

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

June 24, 2024

The Board of County Commissioners, three members and the Deputy Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Cordray.

INVOCATION: Reverend Renita Butler-Friends Evangelical, Independence

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner Cordray to approve the agenda as presented. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner Bever to approve invoices in the amount of \$102,933.21 (Prepays) and \$138,530.25 (Special Run) as presented by the County Clerk's Office. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner Bever to approve the minutes of June 17, 2024 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

HUMAN RESOURCES – ASHLEY HAND:

Human Resources Director Ashley Hand presented a job description for a Medical Assistant for the County Health Department. County Health Director Brandee Kirk was unable to attend the meeting, Ashley requested a work session for next week with the Board when Brandee could be present to go into more detail.

EMERGENCY MANAGEMENT/DISTRICT FIRE CHIEF – RICK WHITSON:

District Fire Chief Rick Whitson asked the Boards permission to sell the four (4) following vehicles on Purple Wave, two (2) engines, a Mack and an Ambulance. Commissioner Bever requested that Mr. Whitson put an ad in the local paper to allow Montgomery County citizens the opportunity to bid if interested.

ACTION: *A motion was made by Commissioner Cordray to approve the four (4) following Rural Fire vehicles be sold on Purple Wave. Two (2) engines, a Mack and an Ambulance. The motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE – Commissioner Bever – Yes
Commissioner McManus – Yes
Commissioner Cordray – Yes*

RES. NO. 24-090

Mr. Whitson wanted to bring it to the Boards attention that all pumpers and ladders would be tested. Pump testing cost is \$2,650. Commissioner Bever inquired about the pumps and tanker unit bids that were previously done and what action needed to be taken. Mr. Whitson said that he would like to bring the bids to the fire board meeting before moving forward.

The property west of the Cherryvale Fire Station is being donated by the property owner to the Rural Fire Department. Mr. Whitson will send the property details to County Attorney Paul Kritz.

Mr. Whitson brought it to the Boards attention that Homeland Security would like to do an Election Integrity Assesment of our Election Office. The assessment will be on Monday, July 8, 2024. Point of Contacts will be Commissioner Mike Cordray, Chairman and Misty Wilson, Deputy Clerk.

COUNTY TREASURER – NANCY CLUBINE

County Treasurer Nancy Clubine expressed her concerns about switching software programs to Edmunds GovTech. Ms. Clubine presented the Board with a list from our current software provider Komtek stating everything that Edmunds GovTech would have to provide to the Treasurer's Office. After further discussion with the County Financial Officer, Fred Gress and GIS Director, Anne Miller, Edmunds GovTech will be able to do a complete conversion and the next step is to get the proposal for the conversion for data back to 1997.

PUBLIC WORKS – JIM WRIGHT:

Public Works Coordinator Jim Wright presented the Board with a bid opening record for two (2) Motor Graders. The Commission approved one (1) Motor Grader from Murphy Tractor, Park City, KS in the amount of \$373,457.00 and one (1) Motor Grader from State Tractor & Equipment, Kansas City, KS in the amount of \$307,000.00. Funds will be debited from Road & Bridge.

ACTION: *A motion was made by Commissioner Bever to accept the bid for one (1) Motor Grader from Murphy Tractor, Park City, KS for \$373,457.00 and one (1) Motor Grader from State Tractor & Equipment, Kansas City, KS for \$307,000.00. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Bever – Yes
Commissioner McManus – Yes
Commissioner Cordray – Yes*

RES. NO. 24-091

1. Mr. Wright discussed with the Board the process of accepting bids. The Board recommended that bids must be delivered in person or by mail to the Clerk's Office by 1:00 p.m. the date the bids are due and the bids will be open at that time.
2. Presented a letter from Montgomery County Rural Water District 2C regarding their water line at the Buckeye Project.

PUBLIC WORKS – JIM WRIGHT- CONTINUED:

3. A Memorandum of Agreement between KDOT, KSHPO, and Montgomery County regarding historical bridges along County Road 1800.

ACTION: *A motion was made by Commissioner Bever to have the Chairman sign the Memorandum of Agreement between KDOT, KSHPO and Montgomery County on behalf of the Board of County Commissioners. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Bever – Yes
Commissioner McManus – Yes
Commissioner Cordray – Yes*

RES. NO. 24-092

4. Requested permission to solicit bids for chemicals for the Noxious Weed Department.

COUNTY ATTORNEY – MELISSA JOHNSON

County Attorney Melissa Johnson discussed with the Board the amount of pending and open cases they have and why another County Attorney and Legal Assistant would be beneficial for the Attorney's Office.

BUILDING MAINTENANCE MANAGER – JEFF PHELPS

Building Maintenance Manager Jeff Phelps met with the Board to request approval for purchasing a heat pump for the Noxious Weed Department. Mr. Phelps presented a bid from Lee's for \$6,595 and from Hometown Heat & Air for \$6,827.32. The Commission approved the bid from Lee's for \$6,595.

ACTION: *A motion was made by Commissioner Bever to accept the bid for a new heat pump from Lee's in the amount of \$6,595.00. The motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE – Commissioner Bever – Yes
Commissioner McManus – Yes
Commissioner Cordray – Yes*

RES. NO. 24-093

COUNTY APPRAISER – MELODY KICKERT

County Appraiser Melody Kikkert requested an Executive Session under KSA 75-4319(b1) non-elected personnel.

ACTION: *A motion was made by Commissioner Cordray to recess to Executive Session at 10:50 AM and to return at 11:20 AM with the Board and County Appraiser present to discuss non-elected personnel according to KSA 75-4319(b1). The motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE – Commissioner Bever – Yes
Commissioner McManus – Yes
Commissioner Cordray – Yes*

Returned to session at 11:20 AM stating no action to be taken.

OTHER COUNTY BUSINESS:

1. Komtek Letter
2. Letter of Appreciation from Amy Taylor at Coffeyville Regional Medical Center

OTHER BUSINESS – CONTINUED:

3. Neighborhood Revitalization approval – 0000 CR 5150, Cherryvale

ACTION: *A motion was made by Commissioner Bever to approve Neighborhood Revitalization for 0000 CR 5150, Cherryvale. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Bever – Yes
Commissioner McManus – Yes
Commissioner Cordray – Yes*

RES. NO. 24-094

4. Invitation from Labette Health
5. Letter of support to KwiKom

Recessed at 11:27 AM.
Returned at 11:35 AM.

WORK SESSION - 2025 BUDGET REVIEWS:

Financial Officer Fred Gress discussed the Capital Improvement Requests from multiple Departments with the Board and the estimated cost for each request.

ADJOURNMENT: 12:33 PM

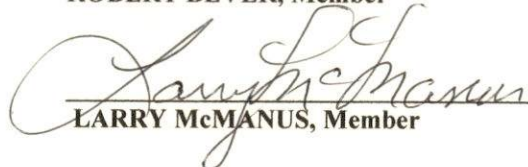
ACTION: *Motion by Commissioner Bever, seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**



ROBERT BEVER, Member



LARRY McMANUS, Member



MIKE CORDRAY, Chairman





Charlotte Schmidt
Co. Deputy Clerk

RESOLUTION NO. 24-094

DATED at Independence, Montgomery County, Kansas this 24th day of June, 2024

WHEREAS: *A motion was made by Commissioner Bever to approve Neighborhood Revitalization for 0000 CR 5150, Cherryvale.*

Motion was seconded by Commissioner McManus.

ROLL CALL VOTE - *Commissioner Bever - Yes*
Commissioner McManus - Yes
Commissioner Cordray - Yes

Robert E Bever

Robert Bever, Member

Larry McManus

Larry McManus, Member

Mike Cordray

Mike Cordray, Chairman



ATTEST:

Charlotte Skovitt, Co-Clerk

Misty Wilson, Deputy Clerk

RESOLUTION NO. 24-093

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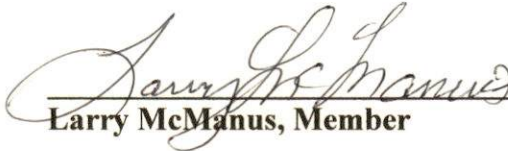
WHEREAS: *A motion was made by Commissioner Bever to accept the bid for a new heat pump from Lee's in the amount of \$6,595.*

Motion was seconded by Commissioner Cordray.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray - Yes*



Robert Bever, Member



Larry McManus, Member



Mike Cordray, Chairman



ATTEST:


Misty Wilson, Deputy Clerk

RESOLUTION NO. 24-092

DATED at Independence, Montgomery County, Kansas this 24th day of June, 2024


WHEREAS: *A motion was made by Commissioner Bever to have the Chairman sign the Memorandum of Agreement between KDOT, KSHPO, and Montgomery County on behalf of the Board of County Commissioners.*

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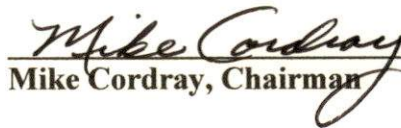
*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray - Yes*



Robert Bever, Member



Larry McManus, Member



Mike Cordray, Chairman



ATTEST:


Misty Wilson, Deputy Clerk

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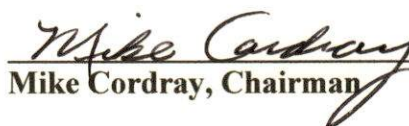
*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray - Yes*



Robert Bever, Member



Larry McManus, Member



Mike Cordray, Chairman



ATTEST:



Misty Wilson, Deputy Clerk

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Motion was seconded by Commissioner Bever.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray - Yes*

Robert E. Bever

Robert Bever, Member

Larry McManus

Larry McManus, Member

Mike Cordray

Mike Cordray, Chairman



ATTEST:

Charlotte Schmidt, Co. Clerk

Misty Wilson, Deputy Clerk