEM Director or OEM staff may contact KDEM and verbally notify the KDEM duty officer they are verbally declaring a disaster, subject to the review of the Chairman of the BOCC. The OEM Director is responsible for notifying all members of the BOCC of this verbal declaration as rapidly as possible. Declared disasters and some pre-planned events will be managed using the National Incident management System (NIMS).

The Montgomery County Office of Emergency Management - OEM will be primarily responsible for preparing any disaster declarations for approval by the Board. A declaration of a state of

local disaster emergency shall implement the response and recovery elements of this plan and any applicable emergency operations plans. Subject to K.S.A. 48-932, the Chairman of the Adjutant General's Office, Kansas Division of Emergency Management - KDEM may issue any order deemed necessary for the efficient and effective management for the protection of life or property or for the general public health and welfare.

The Montgomery County Office of Emergency Management EOP may be activated by the following positions in order of succession:

1. The Montgomery County Board of Commissioners
2. The Montgomery County Clerk
3. The Director of Montgomery County Office Emergency Management- OEM
4. OEM Duty Officers or employees that are designated by the Director.

Response

The organized structure for response to an emergency/disaster is under the leadership of the Montgomery County Board of Commissioners who appoints the County Emergency Management Director (OEM Director) as the overall coordination authority for the incident. The agencies, through the ESF structure, operate from the Montgomery County EOC, or remotely if the EOC is not activated, and support the Montgomery County Office of Emergency Management - OEM. The management structure designated to respond to emergency/disasters is coordinated by the staff of the Montgomery County Office of Emergency Management - OEM. Initial and subsequent notification procedures have been provided to the 24 hour Montgomery County Office of Emergency Management - Warning Point for initial contacts based on the type of event. Additional notifications are made as requested by the Incident Commander or Emergency Management Director.

Disaster response and recovery agencies identify resources, training needs, or planning activities to the Montgomery County Office of Emergency Management - OEM. Field Operations will be managed through the Incident Command System (ICS) and is discussed below. The Montgomery County EOC will be activated for actual or potential events that threaten Montgomery County Office of Emergency Management or its residents. The level of activation will be determined by the OEM Director based on the emergency or disaster event. The following are possible criteria for activation of the Montgomery County EOC:

1. A threat (or potential threat) increases the risk in Montgomery County, or to its residents.
2. Coordination of response activities are needed.
3. Resource coordination is needed to respond to an event.
4. Conditions are uncertain or could possibly escalate.
5. A County emergency/disaster declaration is made.
6. At the discretion of any of the individuals authorized to activate the EOC.

7. Certain planned public events including but not limited to festivals or concerts that may require inter-agency coordination.

The Montgomery County EOC may be activated or deactivated by any of the following individuals:

- The Montgomery County Board of Commissioners
- Director - Montgomery Co Office of Emergency Management
- Montgomery County Sheriff
- Staff - Montgomery County Office of Emergency Management

The Montgomery County EOC may utilize 3 levels of activation:

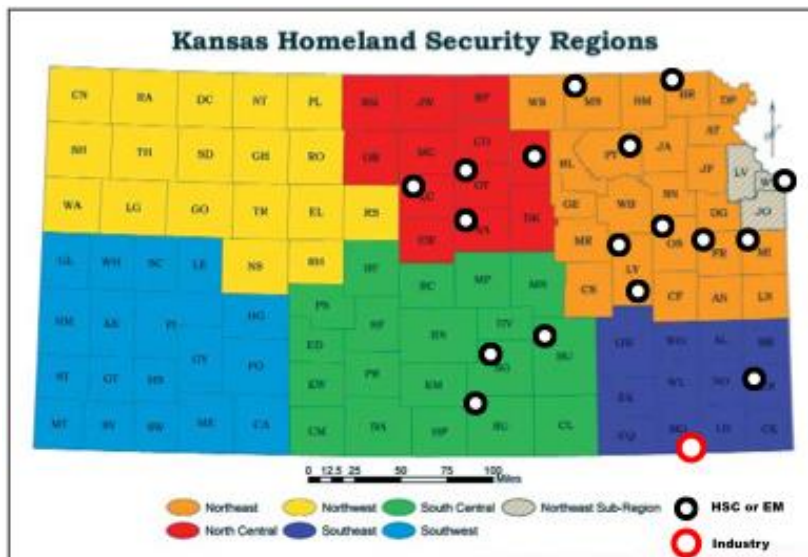
- **Watch:** When conditions indicate an event/disaster is imminent. Notification will be made to those agencies that will need to take action as part of their normal responsibilities. The Montgomery County EOC will be staffed by emergency management personnel.
- **Partial-Activation:** When conditions indicate an event/disaster is very imminent or has occurred. Emergency management personnel and essential ESFs are represented in the Montgomery County EOC.
- **Full-Scale Activation:** Any disaster/emergency that will require large-scale mutual aid and possible State and Federal assistance in response and recovery. Emergency management personnel and essential ESFs are represented in the Montgomery County EOC.

The Montgomery County EOC is located at: 300 E. Main Judicial Center Basement, Independence, KS. The facility serves as the coordination, command and control center for the Montgomery County Office of Emergency Management, is staffed when the need arises, and serves as the 24 hour Montgomery County Office of Emergency Management Warning Point for initial notification and warning of emergencies and disasters.

Interagency Coordination - In certain events of wide impact the Kansas Incident Support Program or a federal all-hazards Incident Management Team may be requested to assist in staffing the EOC. Montgomery Co coordinates on a routine basis with local agencies, boards, and entities via the LEPC, and direct contact between the EM Director and each agency/entity. **During a disaster event, each agency will be requested to assign a liaison person to the County EOC or Incident Command Post.** This person may be physically present in the County EOC or ICP, or may be available virtually (email, phone, video conference) if communication infrastructure is not impaired. WebEOC and direct contact (phone, email) is used to contact the KDEM regional coordinator, county commissioners, other county EM offices, and the KDEM SEOC, if infrastructure is not impaired. If regular communications are not functional. The state 800 MHz system will be used to contact SEOC.

Mobile EOC facilities are available at CVR Energy, 400 Linden St. Coffeyville KS 67337. In addition, other EOC components, mobile EOCs and IMT trailers are available in or near southeast Kansas. In the event of a need arising for a mobile EOC facility, these will be

accessed via mutual aid. Contact personnel and agencies maintaining these assets are located in the ESF 5 file archive. See map –



Montgomery County Office of Emergency Management operates under the ESF concept. Each ESF contained in this plan identifies the coordinating, primary and support agencies required to carry out the responsibilities of the ESF. These agencies are responsible for preparing additional operating guides, checklists, staffing patterns or resource requirements needed to complete their assignments. Each agency is responsible for carrying out the tasks assigned by this EOP, with the coordinating agency having primary responsibility for coordinating that effort. A comprehensive list of ESFs and their responsibilities can be found in the file archive as an attachment to this plan.

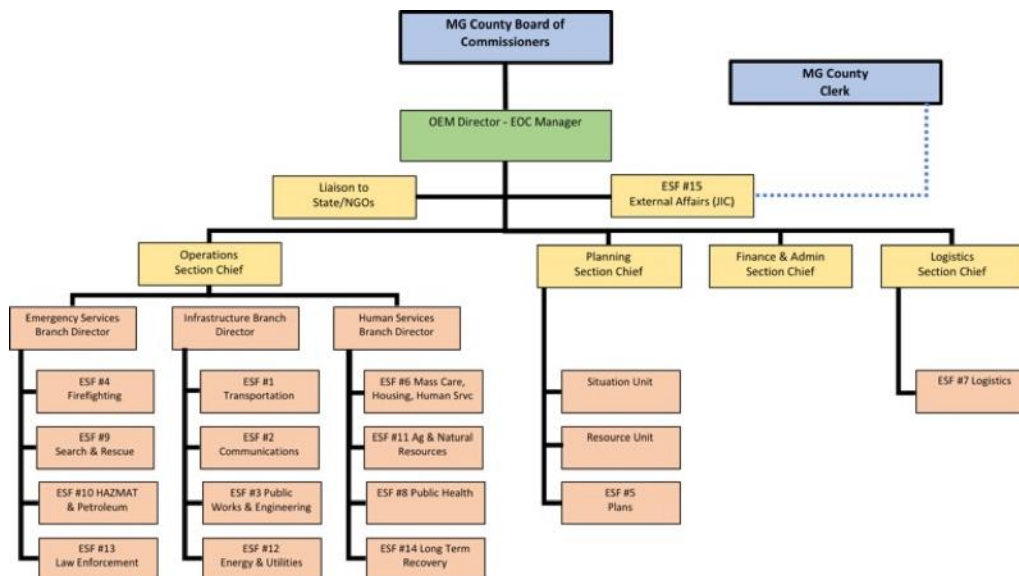
During activation, the Montgomery County EOC provides the core emergency function coordination, communication, resource dispatch and tracking; information collection, analysis and dissemination; multi-agency coordination and joint information coordination. Field Operations will be managed through the Incident Command System (ICS) and is discussed below.

EOC Organizational Structure

The EOC staffing level and composition is contingent on the specific requirements of an incident. The organizational structure of the EOC is modular, extending to incorporate all elements necessary for the type, size, scope, and complexity of a given incident. While any configuration of functional units may be used in the EOC, the core organizational structure of the EOC is organized by Sections and ESF teams. While an organizational chart is provided below, the various functional elements are activated based on need. The organizational structure can be condensed, expanded, or reconfigured as needed. While the structure is flexible, it is always organized around five core functions:

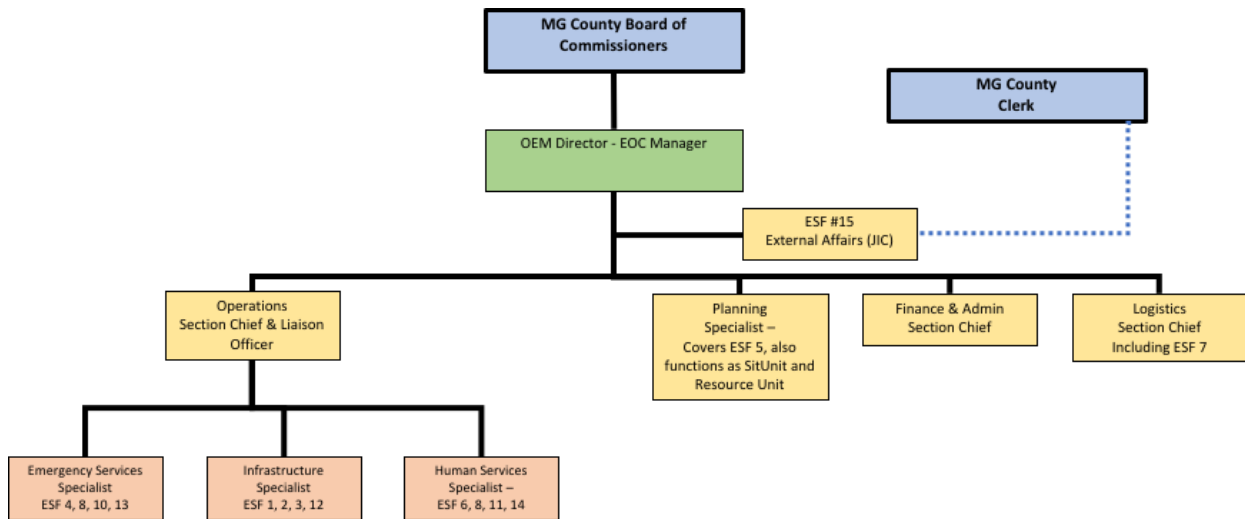
- **EOC Management**: This component is responsible for the overall disaster policy and coordination. Specific functions include oversight of the EOC and coordinates public information with ESF 15. EOC Management is led by the **EOC Director**. This position is staffed by a designated responsible agency (usually Montgomery Co Office of Emergency Management), with input/assistance from local emergency management partners.

- **Operations Section:** The purpose of this section is to support field operations and coordinate countywide response activities through the implementation of the Incident Action Plan. This section is led by the Operations Section Chief, who is designated by the Director of Montgomery Co OEM, and the Operations Section is staffed by a designated responsible agency.
- **Planning Section:** The purpose of this section is to collect, evaluate, process, and disseminate information for use in the EOC. This section is led by the Planning Section Chief which is staffed by a designated responsible agency. Reports from responders are managed through:
 - The regular chain within their agency/company unless and until
 - ICS is established (on scene, at an EOC or both). At this point reporting is directed through the Plans Section who will ensure duplication is resolved. This includes comparing time, date, location, and reporting agency phone number, radio frequency, or other point of contact.
- Reports from the public are managed via the OEM staff unless and until ICS is established as above. Then, those reports will be handled by Plans Section staff.
- **Logistics Section:** This section supports operational activities through the provision of supplies, equipment, facilities, personnel, mutual aid, and other support and services necessary for disaster response and recovery. This section is led by the Logistic Sections Chief which is staffed by a designated responsible agency.
- **Finance Section:** The finance section is responsible for the coordination of the financial planning, operations, and reporting services. This section is led by the Finance Section Chief and is staffed by personnel selected by the Montgomery County Clerk.



NOTES:

- In the Chart above, Elected Officials are represented by a blue background & **bold font**.
- The function of Public Information Officer (PIO) will be instrumental in the functioning of a Joint Information Center (JIC).
- The EOC structure is scalable. If a smaller event occurs, it may be possible to combine ESF's under one person, such as Firefighting (ESF #4), Search & Rescue (ESF #9), HAZMAT (ESF #10) and Public Safety (ESF #13). See the chart below.



Each agency responding will report back to the Montgomery County EOC through their liaison, who is the Point of Contact (POC) for each respective agency or organization in either a single or Unified Command Structure. These reports are later synchronized and information is provided to mutual aid partners, adjacent counties, and the Adjutant General's Office, Kansas Division of Emergency Management - KDEM to provide visibility of emergency operations. During the response phase and upon declaration of a local state of emergency, the Montgomery County Office of Emergency Management has ultimate authority. The Montgomery County Office of Emergency Management - OEM reports directly to the Montgomery County Board of Commissioners and then provides overall direction to the Montgomery County EOC.

All municipalities, City departments, constitutional officers, agencies and other organizations fall under the direction of the coordinating agency designated in the plan. The Director of

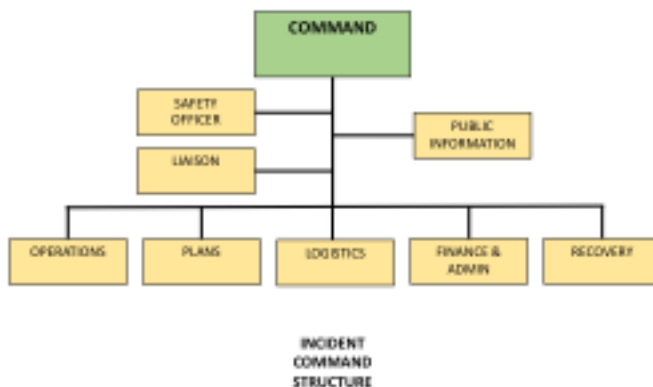
Montgomery County Office of Emergency Management - OEM will coordinate with State, Federal and other outside agencies. The OEM Director will coordinate with State, Federal and other outside agencies. This is in accordance with accepted practice in the emergency management profession, NIMS, and also the reimbursement system used by FEMA. Agencies, organizations, or governmental units requesting resources from outside Montgomery County (such as state and federal assistance) without routing that request via the Director of the Montgomery Co Office of Emergency Management and/or the County EOC can expect that

- the requesting agency will be directly responsible for expenses incurred by utilizing such an out-of-county resource
- **reimbursement will not be approved for resources or expenses that are not requested via the County EOC.**

3. Field Operations

Field Operations are managed through the Incident Command System (ICS). The ICS implemented by the Montgomery County Office of Emergency Management utilizes common terminology; is modular and scalable; incorporates measurable objectives; provides for a manageable span of control; and relies on the Incident Action Plan (IAP) as the principal tool for communicating and carrying out operational objectives in an incident. The incident may be controlled by local emergency responders or with other agencies through the mutual aid system. If the resources available at the field response level are not sufficient to mitigate the situation, the Incident Commander may request, through appropriate channels, that the Montgomery County EOC be activated to support the field operations.

Response to an incident by single discipline agencies (i.e., fire, law enforcement, EMS) will use a single Incident Commander in the ICS structure. If the incident progresses to include multiple jurisdictions and disciplines, a Unified Command will be used where possible and necessary. During a single discipline response, the **first on-scene emergency responder with management responsibilities will take the necessary steps to establish an Incident Command Post (ICP)**, report a scene size-up, activate the appropriate ICS organizational elements required for incident management, delegate authority within the ICS organizational structure, and develop incident objectives on which subsequent incident action planning will be based.

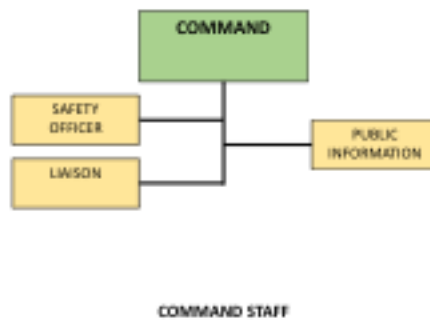


Each agency deploying to the field will report back to the Montgomery County EOC through

their liaison who is the Point of Contact (POC) for each respective agency or organization in either a single or Unified Command Structure.

Command Staff

The Command Staff function may be conducted in one of two ways: 1) as a Single Command (used when an incident occurs within single jurisdiction, with no jurisdictional or agency overlap, and a single IC can be designated); or 2) Unified Command (multiple agencies & jurisdictions, and a single set of objectives must be developed to guide incident management).

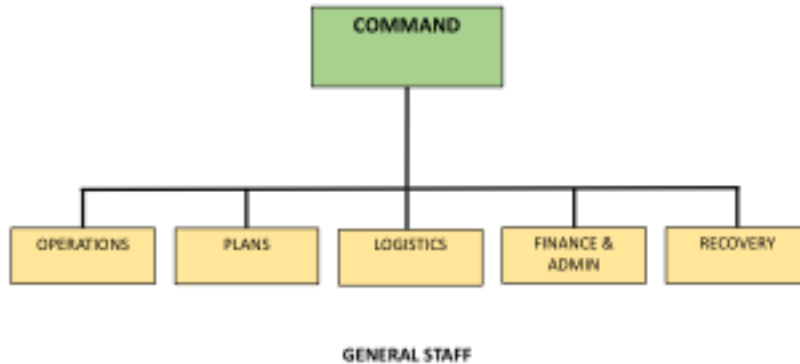


General Staff

The General Staff positions will include the following sections:

- Operations Section
- Planning Section
- Logistics Section
- Finance / Administration Section
- Recovery (where appropriate)

The scope, direction, and control of these sections will follow established ICS procedures.



a. Area of Operations

An Area of Operations will be established by the Incident Commander. This Area will vary based on location, size and magnitude of the event. The boundaries of the Area will be communicated to all responders once it is established, or when changes are made to it.

b. Area Command

An Area Command (AC) will be activated if an incident is not site specific (such as a pandemic), the incident is extremely large and involves multiple ICS organizations, or there are multiple incidents being handled by separate ICS organizations. If the incidents are multi-jurisdictional, then a UC will be established within the Area Command. Therefore, the AC has the responsibility to:

- Set overall incident-related priorities
- Allocate critical resources according to priorities
- Ensure that incidents are properly managed
- Ensure that incident management objectives are met and do not conflict with each other or with agency policy
- Identify critical resource needs and report them to EOCs and/or multi-agency coordination entities
- Ensure that short-term emergency recovery is coordinated to assist in the transition to full recovery operations

c. Multi-Agency Coordination Center

A key component of NIMS is the development of a multi-agency coordination system that integrates the operations and functions of the Montgomery County EOC and field operations,

guided by the principles embedded in the Incident Command System. In most cases, emergencies are handled by local fire departments, law enforcement agencies, medical service agencies, and communication/dispatch centers; but in larger emergencies or disasters, additional coordination support is required. In these situations, entities such as city EOCs and/or the Montgomery County EOC have critical roles in an emergency.

The County's incident management responsibility is directed and managed through the Montgomery County Office of Emergency Management - OEM. As a multi-agency coordination entity, OEM will coordinate and manage disaster operations through the Montgomery County EOC to:

- Ensure that each agency involved in incident management activities is providing appropriate situational awareness and resource status information to Montgomery County EOC
- Establish priorities between incidents and/or Area Commands in concert with the Incident Command or Unified Command involved
- Acquire and allocate resources required by incident management personnel in coordination with the priorities established by the IC or UC
- Anticipate and identify future resource requirements
- Coordinate and resolve policy issues arising from the incident(s)
- Provide strategic coordination as required
- Coordinate briefings, message tracking, situational reports, and establish a common operating picture

Following an incident, plans, procedures, communications, staffing and other capabilities necessary for improved incident management are coordinated through the Montgomery County Office of Emergency Management - OEM. These tasks are accomplished by the Montgomery County EOC by ensuring the ability to perform four core functions:

- Coordination
- Communications (that are reliable and contain built-in redundancies)
- Resource dispatch and tracking
- Information collection, analysis, and dissemination

4. Joint Information Center

The Joint Information System (JIS) provides a mechanism to integrate public information activities among Joint Information Centers (**JIC**), across jurisdictions, and with private-sector and non-governmental organizations. A JIS is made up of two or more JICs operating at different locations.

Montgomery County Office of Emergency Management has implemented and institutionalized

processes, procedures and plans for its JIC and can be referenced in the Annex for Emergency Support Function 15. This function may be strengthened by personnel from the Kansas Association of Public Information Officers (KAPIO) or the KS Incident Support Program. When the Montgomery County EOC is activated, the Director of OEM or the Public Information Officer may activate the Joint Information Center (JIC). When the JIC is in operation, it serves as the central point of public information collection and dissemination. The JIC functions as part of the Command Staff in the Montgomery County EOC and will coordinate the release of non-operational information.

Depending on the incident, representatives from each jurisdiction, agency, private sector organization, and non-governmental organization involved in incident management activities will be notified and asked to have their JIC representative respond to the Montgomery County EOC within a reasonable period of time. Communication will be accomplished via the Emergency Alert System, the Wireless Emergency Alert System, radio, television, Internet, telephone or any other means available. When the JIC is activated, the Public Information Officer or their designee will notify media outlets that all media inquiries are to be directed to the JIC and that the JIC will be releasing media updates on a routine basis and when noteworthy events take place. **Members of the media will not be allowed unescorted access to the Montgomery County EOC.**

Media Access to the JIC

Members of the media will not be allowed access to the Montgomery Co EOC without the specific permission of

- the Montgomery County PIO, or
- the Director of Montgomery Co OEM, or
- the senior person on duty in the JIC or EOC.

All members of media who are granted permission to enter the Montgomery Co EOC **will be escorted** during their time in the EOC.

The person escorting them will be a designated Montgomery County employee, a member of the EOC staff, or other personnel designated by

- the Montgomery County PIO, or
- the Director of Montgomery Co OEM, or
- The Montgomery Co Sheriff
- the senior person on duty in the JIC or EOC.

More information on public awareness and education can be found in ESF 15, External Communications. More information on communication plans and protocols can be found in ESF 2, Communications.

B. Coordination, Direction and Control

1. County Level

Information Collection and Dissemination

Initial notification of incidents at the local level are accomplished in a variety of ways including public safety radio, television, radio, broadcast, etc.

Responsibility for public notification of most incidents is accomplished through the two PSAPs located in the County, which are the City of Coffeyville Dispatch and the City of Independence Dispatch (July 2023: At time of update, Independence PSAP is in the process of moving from the temporary City Hall facility at 811 West Laurel Street to the new PSAP facility inside City Hall at 120 North 6th Street. Expected to be in operation Jan 2024.). Other agencies with responsibilities for notification include the National Weather Service and Kansas Highway Patrol.

The Montgomery County Office of Emergency Management communication center will be responsible for notifying response and Emergency Management personnel when the threat of a disaster is imminent.

- **Internal:** Response agencies will be notified from the communication center as required by the nature of the disaster.
- **External:** It is the responsibility of Montgomery County Office of Emergency Management - OEM to notify the appropriate agencies outside of the jurisdiction such as Adjutant General's Office, Kansas Division of Emergency Management - KDEM, State Emergency Response Commission (SERC), and the United States Department of Agriculture (USDA).

The Montgomery County Office of Emergency Management communication center, in conjunction with the two PSAPs, provides communications essential for the city and county governments to communicate with all governmental entities. This information is then passed along to the public via siren, notification system, radio, NOAA radio, television, social media alerts, etc.

The media assume a vital role in dispersing information to the public. Montgomery County Office of Emergency Management - OEM works closely with local media providers to ensure timely and accurate information is provided to the public.

Information collection needs and priorities will include:

1. Life safety
2. Incident security and stability
3. Property and environmental protection

Direction and Control

Impacted entities will coordinate the emergency response efforts within their political jurisdiction (county and municipalities). The Incident Command System (ICS) and National Incident Management System (NIMS) will be used to coordinate emergency response and recovery

operations at the disaster scene(s). The ICS/NIMS organization will maintain communications and coordination with the Montgomery County EOC at all times as detailed by this plan.

Montgomery County Office of Emergency Management - OEM may activate Mutual Aid Agreements with neighboring jurisdictions. They may also recommend that the Montgomery County Office of Emergency Management Board of Commissioners (**BOCC**) declare a local state of emergency and make a formal request for state assistance. The following positions are authorized to request resources by contacting Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

1. The Montgomery County Office of Emergency Management Director
2. Any designated personnel authorized by the Director of Emergency Management

To request state assistance, the Montgomery County Office of Emergency Management must meet the following parameters:

1. Exhausted or will likely exhaust Montgomery County Office of Emergency Management resources
2. Exhausted or will likely exhaust mutual aid resources
3. Exhausted or will likely exhaust contractual resources
4. The requested assistance is not available at the local level

The Director of OEM or their designee is the delegated policy-making authority and can commit Montgomery County OEM resources at the Montgomery County EOC as well as routine management and operation of the facility. The Director of Montgomery County OEM may issue mission assignments to the ESFs to perform duties consistent with Montgomery County OEM policy. Mission assignments and mutual aid assistance is tracked at the Montgomery County EOC.

Coordination of County-wide protective actions will occur among all affected risk and host areas and the Montgomery County EOC under the direction and control of the Director of Montgomery County Office of Emergency Management - OEM. Areas not impacted by these events may be requested to provide assistance. Prior to an evacuation and under the direction of the Director of Montgomery County OEM, the Montgomery County EOC will implement coordination on issues which may include, but not limited to: lifting of tolls, deploying and pre-deploying personnel, identifying evacuation routes, ensuring the sufficiency of fuel, address emergency medical issues, and initiate procedures for notification to the public.

The Director of Montgomery County OEM may authorize a field operations response in or near the impacted area. Field operations will be under the direction and control of the Incident Commander and may involve the deployment and staging of personnel and resources in the impacted area.

Initial planning for recovery begins before an emergency event impacts the residents of Montgomery County. While response actions necessary to protect public health and safety are being implemented, the recovery section within the Montgomery County EOC begins coordination and implementation of the recovery programs.

In the event state and federal assistance is required by Montgomery County OEM, the State Coordinating Officer will interface directly with representatives of the federal government.

In the event a request for disaster assistance comes from the governor of another state, the Governor of the State of Kansas may order the mobilization of State and local resources under the Emergency Management Assistance Compact (**EMAC**) to be deployed to the impacted state. The management and coordination of these resources will be administered through the Response and Recovery Section under the direction of the Response and Recovery Director located at Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

2. Coordinating Agencies

The Director of Montgomery County Office of Emergency Management - OEM designates the coordinating agencies for each emergency support function to coordinate the activities of that support function.

Coordinating Agency Listing for Emergency Operations Plan

FUNCTIONAL ANNEX	COORDINATING AGENCY
ESF 1 - Transportation	Montgomery County Public Works
ESF 2 - Communications	Montgomery County Dispatch/911
ESF 3 - Public Works & Engineering	Montgomery County Public Works
ESF 4 - Firefighting	Montgomery County Rural Fire District #1 - MCRFD#1
ESF 5 - Emergency Management	Montgomery County Emergency Management & KS Incident Support Program
ESF 6 - Mass Care, Housing & Human Services	American Red Cross
ESF 7 - Resource Support	Montgomery County Emergency Management & KS Incident Support Program
ESF 8 - Public Health & Medical Services	Montgomery County Health Department
ESF 9 - Search & Rescue	Montgomery County Sheriff's Office
ESF 10 - Oil & Hazardous Materials	CVR Energy
ESF 11 – Agriculture/Nat. Resources	Montgomery County Extension Office
ESF 12 - Energy & Utilities	Montgomery County Emergency Management
ESF 13 - Public Safety & Security	Montgomery County Sheriff's Office
ESF 14 - Long-Term Community Recovery	Montgomery County OEM
ESF 15 - External Communication	Montgomery County PIO
Biological Incident Annex - BIA	Montgomery Co Health Department

Upon activation of the Montgomery County EOC, the primary agency for the emergency support functions will send representatives to the Montgomery County EOC to coordinate activities. The coordinating agency determines which primary and support agencies are required at the Montgomery County EOC. The coordinating agency for the Emergency Support Functions is responsible for collecting all information related to the disaster within their field of expertise and providing it to the Director or to the EOC Manager.

3. Intergovernmental Mutual Aid

Mutual Aid Agreements (**MOA**) and Memorandum of Understanding (**MOU**) are essential components of emergency management planning, response, and recovery activities. These agreements provide reciprocal emergency aid and assistance during an emergency or disaster. They can increase available resources and improve response and recovery efforts. A complete list of Mutual Aid Agreements in effect for Montgomery County Office of Emergency Management related to emergency management can be found in Section VII-Authorities and References of this EOP. In addition, these agreements are available for review in their entirety at the Montgomery County EOC.

State-Wide Mutual Aid System

KSA 48-948 through 48-958 establishes the statewide mutual aid system which states:

Coordinating Agency Listing for Emergency Operations Plan

FUNCTIONAL ANNEXCOORDINATING AGENCY

ESF 1 - Transportation Montgomery County Public Works ESF 2 - Communications Montgomery County Dispatch/911 ESF 3 - Public Works & Engineering Montgomery County Public Works ESF 4 - Firefighting Montgomery County Rural Fire District #1 - MCRFD#1 ESF 5 - Emergency Management Montgomery County Emergency Management & KS Incident Support Program ESF 6 - Mass Care, Housing & Human Services American Red Cross ESF 7 - Resource Support Montgomery County Emergency Management & KS Incident Support Program ESF 8 - Public Health & Medical Services Montgomery County Health Department ESF 9 - Search & Rescue Montgomery County Sheriff's Office ESF 10 - Oil & Hazardous Materials CVR Energy ESF 11 – Agriculture/Nat. Resources Montgomery County Extension Office ESF 12 - Energy & Utilities Montgomery County Emergency Management ESF 13 - Public Safety & Security Montgomery County Sheriff's Office ESF 14 - Long-Term Community Recovery Montgomery County OEM ESF 15 - External Communication Montgomery County PIO Biological Incident Annex - BIA Montgomery Co Health Department

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State-Wide Mutual Aid System

KSA 48-948 through 48-958 establishes the statewide mutual aid system which states:

"The system shall provide for mutual assistance among the participating political subdivisions in the prevention of, response to and recovery from any disaster that results in a formal state of emergency in a participating political subdivision, subject to such participating political subdivision's criterion for a declaration. The system shall provide for mutual cooperation among the participating subdivisions in conducting disaster-related exercises, testing or other training activities outside actual declared emergency periods."

The full act can be found in the file archive of this plan.

Interstate Civil Defense Compact

The purpose of the compact is to provide mutual aid among the states in meeting any emergency or disaster. The prompt, full, and effective utilization of the resources of the respective states include personnel, equipment, or supplies may be essential to the safety, care, and welfare of people therein. The Interstate Civil Defense and Disaster Compact may be entered in accordance with the provisions of KSA 48-3202. This action is accomplished by written agreement between the Governor of Kansas and Governors of one or more states which have legally joined said compact, or which are authorized to join. Such written agreement may specify the period of time said compact is entered into with regard to each such state. The State of Kansas compact is non-active until initiated by the Governor, in agreement with one or more states.

Emergency Management Assistance Compact (EMAC)

The EMAC is a mutual aid agreement and partnership among states to allow for the exchange of resources when state and local resources are overwhelmed and federal assistance is inadequate or unavailable. Request for EMAC assistance are legally binding, contractual arrangements which requires soliciting state to be responsible for reimbursing all out-of-state costs and be liable for the actions and safety of out-of-state personnel. Providing assistance to other states through EMAC is not an obligation. Kansas became a signatory to the compact in 2000 (KSA 48-9a01).

Requesting Mutual Aid

During regular operations (i.e. not in a time of disaster) mutual aid shall be requested using the established mutual aid procedures between agencies. However, during

- a- a period of declared disaster (local, state, tribal or federal)
- b- a time period of preparation for an anticipated disaster declaration (such as an imminent period of flooding or a scheduled mass gathering event)
- c- the recovery period of a declared disaster

then mutual aid requests should be coordinated through the Montgomery County OEM Director, or the Montgomery County EOC, if activated. To request mutual aid, the Montgomery County OEM uses the following process:

- The Party seeking mutual aid shall make the request directly to the party providing the aid, **in coordination with** the Montgomery County OEM.

- Requests may be verbal or in writing. If verbal, the request shall be confirmed in writing no later than thirty (30) calendar days following the verbal request unless otherwise stated according to policies or resolutions.
- All communication shall be conducted directly between recipient and provider in coordination with the Montgomery County OEM.
- The Recipient shall be responsible for keeping all parties advised of the status of mutual aid activities.

If assistance is needed to coordinate mutual aid, the Montgomery County Office of Emergency Management can request coordination assistance from Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

The intent of this section and this process is to ensure mutual aid related to disaster events, disaster preparation, and disaster recovery, is coordinated via MG OEM. This process is specifically not intended to replace or supplant the regular mutual aid request process used by responder agencies in and near Montgomery County on a regular basis.

4. Communication

ESF 2 (Communications) provides information and guidance concerning available communications systems and methods in Montgomery County Office of Emergency Management, including:

- Dissemination of emergency information to response organizations and government
- Information flow and management to and from the Montgomery County EOC
- Communications interoperability among response units
- Primary and backup communications systems
- Telecommunications and information technology resources
- Emergency warning and notification

Interoperability: Radio - The public safety agencies within Montgomery County are:

Caney Police/EMS	Elk City FD – aka Louisburg Township FD
Caney Volunteer FD	Independence PD
Cherryvale Fire/EMS	Independence Fire/MS
Cherryvale PD	Labette Health EMS
Coffeyville FD	Montgomery Co Sheriff's Office
Coffeyville PD	Montgomery Co Rural Fire District #1
CRMC EMS - Coffeyville Regional Medical Center EMS	

In addition, the following agencies are physically located outside the County (they are in Oklahoma) but are dispatched by the Coffeyville PD PSAP/911 Center.

South Coffeyville FD	South Coffeyville FD
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All these agencies operate on VHF or UHF frequencies as assigned by the FCC and can achieve interoperability between any two or more frequencies via their dispatch center connecting those frequencies electronically in the radio console. All of these agencies operate on digital radio equipment, with the exception of Elk City FD, which uses analog.

Dispatch centers are

City of Caney Center	911 Center 911 Center	Montgomery County Dispatch Center
City of Coffeyville Independence	PSAP/911 Center PSAP/911 Center	City of PSAP/911 Center

ESF 15 (External Communications) provides information on, and the dissemination of, information to the public. This is for the purpose of protective action guidance and ongoing emergency information. This information is focused on the minimization of confusion, misinformation, and rumors during times of an emergency/disaster. The Montgomery County Clerk is the designated PIO for the County, and will either direct ESF #15 activities via the EOC, or delegate those activities to another party.

Montgomery County Office of Emergency Management Warning Point

The Montgomery County Courthouse (also known as Montgomery County 911 Dispatch) serves as the Montgomery County Office of Emergency Management Warning Point. The Montgomery County Office of Emergency Management Warning Point provides Montgomery County Office of Emergency Management with a single point to disseminate information and warnings to government officials that a hazardous situation could threaten the general welfare, health and safety, and/or property of the population.

The Warning Point is equipped with multiple communication networks and auxiliary power (on site 450KW diesel generator).

The Montgomery County Courthouse has Dispatcher Training Guides (DTGs) detailing procedures to notify and warn officials and responders of emergency and disaster events that occur in Montgomery County or may require action by OEM. In addition, these guides also identify actions to be taken based on the types of incidents. Notification lists for agencies and individuals are maintained by the Montgomery County Courthouse . Notification of the State Warning Point is included in these guides. The Director of OEM or the on-call OEM staff will initiate any further notification.

Notifications to the public are handled by City of Independence 911 - PSAP, using the CIVIC READY communication tool and by the City of Coffeyville 911 - PSAP, using the NIXLE communications tool.

Developing or existing emergency conditions which should be reported to the Montgomery County Courthouse include those that have or may result in multiple loss of life, environmental or property damage, or evacuation of a populated area whether or not State or Federal resources are needed to support local emergency response efforts.

ESF Coordinators and other EOC Representatives are kept informed of potential events

by the Director of Montgomery County OEM by text, radio, email, or telephone.

Warnings are accomplished in various ways depending on the persons that need to be warned and the time available. The Director of Montgomery County OEM or the Incident Commander can initiate warnings and notification procedures. The following list identifies warning methods during an event. Any or all may be used.

- Activation of the NIXLE and CIVIC READY systems, by the Independence and Coffeyville PSAPs
- Information statements released to the local media
- Public address systems of public safety vehicles
- Phone Messaging System/ Reverse 911 (for individual calls)
- Outdoor warning sirens (activated by the Independence and Coffeyville PSAPs upon notification by Nat'l Weather Service)

Specific warning zones are identified by the type of incident. Many have been pre-identified such as vulnerable areas around hazardous material locations and/or areas subject to storm surge and/or flooding. Persons in the threatened areas with vulnerable needs may be notified by all of the methods outlined above. When possible, hotels, motels, Chambers of Commerce and the Tourist Information Center will assist in notification of tourists visiting the area. Most of the other warning systems previously listed would also reach some visitors to the County.

The Montgomery County Office of Emergency Management Warning Point (Montgomery County Courthouse) is responsible for network control and conducts routine tests to ensure operational readiness.

Common Program Control Stations (CPCS) were radio stations used to give the general public emergency information about events. Its use was discontinued in about 1997.

5. State Level

When an emergency or disaster has occurred or is imminent, the Governor may issue an Executive Order proclaiming the existence of a State of Emergency or activate the emergency response, recovery and mitigation aspects of State, local and inter-jurisdictional disaster plans.

At the State level, the Kansas Adjutant General, or designee performs policy-making authority and commitment of State resources at the State of Kansas EOC. The State of Kansas EOC Manager is responsible for the provision of State assistance, as well as routine management and operation of the State of Kansas EOC. The State of Kansas EOC Manager may issue mission assignments to the State ESFs to perform duties consistent with State policy. Mission assignments, and mutual aid assistance brokered by the State, are tracked in the State of Kansas EOC.

Coordination of regional and multi-regional protective actions will occur among all affected risk and host counties, other states, and the State of Kansas EOC under the direction and

control of the State of Kansas EOC Manager. Counties that are not impacted by an emergency/disaster situation may be directed by the Kansas Adjutant General to activate their EOCs to provide emergency assistance.

During activation of the State of Kansas EOC, the State of Kansas EOC Team provides up-to-date information on the situation and is also equipped to provide information on various grant programs and funding sources available to affected areas in the aftermath of disaster.

The Adjutant General's Office, Kansas Division of Emergency Management - KDEM Regional Coordinator serves as the State of Kansas EOC liaison and shares information with local command, who then shares the information as per local protocol. The State of Kansas EOC will provide incident information to State agencies, State legislative, and United States Congressional officials. This is typically accomplished via situation reports and frequent State of Kansas EOC briefings.

In the event federal assistance is required, the State Coordinating Officer will interface directly with representatives of the federal government. If the State Coordinating Officer determines that the span-of-control needs to be broadened, he may designate a Deputy State Coordinating Officer to ensure coordination between federal and State agency representatives and to anticipate any needs or conflicts in the response or recovery phases as they progress.

In the event a request for disaster assistance comes from the governor of another state, the Governor of the State of Kansas may order the mobilization of State resources under the Emergency Management Assistance Compact (EMAC) to be deployed to the impacted state. The management and coordination of these resources will be administered through the Response Section under the direction of the Response Section Chief located in the State of Kansas EOC. In the event the State of Kansas EOC is not activated, EMAC will be managed and coordinated will be administered by Adjutant General's Office, Kansas Division of Emergency Management - KDEM's Response and Recovery Branch under the direction of the Response and Recovery Branch Director.

6. Federal Level

Through the National Response Framework (**NRF**), the federal government provides assistance by establishing a single, comprehensive framework for the management of domestic incidents. The NRF provides the structure and mechanisms for the coordination of federal support. Through the NRF, federal ESFs may establish direct liaison with Kansas ESF representatives in the State of Kansas EOC. If the disaster is major or catastrophic, the Adjutant General's Office, Kansas Division of Emergency Management - KDEM will contact the Federal Emergency Management Agency, Region 7 and request a Federal Liaison and/or alert them that the Governor may submit a formal request for federal assistance. If the President authorizes federal assistance, a Primary Federal Official (PFO) will represent the Secretary of the U.S. Department of Homeland Security and/or a Federal Coordinating Officer. The Federal Coordinating Officer is authorized to use the full authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended to reimburse response and recovery claims against the Disaster Relief Fund. Additionally, the Stafford Act provides funding to assist communities in mitigating the impact of future events.

7. Joint Field Office

The emergency recovery process is initiated when the President of the United States issues a Major Presidential Disaster Declaration. Such a declaration makes available a series of federal disaster assistance programs to aid the State in its recovery from a disaster situation. The basis for the declaration is the determination by the President that the disaster is of such severity and magnitude that response is beyond State and local capabilities. The field recovery operation will be conducted in accordance with the most current edition of the State of Kansas Emergency Response Plan as well as other recovery plans and procedures.

Once a field office has been established in Montgomery County Office of Emergency Management, the Montgomery County Office of Emergency Management - OEM will provide the proper liaisons to the appropriate field office operations.

The organizational structure for recovery is under the leadership of the State Coordinating Officer. Once a federal disaster declaration has been issued, the State Coordinating Officer consults with a Federal Coordinating Officer. In addition, a Governor's Authorized Representative (GAR) is designated in the Federal Emergency Management Agency-State Agreement and is responsible for compliance with that Agreement.

During a recovery operation, the State Coordinating Officer usually appoints a Deputy State Coordinating Officer who represents him/her at the Joint Field Office. The Deputy State Coordinating Officer is responsible for the establishment and management of State operations in the Joint Field Office and coordination between State and federal programs.

C. Prevention

Montgomery County Office of Emergency Management's prevention goals are to avoid an incident, intervene, or stop an incident from occurring. To accomplish the goal the following strategy will be used:

- Expand Regional Collaboration
- Implement NIMS & the National Response Framework (NRF)
- Strengthen Information Sharing & Collaboration capabilities
- Strengthen Radio & Digital Interoperable and Operable Communications capabilities
- Strengthen Medical Surge & Mass Prophylaxis capabilities
- Strengthen Planning and Citizen Preparedness capabilities
- Increase coordination with the Kansas **Intelligence Fusion Center (KIFC)** via the Montgomery Co Sheriff's Office.

1. Kansas Intelligence Fusion Center

The ability to share intelligence information quickly and accurately among state fusion centers & EOCs is crucial in preventing potential criminal & terrorist acts. The primary components of a fusion center are situational awareness and warnings that are supported by law enforcement intelligence, derived from the application of the intelligence process, where requirements for actionable information are generated and information is collected, integrated, evaluated, analyzed, and disseminated. Important intelligence that may forewarn of a future attack may be derived from information collected by several diverse entities.

The Montgomery County Sheriff's Office is the local liaison to the Kansas Intelligence Fusion Center & is located at 300 East Main, Independence Kansas, 67301. Given the confidential nature of information from **KIFC**, the Sheriff's Office will distribute such information in accordance to local SOPs and be marked as Unclassified/For Official Use Only (U/FOUO). Additional information may be provided by the Sheriff's Office or in the file archive of this plan.

D. Preparedness

The goal of Montgomery County Office of Emergency Management's preparedness operations is to help ensure a timely and effective response to, recover from and mitigation of the impacts and consequences associated with an emergency/disaster situation. To accomplish the goal the following strategy will be used:

- Administer grant programs for operational support and training activities
- Participate in capability assessments at the regional and county level
- Participate in the Comprehensive Resource Management and Credentialing System (CRMCS) program to further develop resource management capabilities.
- Establish an inclusive planning process using the "Whole Community" concept.

1. Resource Management and Credentialing

Resource Management

Each agency tasked within this plan is responsible for developing and maintaining applicable resource lists. These lists should follow established county protocols for maintaining resource lists. At a minimum, full resource lists (including all county resources) will be provided to Montgomery County Office of Emergency Management - OEM and the ESF 7 coordinating agency. The following lists are created using the State of Kansas's Comprehensive Resource Management and Credentialing System (CRMCS). These inventories include a point of contact, geographic location, and operation area for:

1. Vehicle inventories
2. Personnel
3. Equipment

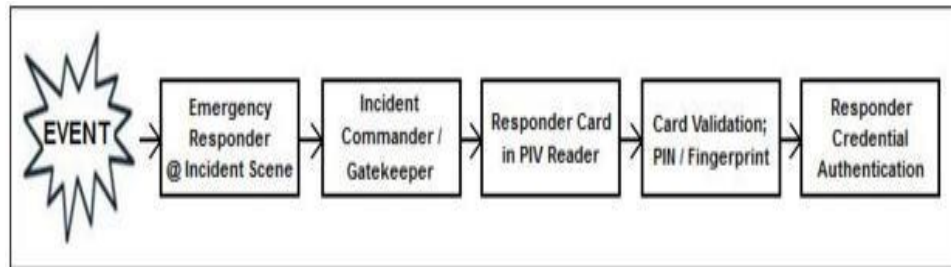
4. Equipment operators
5. Suppliers/Contractors/vendors
6. Resources in adjacent jurisdictions that could be used during a disaster-if applicable

The following lists are currently created outside of the CRMCS and should also include point of contact, geographic location, and operation area:

1. Facilities
2. Staging areas for internal and external response
3. Services/Contracts/Mutual Aid Agreements
4. List of critical facilities having priority for restoration of utilities during emergencies

Credentialing

Montgomery County Office of Emergency Management utilizes the CRMCS as the county credentialing system. Montgomery County Office of Emergency Management follows their designated policy as a guide and policy to ensure that personnel resources requested to assist are adequately trained and skilled. The CRMCS is also used to verify identity and qualification to allow access to an incident site. This system can serve to prevent unauthorized (self-dispatched or unqualified personnel) access to an incident site.



2. Plan Development and Maintenance

Plan Development

The Montgomery County Office of Emergency Management - Emergency Operations Plan is developed with the assistance and input from the following groups serving in an advisory capacity: the Local Emergency Planning Committee (LEPC), ESF Coordinating, primary and support agencies, Mutual aid partners and adjoining counties. Listed below are plan exercises and planning events that have occurred or are scheduled to occur in the development of the Montgomery County Office of Emergency Management Emergency Operations Plan:

- Nov 2018 - Montgomery LEPC TEPW
- Mar 2019 - 'Stranger Danger' TTEEx Pittsburg KS

- Mar 2019 - 'Back in Black II' TTEEx Arkansas City KS
- June 2019 - HAZMAT TTEEx Coffeyville KS
- June 2019 - HAZMAT Full Scale Ex Coffeyville KS
- Nov 2019 - Montgomery LEPC TEPW
- Jan 2020 - 'Stormtown' TTEEx Independence KS
- June 2022 - Plan Maintenance
- Jan 2023 - Plan Maintenance
- Feb 2023 - Plan Maintenance
- June 2023 - Plan Maintenance
- July 2022 - Labette Health Active Shooter Exercise Parson KS
- April 2023 - 'Bad BBQ' TTEEx - Coffeyville KS
- April 2023 - KDEM Recovery TTEEx Parsons KS
- July 2023 Plan Maintenance
- July 2023 - MG Co Sheriff: Active Shooter workshop Independence KS
- July 2023 - IPPW/LEPC
- Aug 2023 Coffeyville Rodeo
- Oct 2023 - CVR Functional Exercise Coffeyville KS
- Oct 2023 Neewollah Independence KS
- Jan 2023 - Area PIO workshop
- April 2024 - Lower 8 (Pub Health) TTEEx
- Oct 2024 - CVR Functional Exercise Coffeyville KS

The preparation & revision of the basic plan and ESF Annexes is coordinated by Montgomery County OEM with the assistance and involvement of all applicable entities. The preparation & revision of the ESF 8 appendices are the responsibility of the Montgomery Co Health Dept with the assistance of the Montgomery County Office of Emergency Management - OEM and the designated support agencies. The Montgomery County Office of Emergency Management - OEM will establish a format and content guidance that must be followed in the revision process and coordinate and incorporate revisions to the annexes. This plan is available to all agencies tasked therein, mutual aid partners, and adjoining counties for comment. It is the responsibility of ALL parties to review and submit any comments to Montgomery County Office of Emergency

Management - OEM. The process of distributing the plan will be accomplished by either 1) granting "viewer" access via the Bold Planning Solutions Super System or 2) providing an electronic copy. Montgomery County Office of Emergency Management - OEM will keep a hard copy on file. The public has provided the opportunity to view the Basic Plan at the Office of Emergency Management, at 300 E. Main St, Independence KS 67301. The public is asked to call 620 330-1260 or email EM@MGcountyKS.org and schedule an appointment with OEM staff.

Plan Maintenance

The Montgomery County Office of Emergency Management - OEM will maintain the Montgomery County Office of Emergency Management EOP and provide an updated EOP to Adjutant General's Office, Kansas Division of Emergency Management - KDEM every five years. However, ESF 10 must be updated annually as per federal law and ESF 8 is usually updated annually, as directed by KDHE. However, the EOP may be updated as needed during any year. Examination & review should be conducted annually and will reflect changes in implementing procedures, improved emergency preparation capabilities, and deficiencies identified from corrective action planning. The Montgomery County Office of Emergency Management - OEM will revise the plan by using a process best suited for the county. Whenever a change is made, the date and nature of the change will be recorded. Upon update, these changes will be incorporated into the overall plan and re-promulgated by the Adjutant General's Office, Kansas Division of Emergency Management - KDEM. The coordinating, primary and support agencies/organizations of each ESF will be responsible for preparing and maintaining operating procedures for all responsibilities assigned them in the EOP. These procedures will be prepared following guidance issued by local policies.

Other Plans

In addition to the Montgomery County Office of Emergency Management EOP, additional plans have been developed and are maintained pursuant to state and federal requirements. these include EAPs - Emergency Actions Plans for dams & levees in and near Montgomery County.

3. Public Information

Public information is critical to help the public take necessary protective actions before an emergency or disaster occurs. The County's public information program focuses on better communicating emergency information to the public before, during, and after a disaster. Particular attention is given to strategies to enhance awareness of the evacuation process, road conditions, shelter status & re-entry issues, and how to communicate information to people during evacuation.

- The Montgomery County Clerk, the OEM Director, or other designee serves as Public Information Officer (PIO). The PIO works closely with the Director of Montgomery County Office of Emergency Management - OEM, & is the primary resource for providing disaster-related information to the public. This includes information about all preparedness, response, recovery, and mitigation activities. Following a disaster, the public will be informed that they can **contact the Montgomery County EOC or 211** to receive disaster-related preparedness, response, recovery, or mitigation information.

- Pre-scripted public service announcements are maintained by the Montgomery County Office of Emergency Management - OEM.
- The PIO is responsible for collecting information, preparing releases for the media, and responding to requests for information and interviews. The Director of OEM will prepare pre-scripted news releases that are easily edited to include disaster specific information. The PIO will, as directed by the Board of Commissioners, send disaster updates to local media outlets, and to the Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

Event Title: Updated Sheriffs contacts
Event Date: 10/24/2023
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: Updated specific contacts, successions, and added new HR manager
Event Date: 4/12/2022
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: Further EOP corrections, addendums for KDEM
Event Date: 2/15/2019
Event Type: Plan Maintenance
Event Status: Completed

Description:

Continued to add details (shelters, emergency contracts info, flood plan overview, debris management overview, etc.) to Base Plan, Annexes, and File archive. NOTE - File Archive became inaccessible about 16:30 CST. - LTM

Event Title: Redrafting EOP in accordance with KPS/KDEM guidance
Event Date: 1/25/2019
Event Type: Plan Maintenance
Event Status: Completed

Description:

Continued re-drafting the EOP to meet the points outlined by Bryan Murdie.

Event Title: KDEM EOP Review

Event Date: 1/17/2019

Event Type: Plan Maintenance

Event Status: Completed

Description:

Performed EOP review with Bryan Murdie - KDEM in preparation for April 2019 submission of EOP to KDEM.

Event Title: Updated facilities

Event Date: 11/30/2018

Event Type: Plan Maintenance

Event Status: Completed

Description:

added staging areas in Caney & Coffeyville

Event Title: Plan Maintenance

Event Date: 11/26/2018

Event Type: Plan Maintenance

Event Status: Completed

Description:

Updated Appraiser line of succession, "Declaration" line of succession

Event Title: Teams and Successions

Event Date: 11/16/2018

Event Type: Plan Maintenance

Event Status: Completed

Description:

Event Title: Contacts and Facilities Update
Event Date: 11/11/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Added Steve Denny and 4 County MH as Crisis Coordinator and Facility, removed Sarah Boyer.

Event Title: Updated contact info, modified Key Staff (too many)
Event Date: 11/09/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: Updated Facility and Contact Info
Event Date: 11/08/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Added contact info for
Parsons (Tri City) Airport
Coffeyville Airport
Jarrod Powers
and others, extensive reworking of schools, fire stations and functions of facilities.
-LTM

Event Title: Updated Facility Info
Event Date: 10/25/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Added info/corrected names for Unified Elem School (Coffeyville), CRMC, US Army Reserve Bldg in Independence.

Event Title: Contact Update
Event Date: 10/16/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: Contact update
Event Date: 10/15/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: Contact Update
Event Date: 10/05/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Added Walmart manager Brian Raper as Vendor contact (ESF-6, food supply)

Event Title: Contact Update
Event Date: 10/05/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Added Walmart manager Brian Raper as Vendor contact (ESF-6, food supply)

Event Title: Contact Update
Event Date: 10/04/2018

Event Type: Plan Maintenance
Event Status: Completed

Description:

Updated Contacts with info for The Compliance Group, Inc./Brandon Clemons, a company that provides pipeline management services and some exercise planning to the CVR Refinery.

Event Title: Contact update
Event Date: 9/28/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Plan review, and new contact for ARC, Dicie Nicklaus,
Update info for Carolyn Muller / Administrator Mont CO HD
Added 1st Nazarene Church - Indy as POD site
Added 1st Southern Baptist Church - Coffeyville as POD site
Added Darren melton - 1st Nazarene Church
Added Budg Riekemen - 1st Southern Baptist Church
updated Mont CO HD location to reflect their 2018 move to a new facility

Event Title: CVR Energy 2018 Full Scale Exercise - Tank Farm Fire
Event Date: 9/26/2018
Event Type: Full Scale Exercise
Event Status: Completed

Description:

On 26 Sep 2018, CVR Energy and Montgomery County Office of Emergency Management, and several local agencies, held a full scale exercise simulating sabotage and fire at a 200K barrel oil tank located at CR 2200 and CR5300. In addition, a truck accident/rollover with ammonia release was simulated at CR2200 and Claymore Creek. This exercise will be submitted to KETS after the AAR/IP is developed in October/November 2018.

This exercise is notable in that City of Coffeyville and Montgomery Co OEM partnered in using a drone to observe and record the direct fire-ground operations and response actions at the tank farm. It is believed this is the first time that drone assets have been

used in a Montgomery County full scale exercise.
LTM.

Event Title: CVR Energy 2018 Tabletop Exercise - Tank Farm Fire
Event Date: 9/19/2018
Event Type: Table Top Exercise
Event Status: Completed

Description:

On 19 Sep 2018, CVR Energy and the Montgomery Co LEPC held a tabletop Exercise for a simulated major oil tank fire at the CVR tank farm at the intersection of CR 5300 and CR2200, east of Hwy 169 and north of the Coffeyville WALMART store. Exercise focused on the sabotage to the tank farm, response by CVR Energy Fire Dept, use and quantify of water and of foam, delivery times, and tanker/relay operations from the nearest hydrant (approx 1.5 miles south of simulated fire scene).

In addition, a truck wreck/ammonia release was simulated to occur at CR2200 and Claymore Creek, as if the truck accident (and rollover) would be caused by the driver's distraction with the simulated tank fire.

TTEEx was held at the 'Sleep Inn' conference room in Coffeyville, as the CVR Energy Conference room was unavailable this date. A decision to submit this exercise to KETS has not yet been made. It is anticipated that the follow-on full scale exercise held the following week (26 Sep 2018) will be submitted to KETS when the AAR/IP for that exercise is developed in October 2018.

Event Title: Updating Contacts/prep for ESF workshop at KDEM 19 Sep 2018
Event Date: 9/14/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: Contact update
Event Date: 9/13/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: INDY 18 TORNADO Exercise
Event Date: 8/27/2018
Event Type: Table Top Exercise
Event Status: Completed

Description:

One 27 August 2018, the Montgomery County Office of Emergency Management held a Tabletop Exercise at Memorial Hall (410 N Penn, Independence KS 67301). Participants included fire, EMS, law enforcement from Cherryvale, Coffeyville, Independence, elected officials, health care, and private industry. This was a self-evaluated exercise conducted using the HSEEP guidelines. Further documentation, including AAR and IP (after action report and improvement plan) will be posted to KETS (Kansas Exercise Tracking System) as they are completed. - L Miller 13Sep2018

Event Title: INDY 18 Tornado Exercise
Event Date: 8/27/2018
Event Type: Table Top Exercise
Event Status: Completed

Description:

Event Title: Updated contacts
Event Date: 7/05/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Updated contacts for HCC Regional Coordinator (F Rinne) and Labette Health - Indy facility Preparedness Coordinator (N Springer).

Event Title: 1-on-1 mtg with KDEM
Event Date: 2/08/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Plan review and maintenance.

Event Title: Maintenance

Event Date: 7/05/2017

Event Type: Plan Maintenance

Event Status: Completed

Description:

Updated contact info, orders of succession and reviewed portions of the plan.

Event Title: Update plan info

Event Date: 5/26/2017

Event Type: Plan Maintenance

Event Status: Completed

Description:

Event Title: Review plan with Susan McMahon

Event Date: 5/25/2017

Event Type: Plan Maintenance

Event Status: Completed

Description:

In Topeka

Event Title: EOP one on one training with Susan

Event Date: 5/25/2017

Event Type: Training

Event Status: Completed

Description:

Met with Susan from KDEM review of planning system.

Event Title: EOP workshop

Event Date: 5/10/2017

Event Type: Training

Event Status: Completed

Description:

EOP Training with KDEM in Topeka.

Event Title: training

Event Date: 11/13/2015

Event Type: Training

Event Status: Completed

Description:

coop 101 training w/kdem

The Homeland Security Exercise Evaluation Program (HSEEP) will be used for developing, delivering and evaluating Department of Homeland Security/Office of Domestic Preparedness funded exercises. KDHE funded exercises will use their exercise methodology and reporting paperwork. The following agencies and entities have exercise programs:

Name of Agency	Type of Exercise Program
KDEM	HSEEP based, all hazards exercises for all agency types
Labette Health	HSEEP based, healthcare & public health exercises under the CDC-PHEP and HCC grant programs
SEK Healthcare Coalition	HSEEP based, focused on public health & healthcare entities
City of Independence	Municipal capabilities, including fire/EMS & law enforcement
City of Coffeyville	Municipal capabilities, including fire/EMS & law enforcement
CVR Energy	Industry based, with strong focus on HazMat, protection of local residents, & cooperation with municipal/county agencies

4 Corners Emergency Management Group	A not-for-profit professional organization that sponsors an EM conference for agencies located in Kansas, MO, OK & AR. Has annual TTEEx using HSEEP principles.
Lower 8 Public Health Region: Montgomery Co Health Dept.	HSEEP based public health exercise program, directed by KDHE and funded by the CDC.

After Action Reviews and Corrective Action Plans

After each exercise, the lead agency will evaluate the effectiveness of the exercise. This information will be incorporated in plan revisions & updates by the Montgomery County Office of Emergency Management - OEM, by drafting a corrective action plan which may include:

- Change to plans/procedures
- Acquire new or replace outdated equipment/resources
- Train/Re-Train Personnel
- Documentation in KETS as needed and where it aligns with KDEM & EMPG guidance

Following actual events the same procedure will be used and will be led by Montgomery County Office of Emergency Management - OEM.

E. Response

Montgomery County Office of Emergency Management must be prepared to respond quickly and effectively on a 24-hour basis to developing events. The primary goal of the County's response operation is to ensure a timely and effective response to the many consequences that may be generated by an emergency/ disaster situation. When an event or potential event is first detected, a series of actions will take place to ensure an effective and efficient response operation.

1. Local Emergency Operations Center (EOC)

During the response phase, it shall be a priority of all agencies to quickly restore the Community Lifelines as defined by FEMA, in order to protect and serve the residents of Montgomery Co.

The Montgomery Co Judicial Center is the facility used to coordinate County response to a major emergency or disaster. The Montgomery County Emergency Operations Center or **EOC** is in the basement of the Judicial Center at 300 East Main St, Independence KS 67301. The facility is the coordination, command & control center for the Montgomery County Office of Emergency Management. The Montgomery County EOC is staffed as described above in **Section IV - Methods of Operations** of this EOP. Security and maintenance of the Montgomery County EOC will be carried out in accordance with the provisions of the most current version of this EOP. In the event the Montgomery County EOC is threatened, damaged or not usable, an alternate EOC site may be activated as designated in the Montgomery County OEM Continuity of Operations Plan (**COOP** Plan). As of July 2023, the first alternate location is the Montgomery Co Health Department at 604 S. Union St, Coffeyville KS 67337. The Montgomery County EOC will be activated for actual or potential events that threaten the residents or area of Montgomery County. The level of activation will be determined by the Director of OEM based on the emergency or disaster event. It is expected that assistance from

other SE Kansas jurisdiction or the KS Incident Support Team will be needed for partial or full staffing of the EOC. Additional information the Montgomery County EOC communications, warning points, and field operations has been previously provided above in **Section IV - Methods of Operations.**

Information from the Public during disasters -

As described above, EOC staffing will be a challenge. There may not be sufficient call takers or social media monitors available to handle large numbers of calls, emails or other information from the public (i.e. reporting weather observations or situational awareness items) in the immediate aftermath of a disaster. The four 911 Dispatch centers will handle specific requests for emergency services such as fire, EMS, law enforcement, and search & rescue. 911 will also be able to absorb some of the 'situational awareness' calls from the public. It is possible that 211 call center services will be requested from the state of Kansas.

2. Public Safety Enforcement Actions

In a large-scale incident law enforcement resources may become over tasked, & law enforcement officials must balance resources & efforts between new responsibilities and everyday service demands. The Montgomery Co Sheriff's Office (the ESF 13 Coordinating Agency) will activate mutual aid by contacting law enforcement agencies outside the affected area. Shifts will be assigned & responding law enforcement agents will report to incident staging areas for assignments. ESF 13 (MGSO) will provide security for the inner and outer sections of the established perimeter. Additional information is provided in ESF 13. Traffic management , including assigning mutual aid personnel, placement of barriers, and routing of traffic for evacuation, shall be directed by Montgomery Co Sheriff's Office. During times of EOC Activation, the ESF 13 function is staffed by Montgomery Co Sheriff's Office personnel, or others designated by the Montgomery County Sheriff.

F. Recovery

In the aftermath of a disaster, County efforts turn to rebuilding infrastructure and restoring the social and economic life of a community, with the incorporation of mitigation measures as a major goal. To accomplish this goal the following strategy is provided:

- To deploy several specialized recovery teams (personnel) and facilities (centers) into a disaster area to help victims and support the Incident Commander
- To work closely with the Adjutant General's Office, Kansas Division of Emergency Management - KDEM and to inform affected local governments, individuals and businesses that programs are available to assist them in recovery efforts.

1. Recovery Field Operations

In the aftermath of a disaster, with or without a Presidential Declaration, the State may deploy several specialized recovery teams (personnel) and establish centers (facilities) into a disaster area.

2. Recovery Personnel

- Assessment Team - Teams of qualified personnel, including building inspectors, structural engineers, and architects, who will gather information by performing an

assessment of all structures and property in the disaster area; and teams of administrative personnel who will compile the gathered information to facilitate the application process for local, state, and federal disaster assistance programs.

- Community Relations Team - Team is deployed to disseminate information and collect data to assist disaster-affected communities and eligible individuals in receiving assistance. This team identifies and reports unmet human needs and to inform disaster victims of the disaster assistance programs and registration process.
- Unmet Needs Committee - A committee that helps identify unmet needs and possible assistance. Such committees are comprised of volunteer agencies, private sector representatives, and governmental agencies.
- Human Needs Assessment Team - A team that is deployed immediately after a disaster and before the establishment of a JFO - Joint Field Office to help counties assess and report the immediate needs of disaster victims, and identify, where possible, members of vulnerable populations so their needs can be addressed. May be combined with Community Relations Team.
- Insurance Team - A team that is deployed to assist policy owners following a disaster.

3. Damage Assessment

Damage assessments include actions undertaken to determine the nature & scope of damages to structures, facilities and infrastructure. This is to identify & scale the need for State & Federal disaster assistance in the recovery phase. Damage assessment is closely coordinated with ESF 5 and the County Appraiser's Office, which has the lead for impact assessment and incident action planning during the response phase.

Operational assessment is immediate & informal reporting of emergency conditions to size-up the damage that has occurred & determine what personnel, equipment and facility resources the county has available for response. First reports of scope and extent of damage may come from field personnel reporting to dispatch centers or the EOC. These initial reports include hazard conditions, critical emergency needs and condition of surface routes, and are extremely important in allocating emergency responders and determining incident situation status.

The MG EOC may also receive damage assessment information from additional sources: utility crews, employees traveling to or from work, media sources in the field, citizens, businesses, etc. The MG EOC may choose to establish a process where the public can submit damage reports.

The Montgomery County Appraisers Office is the lead agency for the County's Damage Assessment Program. Responsibilities include: recruitment and training of team members and the overall management of damage assessment priorities in coordination with ESF 5. The County Appraiser's Office will assist in providing estimates of loss and economic impact. The Chamber of Commerce and the insurance industry will provide information on losses to businesses. The Emergency Manager will provide information to the Adjutant General's Office, Kansas Division of Emergency Management - KDEM within 12-36 hours if possible.

Initial Safety and Damage Assessments

The County will conduct an initial damage assessment to determine the extent of damage. The Montgomery County Appraisers Office is responsible for direction & control of the Impact

Assessment process and has pre-identified County and municipal employees to assist with damage assessment. Also, members of the fire department may be trained to assist with damage assessment. The goal of the assessment is to determine magnitude & severity of damage and/or flooding to structures and infrastructure. This information will be collected by the Montgomery County Appraisers Office, and provided to Montgomery County Office of Emergency Management - OEM, who forwards the information to the Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

The impact assessment data provides a County-wide general overview of the most significantly impacted areas and establishes prioritization for damage assessment team deployment, resource allocation, and disaster assistance. Team members will be contacted by telephone, cellular phone, email or two-way radio. The Montgomery County Appraisers Office maintains a current contact list of Damage Assessment Team members. Information collected through the initial damage assessment will be collected by the Montgomery County Appraisers Office, and provided to the provided to Montgomery Co OEM, who forwards the information to the Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

Preliminary Damage Assessment

If needed, a formal Preliminary Damage Assessment will be requested and performed by local, State, and Federal assessors. This includes assessment of public and individual damages. Local representatives will accompany these teams during the assessments. These individuals will be familiar with damaged areas and will supply maps or technology-based tools to complete the damage assessment process. The Adjutant General's Office, Kansas Division of Emergency Management - KDEM will coordinate with the Federal Emergency Management Agency to determine if the County qualifies for public and/or individual assistance. Capturing all costs associated with the emergency is essential because accurate damage assessments (Initial Damage Assessments and Preliminary Damage Assessments) **document the need for state and/or federal assistance and are required to obtain a federal disaster declaration.**

Habitability Assessments

Habitability assessors determine the structural safety of residential buildings. This is conducted through the coordinated efforts of the Kansas Assessment Team. When practical, this assessment will be coordinated with the American Red Cross, or other relief agencies. The municipalities in Montgomery County are responsible for all corresponding inspections, damage assessments and other disaster response and recovery functions and activities for their jurisdictional area, and the County would include the municipalities in its response and recovery activities due to their limited resources. The municipalities will still coordinate final reporting to the Montgomery County Office of Emergency Management - OEM, who will then provide the information to the Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

The County is responsible for all corresponding inspections, damage assessments and other disaster response and recovery functions and activities for their jurisdictional area. The County will coordinate final damage estimates with the Montgomery County Office of Emergency Management - OEM, who will then provide the information to the Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

Additional damage assessment functions are maintained in the appropriate Montgomery County Office of Emergency Management SOPs and Annexes. This includes the identification of roles

and responsibilities, training, assessment criteria, reporting formats and process for both initial and preliminary damage assessments. Priorities of inspections include:

- Structures involved in response operations
- Critical transportation routes and infrastructure
- Essential county facilities

Cities and special districts within the County share responsibility for damage assessment and provide information regarding damages and costs within their jurisdictions and service areas to Montgomery CO OEM, who will then provide the information to the Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

4. Disaster Declaration

Following a major or catastrophic disaster in which an emergency or major disaster declaration is granted by the President of the United States, federal assistance to disaster victims becomes available under three program areas: **Individual Assistance, Public Assistance, and Hazard Mitigation**. The administration of these programs is coordinated through a joint Federal/State effort in a Joint Field Office, which is usually located in the impacted area. The JFO is the primary field location for the coordination of federal and state recovery operations. The Federal Coordinating Officer (FCO) and the State Coordinating Officer (SCO) co-locate in the JFO, as well as other Federal and State personnel. Recovery and mitigation operations, logistics, information and planning, financial management and general administration are coordinated at the JFO.

5. Public Assistance (PA) and Individual Assistance (IA) Activities

Declared Disasters

Public Assistance (PA)

The Public Assistance (PA) program provides program support to eligible local governmental entities following a disaster to assist in recovery & restoration of buildings, infrastructure and removal of debris on public property. The categories of Public Assistance include:

- Category A: Debris Removal
- Category B: Emergency Protective Actions
- Category C: Road Systems
- Category D: Water Control Facilities
- Category E: Buildings and Equipment
- Category F: Utilities
- Category G: Parks, Recreation, and Other

In a declared disaster, Montgomery Co OEM will work closely with ESF-15 - External Communications to notify all eligible governments and private not-for-profit organizations of the availability of federal public assistance funds. They include all Montgomery County government

agencies, and those quasi-governmental organizations that perform a governmental function. Such applicants will be trained about public assistance program through the various recovery training sessions offered. Notification may occur through written correspondence and telephone contacts, notices in local newspapers, and broadcasts on local radio station. The Federal Emergency Management Agency - FEMA will notify local governments, non-profit agencies and other eligible applicants of scheduled briefings and Kick Off Meetings for the Public Assistance (PA) program and the Hazard Mitigation Grant Program (HMGP). The Public Assistance applicant briefings include procedures for all aspects of financial management, personnel and record keeping that will be required for the various Federal and State financial assistance programs. State and Federal recovery personnel must advise the Montgomery County Office of Emergency Management of these briefings so that agencies can be notified. Key components of the Public Assistance program include:

- **Project Worksheets** are prepared for eligible emergency costs and eligible costs for restoration of damaged facilities.
- The federal share for reimbursement under most federal declarations is 75 percent. The **25 percent nonfederal share** is normally provided from a combination of State and local sources in accordance with policies established by the Executive Office of the Governor and the Kansas Legislature.
- The State serves as the Grantee and eligible applicants are Sub-grantees under the federal disaster assistance program.
- Contractual agreements with Adjutant General's Office, Kansas Division of Emergency Management - KDEM are executed with applicants with all reimbursements coming through Adjutant General's Office, Kansas Division of Emergency Management - KDEM.
- Documentation, record keeping, inspections, and final closeouts are overseen and approved by the Adjutant General's Office, Kansas Division of Emergency Management - KDEM.

Documentation is obtained by Montgomery Co OEM regarding damage sustained to:

- Roads, public buildings & related equipment
- Water control facilities, public utilities
- Facilities under construction
- Educational institutions, recreational & park facilities
- Certain private non-profit facilities

Individual Assistance (IA)

If the County is declared an eligible area for Individual Assistance, **eligible residents will be able to apply for the Individual Assistance Program**. FEMA may deploy habitability inspectors to verify damages individual applicants are claiming. They will do this independent of the State or local assessors. Montgomery Co OEM will also perform inspections of damaged homes to determine safety. The Kansas Assessment Team will be responsible for coordinating post-

disaster habitability inspections. The Kansas Assessment Team will also be responsible for coordinating post-disaster permitting of structures to ensure compliance with all state and local building codes and to maximize mitigation of damages in future disasters.

Non-Declared Disasters

During the recovery stage, a disaster may not be declared at the federal level, even if it is declared by the county or state government. It will then fall upon the County to use local funds, available competitive grant funds, or any supplemental funding provided by the State of Kansas to recover from the event. Similar to a declared disaster, costs for response and recovery are to be monitored by all participating agencies. Each responding agency is responsible for the overall management of documentation of the costs of a non-declared disaster with reports submitted ultimately to the Adjutant General's Office, Kansas Division of Emergency Management - KDEM for budget and finance approval of local dollars.

6. Disaster Recovery Centers and Staging Areas

Centers that are set up in a disaster area to provide information on the complete range of disaster assistance that is available. The responsibility for managing these centers is jointly shared by the State, the Federal Emergency Management Agency, and the County where the center is located.

A Disaster Recovery Center (DRC) is a facility established in, or in close proximity to, the community affected by the disaster where persons can meet face-to-face with represented Federal, State, local and volunteer agencies to:

- Discuss their disaster-related needs
- Obtain information about disaster assistance programs
- Tele-register for assistance
- Learn about measures for rebuilding that can eliminate or reduce the risk
- Request the status of their application for Assistance to Individuals and Households

The Director of the Montgomery County Office of Emergency Management - OEM, the State of Kansas and potentially FEMA, will assess the need to open Disaster Recovery Centers and Field Offices, based upon initial damage assessment and human services needs estimates and reports. Montgomery County Office of Emergency Management - OEM will request that the Adjutant General's Office, Kansas Division of Emergency Management - KDEM open a Disaster Recovery Center in Montgomery County Office of Emergency Management , in Coffeyville KS, or in another location within the County as needed. Montgomery County will attempt to locate the DRC nearest the populations affected, and attempt to provide transportation to the DRC as resources permit.

If a severe flooding event impacts the City of Coffeyville the nearby area, an attempt will be made to locate the DRC in the Coffeyville Library, as this was the location used in 2007. Once it has been determined that Disaster Recovery Centers and/or a Disaster Field Office will be opened in Montgomery County, the State of Kansas EOC will take the lead and should notify the Montgomery Co EOC. The State of Kansas EOC will advise if there are resources the County may need to supply include staffing. The DRC will be staffed with representatives from

appropriate federal, state, county, private relief organizations, and other organizations capable of providing disaster related information to individuals and businesses.

Fixed locations for Disaster Recovery Centers include:

Community Elementary School - Coffeyville

Coffeyville Public Library - Coffeyville

Cherryvale City Hall - Cherryvale

Memorial Hall - Independence

The County Public Information Officer will provide local media with detailed information on locations of recovery centers, distribution sites and other individual assistance programs. Pamphlets will be prepared to be distributed by personnel in damaged areas so citizens will know how to apply for assistance.

Staging areas

ICC West Campus - 2615 W. Main St - Independence, KS 67301

Walter Johnson Park - 701 Hargis Coffeyville KS 67337

CVR South Parking – Intersection of 5th and Howard, Coffeyville KS 67337

Coffeyville Airport (FAA Identifier CFV) - 2608 North 2nd Industrial Street, Coffeyville, KS 67337

Caney Valley High School - 601 Bullpup Blvd, Caney, KS 67333

Independence Municipal Airport (IPD) - 499 Freedom Dr., Independence, KS 67301

Durham Bus Barn – 1125 E. Main St Independence KS 67301

Receiving points

Walmart Coffeyville - 1863 5300 Rd, Coffeyville, KS 67337

Walmart Independence - 121 Peter Pan Rd, Independence, KS 67301

Montgomery Co Public Works – 112 N Wald St, Independence KS 67301

Distribution points

Coffeyville Fire Station – 1206 W 11th St, Coffeyville KS 67337

Independence City Hall - 811 West Laurel St, Independence, KS 67301

1st Southern Baptist Church - 2701 W 8th St, Coffeyville, KS 67337

1st Nazarene Church - 3167 S 10th St, Independence, KS 67301

ICC West Campus - 2615 W. Main St - Independence, KS 67301

7. Unmet Needs

The American Red Cross will coordinate the unmet needs recovery function via the ESF 5 desk. The Disaster Services Director or the MG EOC Operations Branch Chief will serve as the Unmet Needs Coordinator for Montgomery Co OEM following a disaster. The Disaster Services Director will be responsible for making contacts and establishing a relationship with community service providers, local churches, community outreach programs and volunteer organizations to be called upon in the event that a disaster creates unmet needs in the community.

Once immediate life safety issues have been addressed in the end of the response phase and early in the recovery phase, the next task will be identifying any unmet needs. If the need arises for an Unmet Needs Committee, the Disaster Services Director will appoint a committee and a chairperson. The committee will be comprised of members from local religious organizations, the community and the appropriate State and Federal agencies. The Unmet Needs Committee Chairperson will be responsible for the oversight of the committee, addressing immediate

human needs (food, water, clothing, etc.), immediate housing needs, issues involving special needs population and coordination with Community Relations Teams. The Unmet Needs Committee will be formed on an as-needed basis, and formed for a given event. The Disaster Services Director will select the appropriate individuals and organization when the committee is formed.

G. Mitigation

In the aftermath of a disaster, the County's mitigation goal is to ensure mitigation efforts are designed to ensure that residents, visitors, and businesses in Kansas are safe and secure from future disasters. The strategies to complete this goal include:

- Complete and maintain a hazards and risk assessment
- Comprehensive list of mitigation goals, objectives and tasks
- Planning process and organizational framework for carrying out the mitigation goals and objectives
- Implement Pre and Post Hazard Mitigation Actions to reduce overall risk/vulnerability
- Evaluation of existing agencies, organizations, plans, programs and guidelines that impact mitigation.

1. Coordination of Mitigation Activities

The Montgomery County Office of Emergency Management has been delegated as the lead agency to facilitate and coordinate the activities of the Montgomery County Office of Emergency Management - Mitigation Planning Committee and subcommittees. The Montgomery County Office of Emergency Management's Mitigation Plan identifies the hazards to which Montgomery County and its residents are vulnerable; assesses the facilities and structures that are most vulnerable to hazards; offers a prioritized list of mitigation projects to take advantage of available funding; and links mitigation projects to these sources of funding.

The Montgomery Co OEM's Mitigation Plan defines the mitigation goals, objectives and initiatives for the County and Montgomery County Office of Emergency Management. Annual revisions to the Montgomery County Office of Emergency Management's Mitigation Plan are standard, although in the event of a disaster, or if needed, the plan can be updated more frequently. The Director will lead efforts to research, fund and complete physical mitigation efforts, in conjunction with the LEPC, KDEM, FEMA Region VII Mitigation Officer, and the US Army Corps of Engineers (USACE).

2. Mitigation Programs

Pre-Disaster Activities

- ***The National Flood Insurance Program (NFIP)*** –The Department of Agriculture, Division of Water Resources (DWR), provides technical assistance to the public and communities on the NFIP. The NFIP provides flood insurance to communities that agree to implement land use planning and construction requirements to reduce flood damage in their jurisdiction. These land use and construction requirements apply to all new

construction and substantial improvements to existing structures in the community's Special Flood Hazard Areas (SFHAs).

- **Community Rating System (CRS)** - Additionally, DWR provides technical assistance to local communities on the Community Rating System (CRS). The CRS is an integral part of the NFIP. Through reduced flood insurance premiums, the CRS provides incentives to communities that go beyond the minimum flood plain management requirements established through the NFIP.
- **Flood Mitigation Assistance (FMA) Program** – Adjutant General's Office, Kansas Division of Emergency Management - KDEM administers the FMA. This program makes federal funds available pre-disaster to fund mitigation projects in communities participating in the NFIP. These funds have a 25 percent non-federal match requirement. The overall goal of the FMA is to fund cost effective measures that reduce or eliminate the long-term risk of flood damage to NFIP insurable structures. This is accomplished through the reduction of the number of repetitively or substantially damaged structures.
- **Repetitive Flood Claims (RFC) Program** - Adjutant General's Office, Kansas Division of Emergency Management - KDEM administers the RFC. The goal remains to reduce flood damages to individual properties for which one or more claim payments for losses have been made under flood insurance coverage and that will result in the greatest savings to the National Flood Insurance Fund (NFIF) in the shortest period of time.
- **Severe Repetitive Loss (SRL) Program** - Adjutant General's Office, Kansas Division of Emergency Management - KDEM administers the SRL. The goal remains to reduce flood damages to residential properties that have experienced severe repetitive losses under flood insurance coverage and that will result in the greatest savings to the National Flood Insurance Fund (NFIF) in the shortest period of time.
- **Pre-Disaster Mitigation (PDM) Program** - Adjutant General's Office, Kansas Division of Emergency Management - KDEM administers the PDM. The PDM is designed to assist States, Territories, Indian Tribal governments, and local communities to implement a sustained pre-disaster natural hazard mitigation program to reduce overall risk to the population and structures from future hazard events, while also reducing reliance on Federal funding from future major disaster declarations.
- **State Hazard Mitigation Planning** - The State Hazard Mitigation Plan is updated every three years or in the aftermath of a disaster at the direction of the State Hazard Mitigation Officer (SHMO) as necessary. Additionally, the mitigation staff continues to provide technical assistance to communities on the development, implementation, and maintenance of local mitigation strategies.

Post Disaster Activities

- **Hazard Mitigation Grant Program (HGMP)** - Adjutant General's Office, Kansas Division of Emergency Management - KDEM administers the HGMP. HGMP is authorized by Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (the Stafford Act), Title 42, United States Code (U.S.C.) 5170c. The key purpose of HMGP is to ensure that the opportunity to take critical mitigation measures to reduce the risk of loss of life and property from future disasters is not lost during the reconstruction process following a disaster. HMGP is available when authorized under

the Presidential major disaster declaration in the areas of the State requested by the Governor.

- **406 Mitigation** - Section 406 of the Stafford Act provides for direct federal assistance for repairs and improvements to eligible damaged public facilities. Mitigation measures (improvements) must be identified in the Project Worksheets (PW's). The award of Section 406 hazard mitigation projects is at the discretion of the FEMA Regional Director.

V. ADMINISTRATION, FINANCE AND LOGISTICS

A. Documentation

Responding agencies should keep documentation on the ICS Activity Log (ICS Form 214) or another suitable log. This and other documentation of actions, efforts, work hours expended, contractor services, and all other expenses (including donated volunteer labor) must be fully documented by ALL parties using those services. This full documentation is **critical in the process of recovering eligible expenses** after a disaster, and in validating post-disaster mitigation efforts. The Montgomery Co EOC will document activities on a situation reports, common operating pictures, and/or WebEOC. Such documentation is crucial for the following reasons:

- Documentation is the key to **recovering emergency response and recovery costs**. Damage assessment documentation will be critical in establishing the basis for eligibility of disaster assistance programs.
- Documentation provides a legal account of the actions which took place before, during and after an emergency.
- Documentation provides for a historical record which could be used during after action reviews to improve response operations in the future.

Following a disaster, documentation is provided to Montgomery County Office of Emergency Management - OEM to maintain an archive for the required time period, after such time archival

documents are protected at a designated location. During after action review the documentation will be used to identify:

- Actions taken (or not taken)
- Resources expended
- Economic and human impacts
- Lessons learned and possible improvements
- Possible mitigation measures that could be taken
- Key impacts and damages

B. Finance

Funding

- During local state of emergency or disaster, the monetary support for logistical and administrative support will be funded out of each agency's budget. However, agencies may request reimbursement or additional funds that may be provided through the county's general funds or other legal funding mechanisms available to the local jurisdiction (non-funded warrants, etc.) if an agency's outlay exceeds their budget.
- In the event of a federal declaration, some expenses and/or reimbursements are available to affected agencies through Public Assistance Grants.

Disaster Assistance

As previously mentioned, in a federal disaster declaration the county and its eligible jurisdictions/citizens may qualify for federal assistance. Such assistance has been described above and will be further described in ESF 14. In the event of a federal declaration authorizing public assistance, applicant briefings will be conducted to educate responders and local officials about the cost recovery process. The Montgomery County Clerk will manage and oversee the financial aspects of the Public Assistance Programs. The Montgomery County Clerk will work closely with the Montgomery County Office of Emergency Management and the Adjutant General's Office, Kansas Division of Emergency Management - KDEM to identify funds for the recovery effort, to include response, recovery and mitigation functions.

Tracking Local Disaster Costs

In the event of a federally declared disaster, Montgomery County Office of Emergency Management - OEM may ask the County's Financial Officer to assign a special project number to track all county-related expenses. Incorporated areas of the county may also assign special project numbers per the recommendation of the Montgomery County Office of Emergency Management - OEM.

Insurance and Cost Recovery

The Kansas Department of Insurance, in coordination with the Montgomery County Office of Emergency Management or other designee, will coordinate all insurance actions pertaining to County property. The Montgomery County Clerk coordinates all financial activities relating to recovery operations.

Pet Sheltering Costs: Disaster Assistance Policy (DAP) 9523.19

FEMA Disaster Assistance Policy (DAP) 9523.19 details eligible reimbursements related to pet sheltering including: shelter facilities, supplies and commodities, eligible labor, equipment, emergency veterinary services, transportation, shelter safety and security, cleaning and restoration, and the removal and disposal of animal carcasses. ESF 6 provides the concept of operations for pet sheltering and documentation of costs.

C. Logistics

Identifying Resource Gaps

The Local Emergency Planning Committee (LEPC) will determine the priorities for resource needs based on identified gaps. The LEPC, using input and data from the regional capability assessment (see file archive), Department of Homeland Security, local intelligence and threat assessments, will provide a high level determination of resource needs. These assessments will take into account specific threats as well as potential all-hazard threats and response capability.

Resource and logistic response will be prioritized and accomplished under the direction of the EOC Manager. Information from Field Incident Commanders and Incident Action Plan priorities will be used to prioritize multiple requests. Resource requests will be met dependent on incident type and the responding entities available or anticipated resource requirements. All resource requests should be captured using an ICS form. Any requests requiring rental, hire or costs to fill will be passed on to the Finance group with a copy of the ICS form.

Montgomery County has a hazmat response team and swift water rescue team in Coffeyville, KS. A generator/light tower that is provided by the SE Kansas Regional Homeland Security Council, is housed in Coffeyville, KS. There are fire resources that can be utilized from the Coffeyville Resources Refinery, via mutual aid. Connections services transports elderly and functional needs residents to and from appointments. Four County Mental Health is housed in the county.

Contracting

The following locations provide a list of contractors for Montgomery County Office of Emergency Management:

- Attached to the file archive of this plan is a list of contractors that could be used to support emergency operations.
- The CRMCS has the functionality to enter contractor support and can be retrieved during an emergency.
- Montgomery County Office of Emergency Management can access the state contracting website at <http://www.da.ks.gov/purch/Contracts> and query for available state contracts applicable to political subdivisions (i.e. counties, cities, etc.)
- County resource battle books with specific contracting lists.

Requesting State Assistance

Coordination of resource needs:

- When local municipal resources are committed, the Montgomery Co OEM will coordinate assistance to satisfy resource needs.
- If the County requires additional assistance, it will call mutual aid from adjacent counties and regional resources
- Only the Montgomery County Office of Emergency Management Director or his/her documented designee, is authorized to request resource support from the Adjutant General's Office, Kansas Division of Emergency Management - KDEM
- Adjutant General's Office, Kansas Division of Emergency Management - KDEM will turn to the Federal Emergency Management Agency (FEMA) for assistance in dealing with a major disaster that threatens to exceed the capabilities and resources of the state.

Each agency tasked within this plan is responsible for developing and maintaining applicable resource lists. These lists should follow established county protocols for maintaining resource lists. At a minimum, a full resource list (including all county resources) will be provided to Montgomery County Office of Emergency Management - OEM and the ESF 7 Coordinating and Primary Agency.

Key Logistics Facilities

Potential locations for Staging Areas and Points of Distribution sites (PODS) are identified annually by the Montgomery County Office of Emergency Management - OEM. Predetermined Staging Areas and PODS include:

Montgomery County Office of Emergency Management Points of Distribution:

**First Church of the Nazarene
3167 South 10th Street
Independence, KS 67301**

**Independence Comm College - West Campus
2615 W. Main St**

Independence, KS 67301

**National Guard Facility
2669 Pearl Schmid Dr
Coffeyville, KS 67337**

Montgomery County Office of Emergency Management Staging Area:

**Coffeyville Airport (FAA Identifier CFV)
N. Highway 169 Industrial Park
Coffeyville, KS 67337**

**Independence Comm College - West Campus
2615 W. Main St
Independence, KS 67301**

**Independence Municipal Airport (FAA Identifier IPD)
Rt 1 Box 233
Independence, KS 67301**

**Tri-City Airport (FAA Identifier PPF)
#163 24000 Road
Cherryvale, KS 67335**

**US Army Reserve Bldg
620 W Oak St
Independence, KS 67301**

**Walter Johnson Park
701 Hargis
Coffeyville, KS 67337**

Montgomery County Office of Emergency Management Landing Zones:

**Coffeyville Airport (FAA Identifier CFV)
N. Highway 169 Industrial Park
Coffeyville, KS 67337**

**Independence Municipal Airport (FAA Identifier IPD)
Rt 1 Box 233
Independence, KS 67301**

**Tri-City Airport (FAA Identifier PPF)
#163 24000 Road
Cherryvale, KS 67335**

Pre-Staging

Certain situations will require pre-staging assets. Identifying these resources and triggers points to utilize such resources are based on the phases indicated in the Montgomery County Office of Emergency Management Incident Action Plan (IAP). The IAP will be developed in preparation of or during an emergency or disaster situation.

Fuel

Fuel will be procured using local economy. Local incident command will provide the desired location of fuel purchasing if applicable for the incident. ESF 7 and ESF 12 provide further detail concerning procuring fuel.

Security

Security at each staging area will be accomplished by mission assigning ESF 13. ESF 13 provides further detail.

VI. CONTINUITY OF OPERATIONS / CONTINUITY OF GOVERNMENT

All Montgomery County Office of Emergency Management government agencies are encouraged to develop and implement Continuity of Operations Plans (COOP) to ensure that a viable capability exists to continue their essential functions of government services. Planning and training efforts for COOP is closely coordinated with the EOP and actions. This serves to protect and preserve essential records/documents deemed essential for continuing government functions and conducting post-disaster operations.

Continuity of Government is also an essential function of Emergency Management and is vital during an emergency/disaster situation. Critical issues such as Lines of Succession, Delegation of Emergency Authority, Emergency Actions, safeguarding essential records, and protection of government resources are adhered within the State of Kansas constitution, statutes and administrative rules.

VII. REFERENCES AND AUTHORITIES

The following references and authorities may be consulted for further advice and guidance. Other than those references and authorities that have the inherent force and effect of law, this EOP is not intended to incorporate them by reference.

Relationship to Other Plans

In addition to the Montgomery County Office of Emergency Management EOP, the following

plans have been developed and are maintained pursuant to state and federal requirements. In addition they have been incorporated in the EOP annexes:

- Hazardous Materials
- Mitigation Plan / Local Mitigation Strategy
- Continuity of Operations / Continuity of Government (COOP/COG)

References:

- **CPG 101 Ver 3.0 Developing & Maintaining Emergency Operations Plan Sep 2021-DHS/FEMA -**

Comprehensive Preparedness Guide (CPG) 101 provides guidance from FEMA on the fundamentals of planning and developing emergency operations plans. The guide describes the steps to produce an emergency operation plan, possible plan structures and components of a base plan and its annexes. Other FEMA guides provide detailed

information about planning considerations for specific functions, hazards and threats. (FEMA, 2021, p. i)

- **Federal Bureau of Investigation's Concept of Operations** - Federal Bureau of Investigation's Concept of Operations for Weapons of Mass Destruction
- **Federal Radiological Emergency Response Plan**
- **FEMA Preliminary Damage Assessment Guide August 2021** - The Federal Emergency Management Agency (FEMA) Preliminary Damage Assessment Guide (PDA Guide) defines how collect, validate, quantify, and document -
 - Cause
 - Location
 - details

of damage following a disaster. This standard framework supports EM officials by encouraging consistent, efficient, and accurate preliminary damage assessments (PDA) aligned with Stafford Act requirements. The PDA Guide -

- outlines a common concept of operations.
- defines major roles and responsibilities.
- recommends methodologies, and
- establishes national-level damage assessment standards & procedures.
- **National Disaster Recovery Framework Second Edition June 2016, and as updated**
- **National Incident Management System (NIMS)** - National Incident Management System (NIMS)
- **National Response Framework (NRF), Fourth Edition, October 2019.** - National Response Framework (NRF)
- **Preliminary Damage Assessment - PDA Pocket Guide Aug 2021** - The Preliminary Damage Assessment (PDA) Pocket Guide is a FEMA publication that serves as a quick reference tool for FEMA, state, local, tribal and territorial (SLTT) government partners conducting PDAs to determine the magnitude of damage and impact of disasters. https://www.fema.gov/sites/default/files/documents/fema_2021-pda-pocket-guide.pdf
- **Kansas Planning Standards** - The (KPS) is intended to be an all-encompassing guide to review or redevelop Local Emergency Operations Plans (LEOPs).
- **Kansas Recovery Plan** - The State of Kansas Disaster Recovery Plan (KDRP) builds upon the Kansas Response Plan to align local response and recovery coordination with

support from state partners. The KDRP outlines the authorities, organization, and key processes for implementing Kansas' disaster recovery strategy.

- **Kansas Response Plan** - The (KRP) is designed to address natural and man-made hazards that could adversely affect the State of Kansas. The KRP applies to all State government departments and agencies that are tasked to provide assistance in a disaster or emergency situation. It describes the fundamental policies, strategies, and general concept of operations to be used in control of the emergency from its onset through the post disaster phase.

Additional referenced documents are available via the kansasplanner.com file archive. These documents are available through the Montgomery County Emergency Management Office:

County Emergency Evacuation Routes
Critical Facilities - Special Needs list
Critical Facilities Needs list
Pipeline Locations
Caney Police Department Communications Ranges
Caney EMS Range
Caney Law Enforcement Communications Ranges
Coffeyville Police Department - all Communications Ranges
Coffeyville Police Antenna Dead Spots
Communications Logging System - MG County
ICS Form 205 - Incident Radio Communications Form
ICS Form 213 - General Message Form
Incident Radio Communications Plan #1-3
Independence Law Enforcement Tower Range
MG County Tower Range Dead Spots #1-4
MG County Communications Assessment Synopsis #1-15
MG County Public Works Communications Ranges
MG County Debris Removal Plan
Public Works Resources
Trash Collection Sites - MG County
Montgomery County Snow Removal SOP #1-5
ICS Form 209
Emergency Action Plan - Bee Creek
Disaster Declaration Form
EOC Operations
MG County EOC Location
Events Data - MG County
Dam Breach Emergency - Elk City Lake
Dam Breach - Fall River - Toronto - Big Hill Lakes
MG County EOC Structure
MG County Resolution 09-169 - Adopting NIMS
MG County Community Colleges Boundaries
Critical Facilities Map
Critical Needs Map
ADA Policies - #1-9
MG County Resources List - #1-29
MG County Animal Response Team (CART) SOP
American Red Cross Resources List - MG County

MG County Volunteer Organizations
Independence Mass Fatality SOP
Search and Rescue Contacts
MG County Weather Event SOP
LEPC Committee Members
HAZMAT Report Form A
HAZMAT-Prone Facilities - MG County
Audiological Incident Response Checklist - #1-4
FAD Contacts - SE Kansas
National Historical Sites - MG County
MG County FAD Plan
MG County Land Use Map
MG County Water Features and Roads
Utility Companies - MG County
MG County Public Safety Contacts
Joint Terrorism SOP - MG County
MG County ESN Zones
MG County EMS Districts
MG County Law Enforcement Districts
American Red Cross Operations Handbook
American Red Cross Mass Care Handbook
Combined Animal Sheltering SOG
RIA Reporting Criteria
Damage Assessment Survey Guidelines
Rapid Assessment Guidelines
Rapid Disaster Assessment Survey
Media Contacts List
PIO Appointment Resolution
Montgomery County Maps
MG County Hazard CPRI Tables

Authorities:

- **44 CFR 350** - of the Code of Federal Regulations.
- **44 CFR Part 10** - Environmental Considerations.
- **44 CFR Part 13** - (The Common Rule) - Uniform Administrative Requirements for Grants and Cooperative Agreements.
- **44 CFR Part 14** - Audits of State and Local Governments.
- **44 CFR Part 206** - Federal Disaster Assistance for Disasters Declared after November 23, 1988.
- **44 CFR Parts 59-76** - National Flood Insurance Program and related programs.
- **50 CFR, Title 10** - 50 CFR - Title 10 of the Code of Federal Regulations.
- **National Flood Insurance Act of 1968, 42 U.S.C. 4101** - As amended by the National Flood Insurance Reform Act of 1994 (Title V of Public Law 103-325).
- **Public Law 101-549** - Clean Air Act Amendments of 1990, which provide for reductions in hazardous air pollutants and risk management planning requirements.
- **Public Law 101-615** - Hazardous Materials Transportation Uniform Safety Act (HMTUSA), which provides funding to improve capability to respond to hazardous materials incidents.
- **Public Law 106-390, Disaster Mitigation Act 2000** - Public Law 106-390, Disaster Mitigation Act of 2000, to amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to authorize a program for pre-disaster mitigation, to streamline the administration of disaster relief, to control the Federal costs of disaster assistance, and for other purposes.
- **Public Law 107-296, 116 Stat. 2135 (2002)** - Public Law 107-296, 116 Stat. 2135 (2002) (codified predominantly at 6 U.S.C. 101-557 and other sections of the U.S.C.),

ESTABLISHED THE Department of Homeland Security with the mandate and legal authority to protect the American people from the continuing threat of terrorism.

- **Public Law 833-703** - amendment to the Atomic Energy Act of 1954.
- **Public Law 84-99, 33 U.S.C. 701n** - Flood Emergencies, authorizing an emergency fund for flood emergency preparation, flood fighting and rescue operations, and repair and restoration of flood control works threatened or destroyed by flood.
- **Public Law 85-256, Price-Anderson Act** - 42 U.S.C. 2210, which provides for a system of compensating the public for harm caused by a nuclear accident.
- **Public Law 89-665, 16 U.S.C. 470** - National Historic Preservation Act, relating to the preservation of historic resources damaged as a result of disasters.
- **Public Law 91-671, Food Stamp Act of 1964** - in conjunction with Section 412 of the Stafford Act, relating to food stamp distributions after a major disaster.
- **Public Law 93-234** - Flood Disaster Protection Act of 1973, as amended by the Flood Insurance Reform Act of 1994, 42 U.S.C. 4001, et seq, provides insurance coverage for all types of buildings.
- **Public Law 93-288, as amended, 42 U.S.C. 5121** - et seq, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, which provides authority for response and recovery assistance under the Federal Response Plan, which empowers the President to direct any federal agency to utilize its authorities and resources in support of State and local assistance efforts.
- **Public Law 95-510, 42 U.S.C. 9601** - et seq, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended, which requires facilities to notify authorities of accidental releases of hazardous materials.
- **Public Law 99-499** - Superfund Amendments and Re-authorization Act of 1986, Part III, the Emergency Planning and Community Right-to-Know Act of 1986, 42 U.S.C. 11001, et seq, which governs hazardous materials planning and community right-to-know.
- **Regulatory Improvement Act of 1994** - Regal Community Development and Regulatory Improvement Act of 1994.
- **Stewart B. McKinney Homeless Assistance Act** - 42 U.S.C. 11331-11352, Federal Emergency Management Food and Shelter Program.
- **Kansas Administrative Regulation 56-2-1 and 56-2** - These regulations define the requirements of local emergency management agencies. It establishes the minimum functions of such agencies, the minimum support counties must provide to such agencies and the minimum qualifications of county emergency management directors/coordinators.
- **Kansas Administrative Regulation 56-2-1 and 56-2** - These regulations define the requirements of local emergency management agencies. It establishes the minimum functions of such agencies, the minimum support counties must provide to such

agencies and the minimum qualifications of county emergency management directors/coordinators.

- **Kansas Planning Standards** - The Kansas Planning Standards (KPS) is intended to be an all-encompassing guide to review or redevelop Local Emergency Operations Plans (LEOPs).
- **Kansas Response Plan** - The Kansas Response Plan (KRP) is designed to address natural and man-made hazards that could adversely affect the State of Kansas. The KRP applies to all State government departments and agencies that are tasked to provide assistance in a disaster or emergency situation. It describes the fundamental policies, strategies, and general concept of operations to be used in control of the emergency from its onset through the post disaster phase.
- **Kansas Statutes Annotated (KSA) 48-9a01** - This Emergency Management Assistance Compact (EMAC) is a mutual aid agreement and partnership that allows states to assist one another during emergencies. Emergency Management Assistance Compact establishes a firm legal foundation for States to send assistance to, and receive assistance from other States.
- **Kansas Statutes Annotated (KSA) 48-9a01** - This Emergency Management Assistance Compact (EMAC) is a mutual aid agreement and partnership that allows states to assist one another during emergencies. Emergency Management Assistance Compact establishes a firm legal foundation for States to send assistance to, and receive assistance from other States.
- **KSA 12-16, 117** - This state statute empowers municipalities (counties and cities) to establish policies regarding the rendering of aid to other municipalities during times of declared emergencies/ disasters. It streamlines the process of mutual aid over the "interlocal agreement" mechanism contained in KSA 12-2901.
- **KSA 12-16, 117** - This state statute empowers municipalities (counties and cities) to establish policies regarding the rendering of aid to other municipalities during times of declared emergencies/ disasters. It streamlines the process of mutual aid over the "interlocal agreement" mechanism contained in KSA 12-2901.
- **KSA 48-904 through 48-936** - These state statutes establish the duties, roles and responsibilities for emergency management within the state, and establishes basic requirements for counties to establish and maintain emergency management programs. It outlines the organization, policies and procedures governing the Kansas Division of Emergency Management (KDEM), establishes the powers and authorities of the Governor, state and local officials to deal with emergencies/disasters before, during and after their occurrence.
- **KSA 48-904 through 48-936** - These state statutes establish the duties, roles and responsibilities for emergency management within the state, and establishes basic requirements for counties to establish and maintain emergency management programs. It outlines the organization, policies and procedures governing the Kansas Division of Emergency Management (KDEM), establishes the powers and authorities of the

Governor, state and local officials to deal with emergencies/disasters before, during and after their occurrence.

- **KSA 48-950** - This statute states that all political subdivisions within the state are automatically a part of the Kansas mutual aid system unless they elect to opt out. This statute does not supercede any existing agreements, nor does it preclude the establishment of any supplemental agreements between specific jurisdictions.
- **KSA 65-5701 through 65-5711** - These state statutes are the state level implementation of Superfund Amendments and Reauthorization Act (SARA), Title III. It defines the Hazardous Materials (HAZMAT) roles and responsibilities of state agencies, makes counties Hazardous Materials emergency planning districts and establishes a Local Emergency Planning Committee (LEPC) in each county.
- **KSA 65-5701 through 65-5711** - These state statutes are the state level implementation of Superfund Amendments and Reauthorization Act (SARA), Title III. It defines the Hazardous Materials (HAZMAT) roles and responsibilities of state agencies, makes counties Hazardous Materials emergency planning districts and establishes a Local Emergency Planning Committee (LEPC) in each county.
- **State of Kansas Executive Order 05-03** - This Executive Order designates the National Incident Management System (NIMS) as the standard for incident management in the State of Kansas.
- **State of Kansas Executive Order 05-03** - This Executive Order designates the National Incident Management System (NIMS) as the standard for incident management in the State of Kansas.
- **Montgomery Co Resolution 09-169. NIMS** - Montgomery Co Resolution 09-169 resolved that Montgomery Co, KS shall use the National Incident Management System (NIMS) as the County Standard for incident management.
- **Montgomery County Resolution #94-165** - dated 10-27-94, approving establishment of the Department of Emergency Management responsible for coordination of responses to disasters in Montgomery County.

Memorandums of Understanding and Agreements - Director and District Fire Chief

1- Mutual Aid Agreement: Montgomery Co Rural Fire District #1 & Coffeyville Resources - effective 15 July 2019, without expiration.

2- Mutual Aid Agreement: Montgomery Co Rural Fire District #1 & Coffeyville Fire Department - effective 28 Oct 2018, automatically renews on 1 November of each year. Either party may terminate with 30 days' notice.

3- Mutual Aid Agreement: Montgomery Co Rural Fire District #1 & City of Independence, KS - effective 28 Feb 2020, automatically renews on 28 Feb of each year. Either party may terminate with 30 days' notice.

Assessment - XXXXX There are two types of damage assessment, Rapid & Comprehensive.

- **Rapid assessment** – Intended to give a quick estimate of property damage across the County from an event. This assessment happens after lifesaving and rescue operations are fully staffed or complete. Two-person teams of County employees from the Appraisers Office, the Office of Emergency Management and other departments if available, will-
 - Be assigned an area to survey for damage. Each team rapidly develops a list of damaged properties and structures, the percentage of damage to the property and the value of the property. This will be compiled using the ORION damage assessment software provided by the state of Kansas.
 - This information is relayed to EOC and Appraiser staff and totaled to find estimated dollar value of damage. The report (with total value) is sent to the state EOC by WebEOC or email when approved by the Incident Commander or EOC Manager. This value helps state leadership/KDEM staff decide if a state or federal disaster declaration will be requested.
 - This rapid assessment is also called a ‘dashboard’ or windshield assessment, because it is done:
 - from a vehicle by taking a geo-tagged picture of the damaged structure (using the ORION system), and
 - performing a rapid estimate of the percentage of damage to that structure.
 - Damage Report Duplication -Damage reports received from the public will be assigned to one of the damage assessment teams, who will perform a rapid assessment on that location as described above. The intent is the total rapid assessment report will be composed entirely of information from responders, county personnel, and personnel within the ICS response structure, to eliminate duplicate or inaccurate damage reporting.
 - Nothing in this damage assessment will be used as data in an insurance settlement or other recovery activities. It is solely intended to provide a quick estimate of property damage across the event and across the

County. No information from rapid assessments will be used to place a 'cap' or limit on recovery or insurance issues.

- **Comprehensive assessment** – This is normally done in the response or recovery phase. It will provide a more exact report of the economic cost of the event. This will also be forwarded to KDEM and used in after-action reporting.
 - If available, KDEM, the Kansas Assessment Team, and personnel/engineers from the American Institute of Architects will be used in this assessment.
 - If possible, information from property insurance companies will be requested in this assessment