

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

January 13, 2025

The Board of County Commissioners, three members and the County Clerk Deputy present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Cordray
INVOCATION: Commissioner Bever
PLEDGE OF ALLEGIANCE: Commissioner Cordray

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner Bever to approve the agenda as presented. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner McManus to approve invoices in the amount of \$10,500.00 (Special Run), \$139,057.26 (Mid-Month Encumbered), and \$40,810.91 (Mid-Month) as presented by the Accounts Payable Office. Motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner Bever to approve the minutes of January 6, 2025 as presented by the County Clerk Deputy. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

COUNTY TREASURER – NANCY CLUBINE

County Treasurer Nancy Clubine met with the Board to discuss incorrect mill levies for two school districts, Fredonia 20.066 and Neodesha 20.170, that exceeded the 20 mill limit. County Treasurer Nancy Clubine stated she is waiting on a count of affected parcels from Komtek and a quote for fixing the correction before bringing the information to the Board so they can decide how to handle the corrections, either through refunds or applying the overpayment to the second half.

COUNTY APPRAISER – MELODY KIKERT

In 2022, County Appraiser Melody Kikkert, along with April Nutt (Housing Authority Executive Director) and Kelly Passauer (City Manager) from the city of Independence; came before the commissioners regarding the Jefferson subdivision that had been approved for an RHID (Rural Housing Incentive District). At that time, the city of Independence forgot to have the commissioners sign off on the plat. Everything related to the subdivision has already been approved. The Board acknowledges that they had previously approved this, so they agreed to note in the meeting minutes that they are signing the plat that was missed back in 2022. The commissioners acknowledge that since the Jefferson subdivision plat was approved when Charlotte Scott Schmidt was the County Clerk, the plat can be stamped.

BUILDING & GROUNDS MANAGER – JEFF PHELPS

Building & Grounds Manager, Jeff Phelps met with the Board to discuss the following topics:

1. Upgrading the security system for the County Attorney's office. The current security units are over 20 years old, no longer serviced, and there are no spare keys left. To address this, the existing system will be moved to support the District Court's expansion, and new systems will be installed for the first floor and the County Attorney's office. The upgrade will include adding key code locks and key code access to two doors for the County Attorney, with a total cost of \$10,880 for the electrical work from D&A Electrical and \$2,590 for running wires and installing magnets on the doors. Commissioner Bever suggested consulting with District Court or County Attorney's Office to see if they have available funds for this project from their budgets.
2. Requesting permission to purchase a scissor lift for county use, as rental costs are increasing. They've found a 2019 Genie scissor lift in Joplin, Missouri, priced at \$7,800. The lift is mobile making it versatile for different areas. Building & Grounds Manager, Jeff Phelps noted that renting a similar lift costs about \$200 per day or \$1,000 per week, and this purchase would ultimately save money in the long run. They estimate the lift would pay for itself in 3 to 4 years based on usage. The funds will come from the maintenance budget, and storage for the lift will be in the sally port, where space can be cleared. Building & Grounds Manager, Jeff Phelps asked for approval to visit the location, select the lift, and then bring back the final cost and funding details for approval at the next meeting.

COUNTY ADMINISTRATOR – JONATHAN BOOE

County Administrator, Jonathan Booe met with the Board to discuss the Amendment of Resolution 24-175, which originally established the holiday schedule for county offices. Upon review, it was noticed that Veterans Day was not included in the schedule. County Administrator, Jonathan Booe explains that this was an oversight and that Veterans Day is an important holiday to observe in recognition of those who have served.

ACTION: *A motion was made by Commissioner Bever to amend Resolution 24-175 to add Veterans Day to the 2025 Holiday Schedule as presented for Montgomery County, Kansas. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES NO. 24-175 (AMENDED)

Commissioner Mike Cordray presented a service awards to previous Commissioner Larry McManus for 16 years of service to Montgomery County, and expressed gratitude and best wishes for his future.

Commissioner Robert Bever presented a service award to previous County Clerk Charlotte Scott Schmidt for 40 years of service. Though she was not present, the award will be delivered to her, and she was commended for her long dedication to the county.

Ashley Hand, HR Director and Notary Public swears in elected officials: County Sheriff, Ron Wade; County Clerk, Ami Standridge; Commissioner District 2, Phil Clubine; Register of Deeds, Marilyn Calhoun; Commissioner District 3, Mike Cordray.

It is stated that County Attorney, Melissa Johnson; and 14th District Court Judge Jeffrey W Gettler; have been sworn in by Judge Jeffrey D. Gossard.

County Clerk, Ami Standridge; and Commissioner District 2, Phil Clubine took their designated seats.

REORGANIZATION OF BOARD OF COUNTY COMMISSIONERS FOR 2025:

ELECTION OF CHAIRMAN:

ACTION: *A motion was made by Commissioner Bever to appoint Commissioner Cordray as Chairman of the Montgomery County Commissioners for 2025. The motion was seconded by Commissioner Clubine.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner Cordray – Yes
Commissioner Clubine- Yes*

RES NO. 25-006

OFFICIAL COUNTY NEWSPAPER

ACTION: *A motion was made by Commissioner Clubine to appoint Montgomery County Chronicle for Montgomery County Official Newspaper for 2025. The motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner Cordray – Yes
Commissioner Clubine- Yes*

RES NO. 25-007

APPROVAL OF INVOCATION SCHEDULE

ACTION: *A motion was made by Commissioner Bever to adopt the schedule of Invocation Schedule for 2025 as presented by the County Clerk's Office. The motion was seconded by Commissioner Clubine.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner Cordray – Yes
Commissioner Clubine- Yes*

RES NO. 25-008

WAIVER OF GAAP FOR 2025

ACTION: *A motion was made by Commissioner Cordray to approve the Waiver of Governmental Accounting Procedures as follows:*

WHEREAS: Montgomery County, Kansas, has determined that the financial statements and financial reports for the year ended 2025 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of County Commissioners or the members of the general public of Montgomery County and

WHEREAS: There are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2025.

NOW, THEREFORE BE IT RESOLVED: A motion was made by Commissioner Cordray to approve the *waiver of GAAP (Governmental Accounting Procedures)* for Montgomery County for the year 2025. Motion was seconded by Commissioner Clubine.

BE IT FURTHER RESOLVED: that the Board of County Commissioners shall cause the financial statements and financial reports of Montgomery County to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

The motion was seconded by Commissioner Clubine.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner Clubine- Yes
Commissioner Cordray – Yes*

RES NO. 25-009

APPOINTMENTS:

1. County In-House Auditor and County Counselor

ACTION: *A motion was made by Commissioner Cordray to approve the appointment of*

*County In-House Auditor, Jonathan Booe; and
County Counselor, Paul Kritz for Montgomery County for 2025.*

The motion was seconded by Commissioner Bever.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner Clubine- Yes
Commissioner Cordray – Yes*

RES NO. 25-010

2. Committees

ACTION: A motion was made by Commissioner Cordray to appoint the Committee representatives as follows:

SEK Regional Planning Board	Commissioner Phil Clubine
Solid Waste Committee	Commissioner Robert Bever
Juvenile Detention Board of Girard, KS Representative	Commissioner Robert Bever
LEPC	Commissioner Mike Cordray
RCND	Commissioner Mike Cordray
Council on Aging	Commissioner Phil Clubine
Montgomery County Action Council Representative	Commissioner Robert Bever

The motion was seconded by Commissioner Clubine.

ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner Clubine- Yes
Commissioner Cordray – Yes

RES NO. 25-011

ADJOURNMENT: 9:59 AM

ACTION: Motion by Commissioner Bever, seconded by Commissioner Clubine.

ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner Cordray – Yes
Commissioner Clubine- Yes

Opened Work Session at 10:15 AM with County Commissioners; County Clerk, Ami Standridge; Public Works Director Brandon Beurskens; County Administrator, Jonathan Booe; Assistant County Administrator Kori White present. Public Works Director Brandon Beurskens gave the Board an update including but not limited to High Risk Rural Roads.

Work Session closed at 11:29 AM.

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**



Mike Cordray

MIKE CORDRAY, Chairman

Phil Clubine

PHIL CLUBINE, Member

Robert E Bever

ROBERT BEVER, Member

ATTEST:

Ami Standridge

AMI STANDRIDGE, County Clerk

RESOLUTION NO. 25-006

DATED at Independence, Montgomery County, Kansas this 13th day of January, 2025

WHEREAS: : A motion was made by Commissioner Bever to appoint Commissioner Cordray as Chairman of the Montgomery County Commissioners for 2025. The motion was seconded by Commissioner Clubine.

ROLL CALL VOTE - Commissioner Bever - Yes
 Commissioner Cordray - Yes
 Commissioner Clubine- Yes

Robert E. Bever

Robert Bever, Member



Mike Cordray

Mike Cordray, Chairman

Phil Clubine

Phil Clubine, Member

ATTEST:

Ami Standridge

Ami Standridge, County Clerk

RESOLUTION NO. 25-007

DATED at Independence, Montgomery County, Kansas this 13th day of January, 2025

WHEREAS: A motion was made by Commissioner Clubine to appoint Montgomery County Chronicle for Montgomery County Official Newspaper for 2025. The motion was seconded by Commissioner Bever.


ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner Cordray - Yes
Commissioner Clubine - Yes



Robert Bever, Member



Mike Cordray, Chairman



Phil Clubine, Member



ATTEST:




Ami Standridge, Count Clerk

RESOLUTION NO. 25-008

DATED at Independence, Montgomery County, Kansas this 13th day of January, 2025

WHEREAS: *A motion was made by Commissioner Bever to adopt the schedule of Invocation Schedule for 2025 as presented by the County Clerk's Office. The motion was seconded by Commissioner Clubine.*


ROLL CALL VOTE - *Commissioner Bever - Yes*
 Commissioner Cordray - Yes
 Commissioner Clubine- Yes



Robert Bever, Member



Mike Cordray, Chairman



Phil Clubine, Member



ATTEST:



Ami Standridge, Count Clerk

009
RESOLUTION NO. 25-~~006~~

DATED at Independence, Montgomery County, Kansas this 13th day of January, 2025

WHEREAS: Montgomery County, Kansas, has determined that the financial statements and financial reports for the year ended 2025 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of County Commissioners or the members of the general public of Montgomery County and

WHEREAS: There are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2025.

NOW, THEREFORE BE IT RESOLVED: A motion was made by Commissioner Cordray to approve the *waiver of GAAP (Governmental Accounting Procedures)* for Montgomery County for the year 2025. Motion was seconded by Commissioner Clubine.

BE IT FURTHER RESOLVED: that the Board of County Commissioners shall cause the financial statements and financial reports of Montgomery County to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

ROLL CALL VOTE – Commissioner Bever – *Yes*
 Commissioner Clubine – *Yes*
 Commissioner Cordray – *Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

Mike Cordray

Robert Edward

Phil Clubine



ATTEST:

Ami Standridge

Ami Standridge, County Clerk

24-175
RESOLUTION NO. ~~25-~~ (AMENDED)

AN AMENDED RESOLUTION ESTABLISHING THE 2025 HOLIDAY SCHEDULE FOR MONTGOMERY COUNTY, KANSAS.

WHEREAS, the Board of County Commissioners of Montgomery County, Kansas, recognize the need to adopt and approve an official holiday schedule for county employees to ensure continuity, consistency, and clarity for all Montgomery County Departments for the calendar year of 2025 for the observance of recognized national, state, and county holidays.

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF MONTGOMERY COUNTY, KANSAS, AS FOLLOWS:

2025 Official County Holiday Schedule

Holiday	Day of the Week	Date
New Years Day	Wednesday	January 1 st , 2025
Martin Luther King Jr. Day	Monday	January 20 th , 2025
President's Day	Monday	February 17 th , 2025
Good Friday	Friday	April 18 th , 2025
Memorial Day	Monday	May 26 th , 2025
Independence Day	Friday	July 4 th , 2025
Labor Day	Monday	September 1 st , 2025
Columbus Day	Monday	October 13 th , 2025
Veterans Day	Tuesday	November 11 th , 2025
Thanksgiving Day	Thursday	November 27 th , 2025
Day After Thanksgiving	Friday	November 28 th , 2025
Christmas Eve	Wednesday	December 24 th , 2025
Christmas Day	Thursday	December 25 th , 2025

*Thursday June 19th, 2025, County Offices will be closed to the public for employee in-service and training. *

Wednesday December 31st, 2025, County Offices will be closed at noon for auditing case purposes

Adopted by the Board of County Commission of Montgomery County, Kansas, this 23rd day of December 2024.

ROLL CALL VOTE – Commissioner Bever - YES
Commissioner McManus - YES
Commissioner Cordray - YES

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**


Mikel Cordray, Chairman


Robert Bever, Commissioner


Phil Clubine, Commissioner

ATTEST:


Ami Standridge, County Clerk

1. 2. 3. 4. 5. 6. 7. 8. 9. 10.

11. 12. 13. 14. 15.

16. 17. 18. 19. 20.

21. 22. 23. 24. 25. 26. 27. 28. 29. 30.

RESOLUTION NO. 25-010

DATED at Independence, Montgomery County, Kansas this 13th day of January, 2025

WHEREAS: *A motion was made by Commissioner Cordray to approve the appointment of County In-House Auditor, Jonathan Booe; and County Counselor, Paul Kritz for Montgomery County for 2025.*

The motion was seconded by Commissioner Bever.

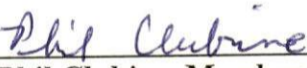
ROLL CALL VOTE - Commissioner Bever - Yes
 Commissioner Cordray - Yes
 Commissioner Clubine- Yes



Robert Bever, Member




Mike Cordray, Chairman



Phil Clubine, Member



ATTEST:



Ami Standridge, Count Clerk

RESOLUTION NO. 25-011

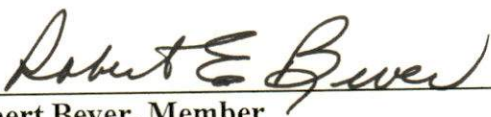
DATED at Independence, Montgomery County, Kansas this 13th day of January, 2025

WHEREAS: A motion was made by Commissioner Cordray to appoint the Committee representatives as follows:

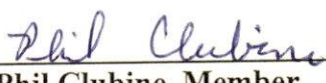
SEK Regional Planning Board	Commissioner Phil Clubine
Solid Waste Committee	Commissioner Robert Bever
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LEPC	Commissioner Mike Cordray
RCND	Commissioner Mike Cordray
Council on Aging	Commissioner Phil Clubine
Montgomery County Action Council Representative	Commissioner Robert Bever

The motion was seconded by Commissioner Clubine.

ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner Cordray - Yes
Commissioner Clubine - Yes



Robert Bever, Member


Mike Cordray, Chairman


Phil Clubine, Member



ATTEST:


Ami Standridge, County Clerk