

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

August 19, 2024

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Cordray

INVOCATION: Reverend Doug Mund, Grace Fellowship Church, Coffeyville

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner McManus to approve the agenda as presented. The motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner McManus to approve invoices in the amount of \$368,556.60 total for American Rescue Plans for City of Caney, Verdigris Drainage Dist. #3 and Montgomery County Action Council as presented by the County Clerk's Office. Motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner Bever to approve the minutes of August 5, 2024 as presented by the County Clerk. The motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

COUNTY ADMINISTRATOR – JONATHAN BOOE PRESENTED THREE (3) REQUESTS TO THE BOARD:

Purchase of Civic Clerk Program for Commission Agendas:

County Administrator Jonathan Booe presented a request for approval to purchase the Civic Clerk program for preparation of the Commission Agenda and explained other functions it would be capable of in the office. He said it would be the second or third week in January before it would be available and ready to use. There was discussion on the same program being used in the Judicial Building and was asked if it could all be connected together. The initial cost will be \$16,590.00 and thereafter \$15,600 per year. Mr. Booe will check on if the two can be tied together and return to the Board.

COUNTY ADMINISTRATOR (Continued):

Enter into an agreement with Merchant McIntyre, Washington D.C. for grant writing services for Montgomery County:

After some discussion and questions by the Board on the Company and when they would begin services, the following action was taken:

ACTION: *A motion was made by Commissioner Cordray to authorize the County Administrator to proceed with Merchant McIntyre, Washington, D.C. to obtain their services for obtaining grants for Montgomery County. Motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 24-116

New fund - Economic Development Incentive Fund by Resolution:

County Administrator Jonathan Booe presented to the Board a Resolution establishing a new non-levied fund for Economic Development Incentive. The following action was taken:

ACTION: *A motion was made by Commissioner Bever to approve the new fund to be created for Economic Development Incentive. The fund will be a non-levied fund. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 24-115

CANVASS OF VOTES - AUGUST 6TH PRIMARY ELECTION:

The Board of County Commissioners serving as Canvass Board began the canvass at 9:30 AM. When the numbers of ballots voted were verified by voting precinct with the number reported on the ballot counter, there being no changes to the results of the election, the Canvass was certified to be presented to the Secretary of State.

The Election Officer reported to the Board the audit mandated for all 105 counties in Kansas after each election was completed and no discrepancies were found. The Audit Board is not selected by the Election Officer but members of the Audit Board are appointed by the Chairman of the Democratic and Republican political parties. The positions to be audited on the ballot are selected and sent to each county by the Kansas Secretary of States' office.

PUBLIC WORKS:

Public Works Coordinator Jim Wright and Assistant Coordinator Brandon Beurskens met with the Board to present the weekly written report. The following items were discussed:

1. Bids for Corrugated Metal Pipe –

J&J Drainage, Hutchison, KS	\$52,682.16
Metal Culverts Inc, Jefferson, MO	\$53,121.94
Welborn Sales, Salina, KS	\$41,251.00
Contech, Lawrence, KS	\$45,804.56

ACTION: *A motion was made by Commissioner Bever to approve the purchase of corrugated metal pipe from Welborn Sales, Salina, KS for the low bid of \$41,251.00. Debit Road and Bridge Fund. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 24-117

2. Information on Kansas Department of Transportation Cost Share Program – Fall 2024.

LIVE HEALTHY MONTGOMERY COUNTY – REPORT ON OPIOID GRANT:

Marci Roberts, Montgomery County’s Wellness Coalition (Task Force) met with the Board and presented a report on KPCCI grant which is the Youth Substance Prevention Grant. She also reported on the funds they are receiving from the Opioid received by Montgomery County and request the sum of \$25,555.75 from these funds to implement harm reduction strategies and community engagement activities. No action was taken and the Board advised Ms. Roberts the funding from the Opioid funds will not be directed to the Task Force but will be going through the Montgomery County Health Department.

MONTGOMERY COUNTY ADMINISTRATOR AND HR DIRECTOR – REQUESTING APPROVAL TO PREPARE PROPOSAL FOR INSURANCE BROKER:

County Administrator Jonathan Booe and HR Director Ashley Hand met with the Board to request approval to receiving applications for Insurance Broker Services for the County to be opening to apply beginning immediately through September 16th, 2024 at 4:00 PM. The request was approved as presented.

OTHER COUNTY BUSINESS:

1. County Clerk’s Office Report for July, 2024 –
2. Register of Deeds Report for July, 2024 -

ADJOURNMENT: 11:02 AM

BEGIN WORK SESSION – 11:12 AM

Work Session was on 2025 County Budget with Board, Finance Officer and County Administrator present.

Work Session closed at 4:08 PM and scheduled a continuation of the session to Wednesday, August 21, 2024 at 9:00 AM. The work session closed at 11:03 AM

ACTION: *Motion by Commissioner Bever, seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

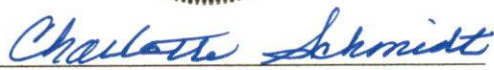

MIKE CORDRAY, Chairman

LARRY McMANUS, Member


ROBERT BEVER, Member

ATTEST




County Clerk

Resolution No. 24-115

A Resolution of the Board of County Commissioners of Montgomery County, Kansas, Establishing an Economic Development Incentive Fund

WHEREAS, the Board of County Commissioners of Montgomery County, Kansas, recognizes the importance of fostering economic growth and development within the county; and

WHEREAS, the Board is committed to creating a favorable business environment that encourages new investments, business expansions, and job creation in Montgomery County; and

WHEREAS, the Board seeks to establish a dedicated Economic Development Incentive Fund to provide financial incentives and support to businesses and organizations that contribute to the economic vitality of Montgomery County; and

WHEREAS, the creation of this Fund will allow Montgomery County to compete more effectively with other regions in attracting and retaining businesses, thereby promoting sustained economic growth and improving the quality of life for its residents; and

WHEREAS, the Fund will be included in the county's annual budget and will be allocated from existing revenues and other sources as deemed appropriate by the Board, thereby minimizing the tax burden on Montgomery County taxpayers;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MONTGOMERY COUNTY, KANSAS, AS FOLLOWS:

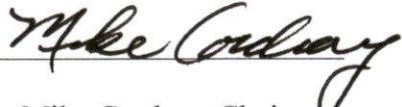
1. **Establishment of the Economic Development Incentive Fund**
The Board hereby establishes the Montgomery County Economic Development Incentive Fund. The Fund shall be used to provide financial incentives to businesses and organizations that contribute to economic development within Montgomery County, KS.
2. **Funding and Budgeting**
The Fund shall be financed through allocations from existing county revenues, grants, and other funding sources as determined by the Board. The Fund will be included as an additional item within the county's annual budget and will be subject to the same oversight and auditing procedures as other county funds.
3. **Reporting and Accountability**
An annual review and report of the Fund's performance and effectiveness, including information on fund allocations, expenditures and economic impact will be conducted to ensure that it meets the economic development goals of Montgomery County, KS.
4. **Effective Date**
This resolution shall take effect immediately upon its adoption by the Montgomery County Board of County Commission.

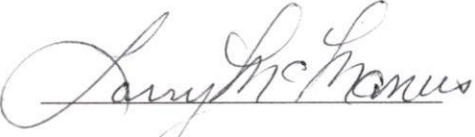
ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF MONTGOMERY COUNTY, KANSAS, THIS 19th, DAY OF AUGUST, 2024.

ROLL CALL VOTE – Commissioner Bever -

Commissioner McManus -

Commissioner Cordray -


Mike Cordray, Chairman


Larry McManus, Member


Robert Bever, Commissioner

Attest:





Charlotte Schmidt, County Clerk

RESOLUTION NO. 24-116

DATED at Independence, Montgomery County, Kansas this 19th day of August, 2024.

WHEREAS: *A motion was made by Commissioner Cordray to authorize the County Administrator to proceed with Merchant McIntyre, Washington, D.C. to obtain their services for obtaining grants for Montgomery County.*

Motion was seconded by Commissioner Bever.

*ROLL CALL VOTE – Commissioner Bever – Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*



Mike Cordray, Chairman

Larry McManus, Member



Robert Bever, Member



Charlotte Schmidt

Charlotte Schmidt, County Clerk

RESOLUTION NO. 24-117

DATED at Independence, Montgomery County, Kansas this 19th day of August, 2024.

WHEREAS: *A motion was made by Commissioner Bever to approve the purchase of corrugated metal pipe from Welborn Sales, Salina, KS for the low bid of \$41,251.00. Debit Road and Bridge Fund.*

Motion was seconded by Commissioner McManus.

*ROLL CALL VOTE – Commissioner Bever – Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*



Mike Cordray, Chairman

Larry McManus, Member



Robert Bever, Member



ATTEST:



Charlotte Schmidt, County Clerk